

**MIDDLE BUCKS
INSTITUTE OF TECHNOLOGY**

2012/2013

PROPOSED

GENERAL FUND BUDGET

&

**PROPOSED
SUBSIDIARY – NON MAJOR
BUDGETS**

FEBRUARY 13, 2012

**AS APPROVED BY THE MBIT EXECUTIVE COUNCIL
MARCH 12, 2012**

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

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MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
2012/2013 BUDGET CALENDAR

<u>DATE</u>	<u>DESCRIPTION</u>
August 8, 2011	2012/2013 Budget Calendar adopted by Executive Council
September 6	Finance Committee meeting
September 13 - 19	Budget packet distributed to Management Team & professional staff
September 30	Budget packets gathered from professional staff and reviewed by Vocational Supervisors
October 5	Budget packets due to Business Manager
November 1	Preliminary budget presented to Finance Committee
November 14	Budget presentation to Executive Council
November - January	Finance Committee work sessions (if needed)
February 7, 2012	Finance Committee review proposed budget
February 13	Budget presentation to Executive Council
March 12	2011/2012 Budget adopted
March 13 – 16	Recommended budgets sent to member district Superintendents with copies for individual School Directors
March 17 – April 30	Member School Boards approve recommended budget
May– June	Approved budget submitted to PDE

EXPLANATION OF THE MAJOR EXPENDITURE FUNCTIONS

The format of the proposed budget is from the Manual of Accounting and Financial Reporting for Pennsylvania Public Schools as prepared by the Pennsylvania Labor, Education and Community Services (LECS) Comptroller's Office, School Accounting Division, July 2011 Revision.

The following statements will serve as a brief summary of the various functions performed to accomplish the objectives of the Middle Bucks Institute of Technology.

1000 INSTRUCTION - Those activities dealing directly with the interaction between teachers and students and related costs, which can be directly attributed to a program of instruction.

1100 REGULAR PROGRAMS - Activities designed to provide our students with learning experiences of an academic nature to prepare them to function as well rounded citizens and family members.

1300 VOCATIONAL EDUCATION - Approved programs which provide organized learning experiences designed to develop skills, knowledge, attitudes, and work habits in order to prepare individuals for entrance into and progress through various levels of employment in career and technical fields.

2000 SUPPORT SERVICES - Those services that provide administrative, technical and logistical support to facilitate and enhance instruction.

2100 PUPIL PERSONNEL - Activities designed to assess and improve the well being of students to supplement the teaching process and to meet the applicable provisions of the Public School Code of 1949.

2200 INSTRUCTIONAL STAFF – Activities associated with assisting, supporting, advising and directing the instructional staff with or on the content and process of providing learning experiences for students.

2300 ADMINISTRATION - Activities concerned with establishing and administering policy in connection with operating the system.

2400 PUPIL HEALTH - Activities that provide students with appropriate nurse services.

2500 BUSINESS - Activities concerned with paying, transporting, exchanging, and maintaining goods and services for the system.

2600 OPERATION AND MAINTENANCE OF PLANT SERVICES - Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings and equipment in effective working condition and state of repair.

2818 SYSTEM-WIDE TECHNOLOGY SERVICES – Those activities concerned with coordinating, planning, researching, developing and evaluating the LEA’s technology functions. This object category includes the costs associated with the immediate staff assigned to coordinating, planning, researching, developing and evaluating the LEA’s technology functions. Also included are all related costs associated with the school-wide technology initiative.

3000 OPERATION OF NON-INSTRUCTIONAL SERVICES - Those activities concerned with providing non-instructional services to students, staff or the community.

3200 STUDENT ACTIVITIES - School sponsored activities under the guidance and supervision of staff.

5000 OTHER FINANCING USES - The disbursement of governmental funds not classified in other functional areas that require budgetary and accounting control.

(NB. **5900 BUDGETARY RESERVE** is not an expenditure function or account. It is strictly a budgetary account.)

The following statements will serve as a brief summary of the object code (service or goods) to be obtained as a result of the budgeted expenditures within each function:

100 SALARIES - Gross salaries budgeted to employees of the system who are considered to be in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions.

200 EMPLOYEE BENEFITS - Amounts paid by the system on behalf of the employees. Included are retirement, FICA, group insurance, workers' compensation, tuition reimbursement, and unemployment compensation.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES - Services which by their nature require persons or firms with specialized skills and knowledge. Included are legal, auditing and architectural services among others.

400 PURCHASED PROPERTY SERVICE - Services purchased to operate, repair, maintain, and rent property owned by the system. Included are disposal services, building and equipment repairs and maintenance services, and construction services for renovating and remodeling paid to contractors.

500 OTHER PURCHASED SERVICES - Services rendered by organizations or personnel not applicable to 300 or 400 services. Included are transportation, fire and liability insurance, communications, advertising and travel, among others.

600 SUPPLIES - Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorate in use. Included are general supplies, electricity, gasoline, and books and periodicals.

700 PROPERTY - Expenditures for the acquisition of fixed assets including initial equipment, additional equipment, and replacement of equipment.

800 OTHER OBJECTS - Amounts paid for goods and services not otherwise classified in the 100 to 700 services.

900 OTHER FINANCIAL USES - Classifies transactions, which are not properly recorded, as expenditures but require budgetary and accounting control, including outlays from current funds to retire debt service.

GENERAL FUND BUDGET HIGHLIGHTS

GENERAL OVERVIEW

In order to comply with Act 1 of 2006, a preliminary proposed General Fund Budget is presented to the Executive Council on November 8, 2011 providing an estimate of the planned operating and debt service expenditures for school year 2012/2013. This report presents the budget proposal for school year 2012/2013.

The proposed General Fund expenditures for 2012/2013 are \$8,324,418 compared to \$8,185,717 for 2011/2012, an increase of \$138,701 for a budget-to-budget increase of 1.69%. The combined proposed General Fund and Debt Service for 2012/2013 are \$9,791,917 vs. \$9,651,216 for 2011/2012. The overall combined expenditure increase is \$140,701 or 1.46%. See Table A.

Proposed General Fund Expenditures
Table A

	<u>2012/2013</u>	<u>2011/2012</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund Proposed Expenditures	\$8,324,418	\$8,185,717	\$138,701	1.69%
Authority Lease Rental	1,467,499	1,465,499	2,000	0.13%
Total General Fund Expenditures	<u>\$9,791,917</u>	<u>\$9,651,216</u>	<u>\$140,701</u>	1.46%

This proposed financial plan provides a realistic budget to continue providing a high quality education to our students and demonstrates an effort by the Administration to continue their fiscal responsibility.

PROJECTED REVENUE & MEMBER DISTRICTS' CONTRIBUTIONS

MBIT receives its funding and revenue from local, state and federal sources. The largest portion of local revenue is Member Districts' contributions for General Fund expenditures. For 2012/2013, Members Districts' contributions are projected to be \$7,171,968 vs. \$7,052,697 for 2011/2012, an increase of \$119,271 or 1.69%. The funding from Member Districts is shared based on the average daily membership (ADM) of students. As has been the practice, a three year rolling average is used to allocate the contribution due for 2012/2013 from Member Districts. For 2012/2013 the three year average ADM is 724 vs. 768 in 2011/2012.

The actual amount to be paid by each district in 2012/2013 is adjusted by the amount due to Member Districts as of June 30, 2011 for the 2010/2011 fiscal school year. Based on the net secondary vocational costs and actual ADM at year-end June 30, 2011 versus average ADM employed in budget preparation, \$513,161 is due (to be refunded) to Member Districts in 2012/2013. See Table B and the bottom of page 15 – Total Due with Adjustment = \$6,658,807.

Table B.

Due to Members for 2010/2011 - Total Due with Adjustment

<u>2010/2011</u>	<u>Centennial</u>	<u>Central Bucks</u>	<u>Council Rock</u>	<u>New Hope- Solebury</u>	<u>Total</u>
Receipts from Members (+)	\$1,987,455	\$3,555,914	\$1,217,446	\$176,200	\$6,937,015
Voc-Ed Subsidy (+)	101,262	200,129	70,220	8,478	380,089
Net Secondary Costs (-)	1,630,620	3,710,165	1,218,604	150,983	6,710,372
Physical Education(-)		93,571			93,571
Due to (from) Members	<u>\$458,097</u>	<u>(\$47,693)</u>	<u>\$69,062</u>	<u>\$33,695</u>	<u>\$513,161</u>
Proposed 2012/2013					
Receipts from Members	\$1,908,461	\$3,785,365	\$1,308,884	\$169,258	\$7,171,968
Less: Due to Members	<u>(\$458,097)</u>	<u>\$47,693</u>	<u>(\$69,062)</u>	<u>(\$33,695)</u>	<u>(\$513,161)</u>
Contribution Due w/Adjust.	<u>\$1,450,364</u>	<u>\$3,833,058</u>	<u>\$1,239,822</u>	<u>\$135,563</u>	<u>\$6,658,807</u>

LEASE RENTAL

The Member Districts make lease rental payments on behalf of MBIT to the Middle Bucks AVTS Authority to fund repayment of the Series of 2003 and 2006 bonds. The payments for 2012/2013 and 2011/2012 are \$1,467,499 and 1,465,499, respectively. The debt service is allocated to Member Districts using the market value as determined by the State Tax Equalization Board. See page 22 for more information.

Please see Table C and page 14 for a summary of Member Districts' contributions to fund the proposed 2012/2013 and approved 2011/2012 budgets.

Table C
Proposed Member Districts' Contributions

	<u>2012/2013</u>	<u>2011/2012</u>	<u>\$ Change</u>	<u>% Change</u>
General Fund Member District Contributions	\$7,171,968	\$7,052,697	\$119,271	1.69%
Authority Lease Rental	1,467,499	1,465,499	2,000	0.14%
Total Projected Contributions	<u>\$8,639,467</u>	<u>\$8,518,196</u>	<u>\$121,271</u>	1.42%

State Subsidies are received in form of the Vocational Education Subsidy which is paid based on VADM. Subsidy received in 2012/2013 will be based upon the ADM from 2011/2012. The Vocational Education Subsidy is projected higher than 2011/2012. The state also pays subsidies that are equivalent to one half of the cost for Social Security and Retirement. The subsidies for Social Security and Retirement are projected at approximately one half of the related employment cost. Federal subsidy is for Carl D. Perkins Local Plan and is expected to decrease.

OTHER INFORMATION

The annualized CPI-U for the Philadelphia region:

	<u>2011</u>	<u>2010</u>
December	2.8%	1.4%
August	3.4%	1.1%

ASSUMPTIONS

As of the February 13, 2012 presentation of this preliminary budget there are many unknowns including: 1 out of 4 member school districts will be negotiating their teacher contract as of July 1, 2012, final medical insurance premium rates and cost, insurance rates, cost of utilities and future weather. This presentation includes assumptions to deal with the unknowns.

Significant assumptions impacting this budget projection include:

1. Object Code 100 – Salaries and wages in this budget decrease \$49,308 or 0.60% budget-to-budget. The budget includes reduction of one and a half teachers for elimination of physical education and precision machine technology program. Also recognized are the anticipated retirement of an instructor, current mid-year resignation of instructor, and the elimination of part-time resource specialists. The budget contemplates savings hiring new teachers, and contractual salary changes for step and level of teachers. The salary and wage adjustment for administrators and support staff includes a two percent increase from 2011/2012 salary and wage rates.

It is important to note that one out of four of the member school districts will be negotiating with their teachers. MBIT teachers' pay is based on the median of what the member school districts' pay their teachers. This budget has been created with consideration of the negotiations by the member school districts.

2. Object Code 200 – Benefits. Overall benefits are projected to increase by \$296,289 or 3.62% of the budget-to-budget increase. More specifically:
 - Medical & prescription benefit cost are budgeted using the plans offered under the teachers' contract to all eligible employees. As of February 13, 2012, the 2012/2013 renewal had not been received. For budget purposes, a 12% increase over 2011/2012 rates has been projected. Cost of the increase budget-to-budget is \$127,645 or 1.56%. Teachers and all eligible staff participating in the benefits contribute 15% of premium if covered under the Personal Choice \$15/\$25/70% plan or 10% of premium if covered under the Keystone Flex POS C2F1O1 plan. The prescription plan under either plan is Future Scripts \$10/\$20/\$35 formulary/non-formulary.

- Retirement has been budgeted using 12.36% rate as published by PSERS employer contribution rate for 2012/2013 compared to 8.65% used in budgeting 2011/2012. Employer retirement contribution cost increase budget-to-budget \$161,329 or 1.97%.
 - The rate used for unemployment insurance has increased and budget includes an increase of \$8,500 over 2011/2012.
3. Object Code 300 – Purchased Professional & Technical Services are reduced overall by \$121,832 or -1.49% budget-to-budget from 2011/2012. The net reduction is primarily from the recommended elimination of Penn State Health Sciences and Engineering programs yielding saving of \$110,092 or 1.34%. The Administration is making the recommendation to realize significant cost reduction with little or no impact on student enrollment or staff levels of MBIT. The Penn State Programs has been offered with MBIT absorbing cost of college credits that are escalating. There will be loss of room rental from elimination of Penn State Programs.
 4. Object Code 400 – Purchased Property Services are presented with a net increase of \$9,392 or 0.11% budget-to-budget from 2011/2012. The net increase is driven by maintenance of environmental systems and cleaning service cost.
 5. Object Code 500 – Other Purchased Services are presented with a net decrease of \$13,490 or -0.16% from 2011/2012.
 6. Object Code 600 – Supplies cost have a net increase of \$29,475 or 0.36% budget-to-budget over 2011/2012. The increase includes cost for growth in enrollment for the expanded Health and Construction Cluster programs. Utilities are anticipated to cost more for 2012/2013 as the result of addition of greenhouse in 2010/2011.

REVENUES

6000 REVENUE FROM LOCAL SOURCES

Revenues from local sources reflect Member Districts' contributions and other revenues stemming from operation of the School. Member Districts will be billed on the approved three-year averaging formula with adjustments made the following fiscal year based on actual district enrollment. Rental of Building is projected based on known past events, which are expected to reoccur. Interest income is projected using rate of 0.30% received on deposits.

7000 REVENUE FROM STATE SOURCES

Vocational Educational Subsidies for 2012/2013 reflect estimated ADM enrollment information from 2011/2012 with expectation that funding in state budget will remain level.

Revenues from Social Security and Retirement reimbursements are approximately one-half of budgeted Social Security and Retirement expenditures for the 2012/2013 school year.

8000 REVENUE FROM FEDERAL SOURCES

The Perkins Act Local Plan was re-authorized for six years in 2006. The funding for 2011/2012 is \$254,096 and the projection for 2012/2013 is slightly lower. Tech Prep funding was eliminated in 2010/2011.

EXPENDITURES

The following information is presented by Object Code. Functional account numbers are referenced parenthetically where appropriate.

100 SALARIES & WAGES

The teachers' salaries are calculated using an averaging formula utilizing low and high salary rates from the member school district teachers' matrices. One of four member school districts is in negotiations with their teachers' unions. For budget purposes, the expiring contract has been used in calculating MBIT's salary matrix.

All non-bargaining unit salaries are budgeted to provide up to a 2% increase based upon Finance Committee review and are subject to Executive Council approval. The Act 93 plan expires June 30, 2013.

200 EMPLOYEE BENEFITS

Employee benefits have been budgeted as mandated by regulations and using known contractual obligations.

For 2012/2013, the PSERS employer rate used is 12.36% as recommended by PSERS board. For fiscal years 2011/2012 and 2010/2011, the contribution rates were 8.65% and 5.64%, respectively.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

Included here are items such as Solicitor's fee, Audit fees and Technology Technical Support costs (1300, 2100, 2300, 2500, and 2800). Under Facilities (2600) are listed such items as asbestos, in-door air quality, and water testing, security, and Right-to-Know services. In 2011/2012 and prior years, monies were budgeted to provide professional services (1300) as part of the University Partnerships.

400 PURCHASED PROPERTY SERVICES

Included here are all repairs, operating leases, maintenance and rental contracts as well as all non-scheduled maintenance activities (all functions). Cleaning, construction, extermination, water, and disposal services appear under Facilities.

500 OTHER PURCHASED SERVICES

Professional development, printing, advertising, postage and telephone (1300, 2100, 2200, 2300, 2500) as well as general liability and property insurance (2600) are included here. The Internet connection is reflected throughout and costs associated with marketing (2100) are also included.

600 SUPPLIES

All consumable supplies, books and software along with costs for heat, light and water are budgeted in this category.

700 PROPERTY

Equipment replacement includes instructional laboratory equipment (1300), facilities (2600) and technology equipment upgrades (2800).

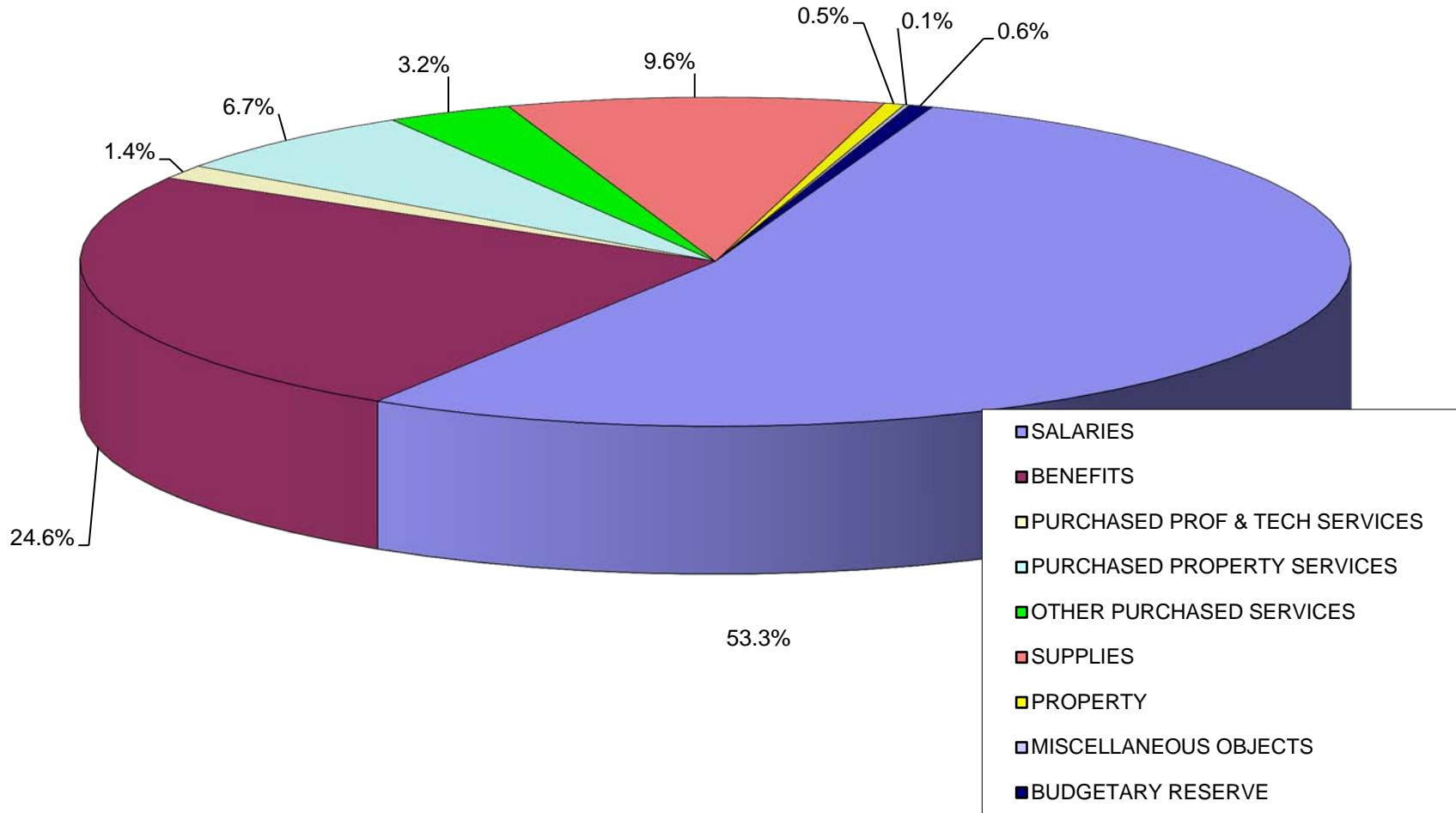
800 OTHER

Incidental dues and fees, such as PACTA, PASA, PASBO and educational trade association memberships (1300, 2100, 2300, 2500, 2600 and 2800), are reflected.

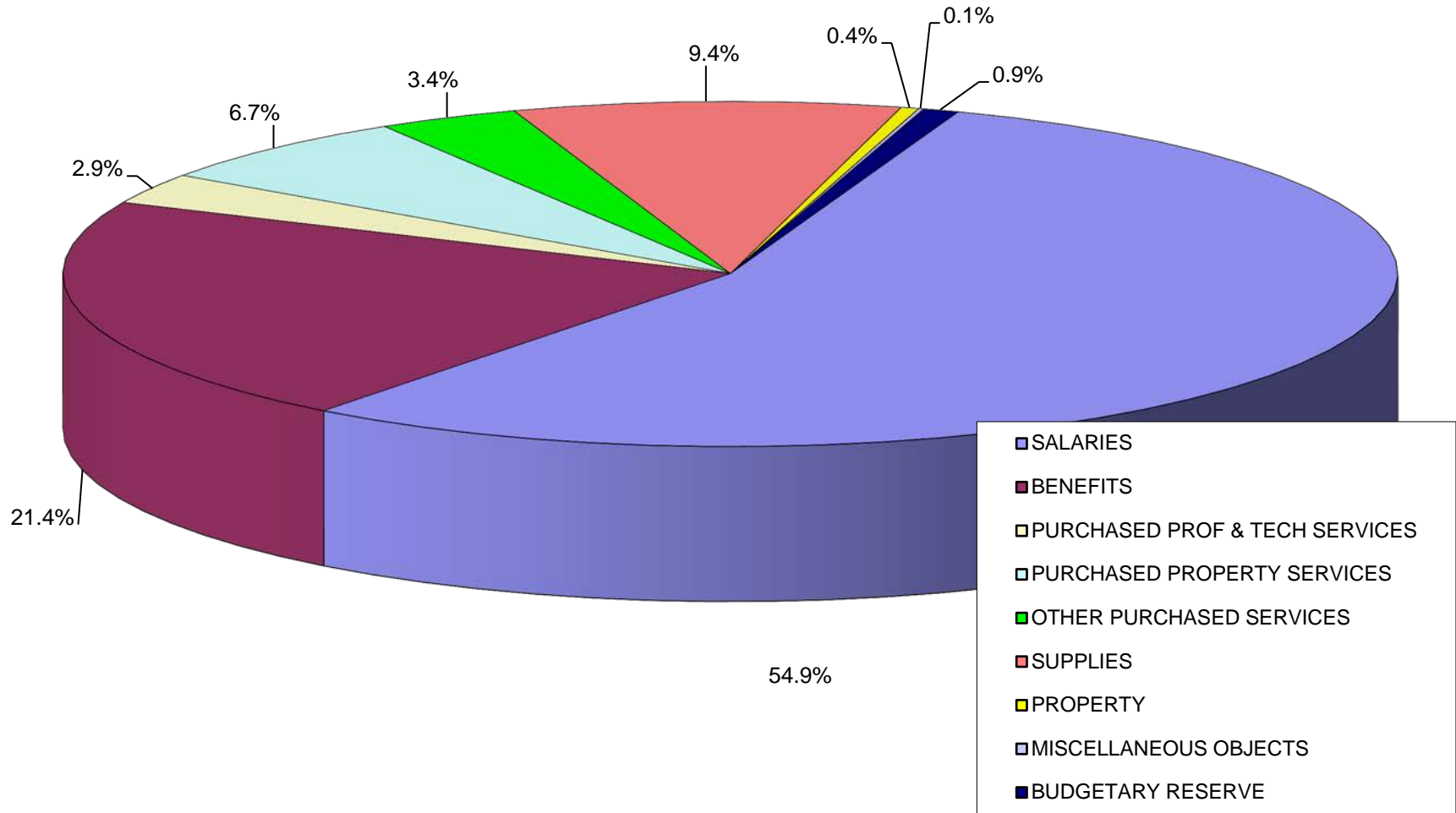
BUDGETARY RESERVE

These funds are intended as a safeguard against unanticipated revenue reductions or unanticipated expenditures and provide for the possibility of salary, benefit, insurance cost and other unknown cost adjustments. Use of these funds, once approved, is subject to Executive Council action.

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2012/2013 PROPOSED BUDGET OBJECT CODE ANALYSIS



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2011/2012 ADOPTED BUDGET OBJECT CODE ANALYSIS



**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

BUDGETED GENERAL FUND CONTRIBUTIONS BY MEMBER DISTRICTS

		CENTENNIAL	CENTRAL BUCKS	COUNCIL ROCK	NEW HOPE- SOLEBURY	TOTAL
<u>2010- 2011</u>						
GENERAL FUND	Pg. 15	\$ 1,987,455	\$ 3,555,914	\$ 1,217,446	\$ 176,200	\$ 6,937,015
LEASE RENTAL DEBT		205,974	669,415	470,043	121,618	1,467,050
2010-2011 CONTRIBUTIONS		<u>\$ 2,193,429</u>	<u>\$ 4,225,329</u>	<u>\$ 1,687,489</u>	<u>\$ 297,818</u>	<u>\$ 8,404,065</u>
Year-to-year percentage increase						1.95%
<u>2011- 2012</u>						
GENERAL FUND	Pg. 15	\$ 1,958,604	\$ 3,659,997	\$ 1,258,836	\$ 175,260	\$ 7,052,697
LEASE RENTAL DEBT	Pg. 22	205,903	667,095	470,132	122,369	1,465,499
2011-2012 CONTRIBUTIONS		<u>\$ 2,164,507</u>	<u>\$ 4,327,092</u>	<u>\$ 1,728,968</u>	<u>\$ 297,629</u>	<u>\$ 8,518,196</u>
Year-to-year percentage increase						1.36%
<u>2012- 2013</u>						
GENERAL FUND	Pg. 15	\$ 1,908,461	\$ 3,785,365	\$ 1,308,884	\$ 169,258	\$ 7,171,968
LEASE RENTAL DEBT	Pg. 22	205,743	668,446	471,948	121,362	1,467,499
2012-2013 CONTRIBUTIONS		<u>\$ 2,114,204</u>	<u>\$ 4,453,810</u>	<u>\$ 1,780,832</u>	<u>\$ 290,621</u>	<u>\$ 8,639,467</u>
Year-to-year percentage increase						1.42%

Note: General fund contribution is allocated to member districts using a three-year averaging of ADM.
Lease rental debt is for the Series of 2003 and Series of 2006 Middle Bucks AVTS Authority Revenue Bonds. Lease Rental Debt is allocated based on market value as determined by Pennsylvania State Tax Equalization Board.

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

REVENUES

CODE	CATEGORY	2010/2011 APPROVED BUDGET	2011/2012 APPROVED BUDGET	2012/2013 PROPOSED BUDGET	% CHANGE
6000	REVENUE FROM LOCAL SOURCES				
6510	INTEREST	\$12,000	\$8,000	\$7,000	
6910	RENTAL OF BUILDING	40,000	30,000	21,000	
6941	TUITION - ADULT STUDENTS	61,300	61,300	42,000	
6942	TUITION - NON PARTICIPATING DISTRICT	15,300	15,300	15,300	
6946	RECEIPTS FROM MEMBER DISTRICTS	6,937,015	7,052,697	7,171,968	
6991	REFUND OF PRIOR YEARS EXPENSE	12,000	12,000	12,000	
6790/6999	MISCELLANEOUS REVENUE	7,000	9,000	12,000	
	TOTAL REVENUE LOCAL SOURCES	7,084,615	7,188,297	7,281,268	1.29%
7000	REVENUE FROM STATE SOURCES				
7220	VOCATIONAL EDUCATION SUBSIDIES	335,000	315,000	357,500	
7290	OTHER STATE GRANTS	8,000	8,000	0	
7800	SOCIAL SECURITY-STATE SHARE	160,790	166,000	166,500	
7820	RETIREMENT-STATE SHARE	181,280	193,700	275,000	
	TOTAL REVENUE STATE SOURCES	685,070	682,700	799,000	17.04%
8000	REVENUE FROM FEDERAL SOURCES				
8521	TECH PREP	43,000	36,720	-	
8566	LOCAL PLAN/PERKINS	262,000	278,000	244,150	
	TOTAL REVENUE FEDERAL SOURCES	305,000	314,720	244,150	-22.42%
	TOTAL PROPOSED REVENUES	\$8,074,685	\$8,185,717	\$8,324,418	1.69%

DISTRICT CONTRIBUTION BREAKDOWN

					TOTAL DUE WITH ADJUSTMENT
CENTENNIAL	26.61%	\$1,987,455	\$1,958,604	\$1,908,461	\$1,450,364
CENTRAL BUCKS	52.78%	\$3,555,914	\$3,659,997	\$3,785,365	\$3,833,058
COUNCIL ROCK	18.25%	\$1,217,446	\$1,258,836	\$1,308,884	\$1,239,822
NH/SOLEBURY	2.36%	\$176,200	\$175,260	\$169,258	\$135,563
	100.00%	\$6,937,015	\$7,052,697	\$7,171,968	\$6,658,807

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

CODE	CATEGORY	2011/12 APPROVED BUDGET	2012/13 PROPOSED BUDGET	% CHANGE
1000	INSTRUCTIONAL SERVICES			
1100-100	SALARIES - 3 FTE	\$290,353	\$238,783	
-200	EMPLOYEE BENEFITS	115,027	103,210	
-300	PURCHASED PROF & TECH SERVICES	0	0	
-400	PURCHASED PROPERTY SERVICES	650	250	
-500	OTHER PURCHASED SERVICES	1,855	1,755	
-600	SUPPLIES	5,150	400	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	325	250	
		<hr/>	<hr/>	
1100	TOTAL REGULAR PROGRAMS	413,360	344,648	-16.62%
1300-100	SALARIES - 37 FTE 11-12 / 36.5 FTE 12-13	2,570,551	2,521,210	
-200	EMPLOYEE BENEFITS	963,106	1,135,601	
-300	PURCHASED PROF & TECH SERVICES	112,592	2,500	
-400	PURCHASED PROPERTY SERVICES	170,632	172,204	
-500	OTHER PURCHASED SERVICES	82,875	70,375	
-600	SUPPLIES	308,140	332,075	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	2,500	3,500	
		<hr/>	<hr/>	
1300	TOTAL VOCATIONAL EDUCATION PROGRAMS	4,210,396	4,237,465	0.64%
2000	SUPPORT SERVICES			
2100-100	SALARIES - 6.65 FTE	451,351	463,545	
-200	EMPLOYEE BENEFITS	175,120	216,980	
-300	PURCHASED PROF & TECH SERVICES	590	2,500	
-400	PURCHASED PROPERTY SERVICES	4,330	5,280	
-500	OTHER PURCHASED SERVICES	45,510	51,590	
-600	SUPPLIES	20,550	19,300	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	500	700	
		<hr/>	<hr/>	
2100	TOTAL SUPPORT SERVICES-PUPIL PERSONNEL	697,951	759,895	8.88%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

CODE	CATEGORY	2011/12 APPROVED BUDGET	2012/13 PROPOSED BUDGET	% CHANGE
2000	SUPPORT SERVICES (con't)			
2290-300	PROFESSIONAL & TECHNICAL SERVICES	27,450	10,000	
2270-500	OTHER PURCHASED SERVICES	<u>5,250</u>	<u>4,000</u>	
2200	TOTAL INSTRUCTIONAL SUPPORT	32,700	14,000	-57.19%
2300-100	SALARIES - 7 FTE	507,964	522,507	
-200	EMPLOYEE BENEFITS	199,378	241,302	
-300	PURCHASED PROF & TECH SERVICES	27,400	28,400	
-400	PURCHASED PROPERTY SERVICES	6,135	7,685	
-500	OTHER PURCHASED SERVICES	40,050	35,100	
-600	SUPPLIES	11,750	13,450	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	<u>3,000</u>	<u>3,000</u>	
2300	TOTAL SUPPORT SERVICES-ADMINISTRATION	795,677	851,444	7.01%
2400-100	SALARIES - 1 FTE	62,038	71,935	
-200	EMPLOYEE BENEFITS	20,000	25,753	
-300	PURCHASED PROF & TECH SERVICES	2,000	2,000	
-400	PURCHASED PROPERTY SERVICES	400	400	
-500	OTHER PURCHASED SERVICES	715	715	
-600	SUPPLIES	3,750	3,700	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	<u>125</u>	<u>125</u>	
2400	TOTAL SUPPORT SERVICES-PUPIL HEALTH	89,028	104,628	17.52%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

EXPENSES

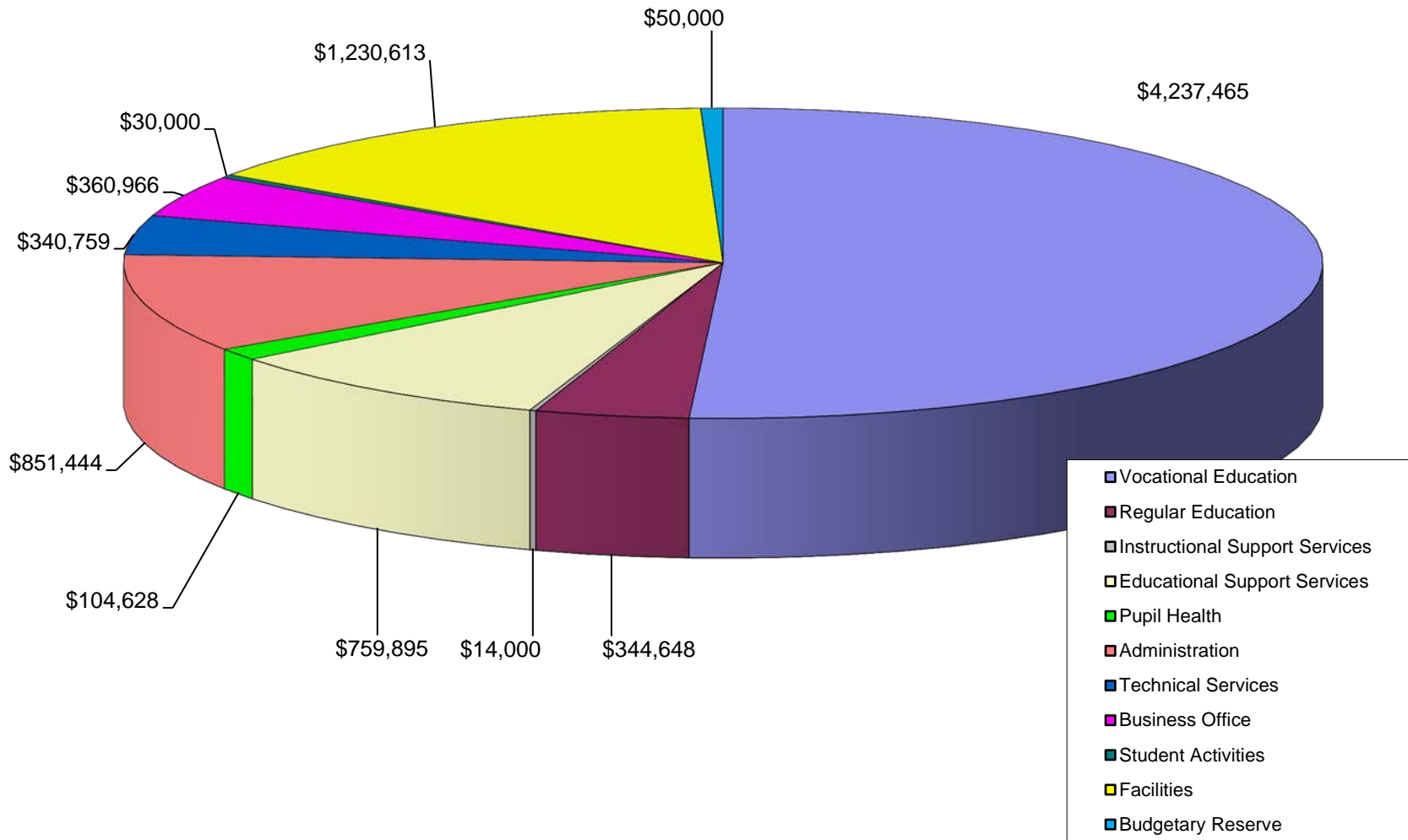
CODE	CATEGORY	2011/12 APPROVED BUDGET	2012/13 PROPOSED BUDGET	% CHANGE
2000	SUPPORT SERVICES (con't)			
2500-100	SALARIES - 3 FTE	202,723	208,116	
-200	EMPLOYEE BENEFITS	80,477	94,500	
-300	PURCHASED PROF & TECH SERVICES	29,800	30,850	
-400	PURCHASED PROPERTY SERVICES	4,065	4,065	
-500	OTHER PURCHASED SERVICES	12,060	14,035	
-600	SUPPLIES	5,750	8,400	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	1,000	1,000	
2500	TOTAL SUPPORT SERVICES-BUSINESS	335,875	360,966	7.47%
2600-100	SALARIES - 5 FTE	240,172	245,718	
-200	EMPLOYEE BENEFITS	126,743	144,770	
-300	PURCHASED PROF & TECH SERVICES	28,500	30,250	
-400	PURCHASED PROPERTY SERVICES	353,730	360,650	
-500	OTHER PURCHASED SERVICES	57,500	54,775	
-600	SUPPLIES	360,500	373,700	
-700	PROPERTY	17,500	19,500	
-800	MISCELLANEOUS OBJECTS	1,200	1,250	
2600	TOTAL SUPPORT SERVICES-FACILITIES	1,185,845	1,230,613	3.78%
2818-100	SALARIES - 2 FTE	164,786	168,816	
-200	EMPLOYEE BENEFITS	69,374	83,398	
-300	PURCHASED PROF & TECH SERVICES	7,000	7,000	
-400	PURCHASED PROPERTY SERVICES	5,200	4,000	
-500	OTHER PURCHASED SERVICES	8,420	8,400	
-600	SUPPLIES	50,680	44,720	
-700	PROPERTY	18,000	24,000	
-800	MISCELLANEOUS OBJECTS	425	425	
2818	TOTAL TECHNICAL SERVICES	323,885	340,759	5.21%

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY**

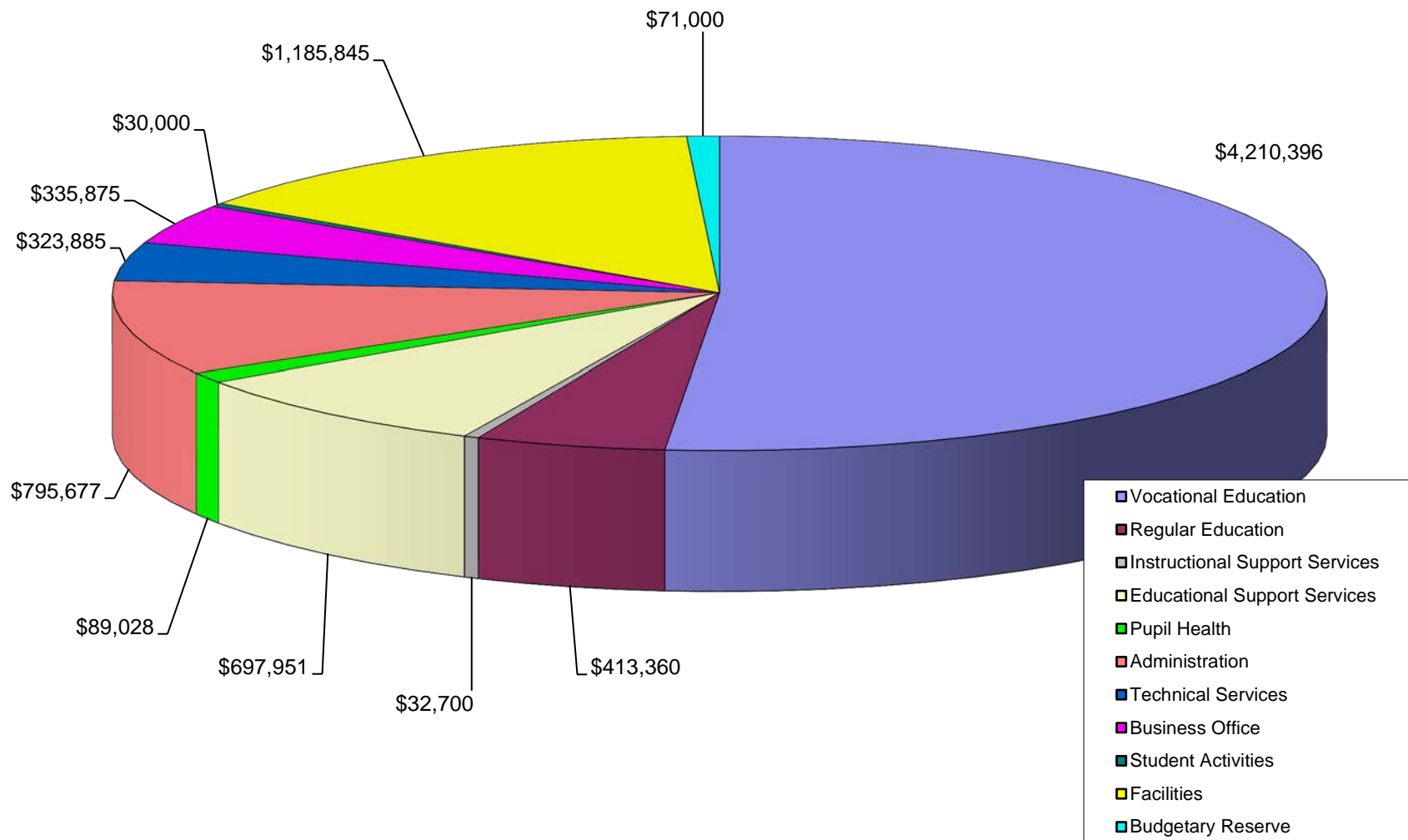
EXPENSES

CODE	CATEGORY	2011/12 APPROVED BUDGET	2012/13 PROPOSED BUDGET	% CHANGE
3000	NON-INSTRUCTIONAL SERVICES			
3200-500	OTHER PURCHASED SERVICES	26,000	26,000	
-600	SUPPLIES	3,000	3,000	
-800	MISCELLANEOUS OBJECTS	<u>1,000</u>	<u>1,000</u>	
3200	TOTAL STUDENT ACTIVITIES	30,000	30,000	0.00%
5000	OTHER FINANCING USES			
5900-000	BUDGETARY RESERVE	<u>71,000</u>	<u>50,000</u>	1
5900	TOTAL BUDGETARY RESERVE	71,000	50,000	-29.58%
	TOTAL PROPOSED BUDGET	<u>\$8,185,717</u>	<u>\$8,324,418</u>	1.69%
1	BUDGETARY RESERVE CONSISTS OF:			
	OPERATING RESERVE	71,000	50,000	
	TOTAL BUDGET-TO-BUDGET INCREASE:	<u>\$ 111,032</u>	<u>\$ 138,701</u>	1.69%
	SUMMARY OF BUDGET-TO-BUDGET CHANGES:			
	1) Elimination of Physical Education		\$ (105,683)	-1.29%
	2) Net increase to salaries and wage cost (net of elimination PE instructor)		18,875	0.23%
	3) Net increase to medical & prescription benefit cost		145,739	1.78%
	4) Net reduction Instructional Support Services		(17,450)	-0.21%
	5) Net increase for employer contribution to PSERS		161,329	1.97%
	6) Elimination of Penn State Programs		(110,092)	-1.34%
	7) Net increase in Purchased Property Services		9,392	0.11%
	8) Increase in program consumable supply costs		19,185	0.23%
	9) Increase in Electricity & Natural Gas		10,200	0.12%
	10) Increase in equipment		8,000	0.10%
	11) All other		(794)	-0.01%
			<u>\$ 138,701</u>	<u>1.69%</u>

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2012/2013 PROPOSED BUDGET EXPENDITURES BY FUNCTION



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2011/2012 ADOPTED BUDGET EXPENDITURES BY FUNCTION



**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
PROPOSED BUDGET SUMMARY - LEASE RENTAL**

SCHOOL FACILITIES LEASE - MIDDLE BUCKS VOCATIONAL-TECHNICAL SCHOOL AUTHORITY

SERIES OF 2003 BONDS - BALANCE JULY 1, 2012	\$ 1,705,000
SERIES OF 2006 BONDS - BALANCE JULY 1, 2012	14,980,000
	<u>\$ 16,685,000</u>

LEASE RENTAL COVERING DEBT SERVICE IS PAID BY THE MEMBER DISTRICTS' DIRECTLY TO THE TRUSTEE UNIVEST BANK & TRUST CO. FOR THE BOND HOLDERS IN AUGUST & FEBRUARY.

	Budgeted 2011/2012	Actual 2011/2012	Projected 2012/2013
6946 LEASE REVENUE	<u>\$ 1,465,499</u>	<u>\$ 1,465,499</u>	<u>\$ 1,467,499</u>
5110 DEBT SERVICE - AUTHORITY BONDS	<u>\$ 1,465,499</u>	<u>\$ 1,465,499</u>	<u>\$ 1,467,499</u>
PRINCIPAL	\$ 650,000	\$ 650,000	\$ 680,000
INTEREST	807,499	807,499	779,499
ADMINISTRATIVE FEE	8,000	8,000	8,000
	<u>\$ 1,465,499</u>	<u>\$ 1,465,499</u>	<u>\$ 1,467,499</u>

Rental is allocated to the member districts' on the basis of the proportion which the market value of each Participating School District bears to the total market valuation of all the Participating School Districts, as certified by the State Tax Equalization Board annually. An annual administrative fee equaling \$8,000 is paid by the sending districts in addition to the debt service.

	7/1/2011 STEB Market Value <u>2010</u>	Budgeted using 7/1/2010 STEB MV 2009 <u>2011/2012</u>	Projected using 7/1/2011 STEB Mkt Value <u>2011/2012</u>	Projected using 7/1/2011 STEB Mkt Value <u>2012/2013</u>
Centennial	14.02%	\$ 205,903	\$ 205,463	\$ 205,743
Central Bucks	45.55%	667,095	667,535	668,446
Council Rock	32.16%	470,132	471,304	471,948
New Hope-Solebury	8.27%	122,369	121,197	121,362
	<u>100.00%</u>	<u>\$ 1,465,499</u>	<u>\$ 1,465,499</u>	<u>\$ 1,467,499</u>

The most current STEB available is 2010 market value effective July 1, 2011 and available in October 2011. Member School Districts should use the Projected column numbers to budget lease rental / debt service.

Member School Districts will receive a subsidy from the Pennsylvania Department of Education in 2012/2013 for reimbursement of the cost of construction from the 2006-2008 renovations at MBIT. Members should include in their projected state subsidies the following:

	2010 MV STEB	PDE 2071 <u>2011/2012</u>	PDE 2071 <u>2012/2013</u>
Centennial	14.02%	\$ 61,783	\$ 61,659
Central Bucks	45.55%	200,169	200,327
Council Rock	32.16%	141,024	141,438
New Hope-Solebury	8.27%	36,762	36,371
	<u>100.00%</u>	<u>\$ 439,738</u>	<u>\$ 439,795</u>

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY - PAC & FINANCE COMMITTEES					
COMMITTEE UPDATE					
FEBRUARY 7, 2012					
DESCRIPTION	2011/2012 APPROVED BUDGET	2012/2013 PROPOSED BUDGET	\$ INCREASE/ (DECREASE) LINE ITEM	% INCREASE/ (DECREASE) LINE ITEM	% INCREASE/ (DECREASE) BUD. TO BUD.
100 SALARIES & WAGES:					
TEACHERS - MBEA	\$ 2,894,123	\$ 2,823,828	\$ (70,295)	-2.43%	-0.73%
ADMIN & SUPPORT SERVICES	1,491,939	1,519,827	27,888	1.87%	0.29%
SUBSTITUTES & TEMPORARY	103,876	96,976	(6,900)	-6.64%	-0.07%
200 BENEFITS:					
MEDICAL & PRESCRIPTION	811,313	938,958	127,645	15.73%	1.32%
DENTAL/VISION/LIFE/LTD/CONTRACTUAL	172,992	172,565	(427)	-0.25%	0.00%
STATUTORY (FICA, PSERS, WC & UC)	764,920	933,990	169,070	22.10%	1.75%
300 PROFESSIONAL & TECHNICAL SERVICES	235,332	113,500	(121,832)	-51.77%	-1.26%
400 PURCHASED PROPERTY SERVICES	545,142	554,534	9,392	1.72%	0.10%
500 OTHER PURCHASED SERVICES	280,235	266,745	(13,490)	-4.81%	-0.14%
600 SUPPLIES:					
INSTRUCTIONAL SUPPLIES	313,290	332,475	19,185	6.12%	0.20%
UTILITIES	279,500	289,700	10,200	3.65%	0.11%
ALL OTHER SUPPLIES	176,480	176,570	90	0.05%	0.00%
700 EQUIPMENT	35,500	43,500	8,000	22.54%	0.08%
800 OTHER	10,075	11,250	1,175	11.66%	0.01%
5900 BUDGETARY RESERVE	71,000	50,000	(21,000)	-29.58%	-0.22%
5110 AUTHORITY LEASE RENTAL	1,465,499	1,467,499	2,000	0.14%	0.02%
TOTAL EXPENDITURES	\$ 9,651,216	\$ 9,791,917	\$ 140,701	1.46%	1.46%
6000 LOCAL REVENUE					
<i>EDUCATION AND LEASE RENTAL</i>					
CENTENNIAL	\$ 2,164,507	\$ 2,114,204	\$ (50,303)	-2.32%	-0.52%
CENTRAL BUCKS	4,327,092	4,453,810	126,718	2.93%	1.31%
COUNCIL ROCK	1,728,968	1,780,832	51,864	3.00%	0.54%
NEW HOPE-SOLEBURY	297,629	290,621	(7,008)	-2.35%	-0.07%
<i>RECEIPTS FROM MEMBERS</i>	8,518,196	8,639,467	121,271	1.42%	1.26%
OTHER LOCAL SOURCES	135,600	109,300	(26,300)	-19.40%	-0.27%
7000 STATE SOURCES	682,700	799,000	116,300	17.04%	1.21%
8000 FEDERAL SOURCES	314,720	244,150	(70,570)	-22.42%	-0.73%
TOTAL REVENUE	\$ 9,651,216	\$ 9,791,917	\$ 140,701	1.46%	1.46%

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SUBSIDIARY – NON MAJOR FUND BUDGETS

PROPOSAL

2012/2013

GOVERNMENTAL FUND TYPES:	PAGE
CAPITAL RESERVE FUND	25
ADULT EDUCATION FUND	26
PRODUCTION FUND	27
PROPRIETARY FUND TYPE:	
Li'L BUCKS PRESCHOOL	28
FIDUCIARY FUND TYPE:	
STUDENT ACTIVITIES FUND	29

NOTE: These funds do not represent additional costs to the member school districts, since revenues come from federal/state subsidies, student tuition/client sales/fundraising, or previously allocated and approved funds.

**SPECIAL REVENUE/CAPITAL RESERVE FUND
PROPOSED BUDGET 2012/2013**

<u>REVENUE</u>	<u>2010/2011 Actual</u>	<u>2011/2012 Approved Budget</u>	<u>PROJECTED 2011/2012</u>	<u>PROPOSED 2012/2013 Budget</u>
Actual / Projected Carry forward Fund Balance	\$ 353,582	\$ 198,009 A	\$ 198,009 B	\$ 151,500
Actual 2010/2011 Fund Transfer	75,000			
Proposed 2011/2012 Fund Transfer		75,000	75,000	
Proposed 2012/2013 Fund Transfer				100,000
Interest Income	287	500	340	500
	<u>\$ 428,869</u>	<u>\$ 273,509</u>	<u>\$ 273,349</u>	<u>\$ 252,000</u>
 <u>EXPENSES:</u>				
-400 Purchased Property Services	\$ 51,533	\$ 105,000	\$ 21,849	\$ 175,000
-700 Equipment	179,327	100,000	100,000	50,000
	<u>\$ 230,860</u>	<u>\$ 205,000</u>	<u>\$ 121,849</u>	<u>\$ 225,000</u>
Actual / Projected Carry Forward Fund Balance	<u>\$ 198,009 A</u>	<u>\$ 68,509</u>	<u>\$ 151,500 B</u>	<u>\$ 27,000</u>

PURCHASED PROPERTY SERVICES

FACILITIES:

-400 Traffic Signal	Carryover	-	\$ 30,000	\$ 30,000
-400 Digital Road Sign	Carryover		75,000	75,000
-400 Dental Lab		30,985		
-400 Culinary Arts renovation of Aspirations		15,513		
-400 Lighting for Greenhouse		\$ 5,035		
-400 Door replacement			7,500	
-400 ADA trip hazard elimination			14,349	
-400 Room modifications / locker room				35,000
-400 Concrete walkway & stair repairs				35,000
		<u>\$ 51,533</u>	<u>\$ 105,000</u>	<u>\$ 175,000</u>

EQUIPMENT:

-700 Document Management System			\$ -	\$ -
-700 Equipment grant matching funds 2009/2010	82,438			
-700 Equipment grant matching funds 2010/2011	96,889			
-700 Equipment grant matching funds 2011/2012		100,000	100,000	
-700 Equipment grant matching funds 2012/2013				50,000
	<u>\$ 179,327</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 50,000</u>
	<u>\$ 230,860</u>	<u>\$ 205,000</u>	<u>\$ 121,849</u>	<u>\$ 225,000</u>

ADULT EVENING EDUCATION FUND
PROPOSED BUDGET
2012-2013

		<u>2011/2012</u> <u>ESTIMATE</u>	<u>2011/2012</u> <u>APPROVED</u> <u>BUDGET</u>	<u>2012/2013</u> <u>PROPOSED</u> <u>BUDGET</u>
<u>REVENUES</u>				
	Registration Fees	\$ 133,580	\$ 142,500	\$ 137,000
	Subsidies	10,568	10,050	12,475
	Interest Earned	100	250	100
	Total	<u>\$ 144,248</u>	<u>\$ 152,800</u>	<u>\$ 149,575</u>
<u>EXPENSES</u>				
	-100 Salary	\$ 75,121	\$ 75,000	\$ 79,411
	-200 Benefits	13,951	14,700	16,223
	-500 Other Purchased Services	23,688	34,900	26,700
	-600 Supplies	20,252	21,500	17,866
	-600 Software & Secondary Projects	6,400	4,000	4,000
	-600 Utilities allocation to General Fund	2,500	2,500	3,000
	-700 Equipment	-	-	2,000
	-800 Other	-	200	375
	Total	<u>\$ 141,911</u>	<u>\$ 152,800</u>	<u>\$ 149,575</u>
		<u>\$ 2,336</u>	<u>\$ -</u>	<u>\$ 0</u>
<u>PROJECTED FUND BALANCE</u>				
	Beginning Fund Balance	7/1/11		\$ 138,878
	Estimated net income for 2011/2012			<u>2,336</u>
	Ending Fund Balance	6/30/12		\$ 141,214
	Estimated net income for 2012/2013			0
	Ending Fund Balance	6/30/13		<u>\$ 141,214</u>

**PRODUCTION FUND
PROPOSED BUDGET
2012/2013**

	<u>2011/2012 ESTIMATE</u>	<u>2011/2012 APPROVED BUDGET</u>	<u>2012/2013 PROPOSED BUDGET</u>
<u>REVENUES</u>			
Aspirations	\$ 27,500	\$ 30,000	\$ 26,750
Student Built Modular House	-	44,000	77,500
Summer School Consortium	71,325	83,770	81,000
All Other Programs	148,357	144,105	129,900
PA Subsidies	2,000	535	3,649
Interest Earned	145	550	250
	<hr/>	<hr/>	<hr/>
Total	\$ 249,327	\$ 302,960	\$ 319,049
<u>EXPENSES</u>			
-100 Salaries & Wages	\$ 47,494	\$ 57,600	\$ 54,668
-200 Benefits	6,336	8,790	10,380
-300 Purchased Professional Services	14,560	19,000	17,761
-400 Purchases Property Services	13,800	12,750	11,450
-500 Other Purchased Services	23,040	19,750	20,650
-600 Supplies	139,820	177,570	196,640
-700 Equipment	0	7,500	7,500
	<hr/>	<hr/>	<hr/>
Total	\$ 245,050	\$ 302,960	\$ 319,049
Net	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<u>PROJECTED FUND BALANCE</u>			
Beginning Fund Balance		7/1/2011	\$ 344,758
Estimated fund balance increase for 2011/2012			4,277
Ending Fund Balance		6/30/2012	<hr/> \$ 349,035
Estimated net income for 2012/2013			-
Ending Fund Balance		6/30/2013	<hr/> <hr/> \$ 349,035

Li'L Bucks Preschool Partners in Learning Proposed Budget 2012/2013

	Estimate 2011/2012	Approved Budget 2011/2012	Proposed Budget 2012/2013
INCOME			
PRE SCHOOL TUITION	\$155,000	\$143,500	\$146,685
GRANT	9,960	0	2,500
SUBSIDIES	8,500	0	10,200
	173,460	143,500	159,385
EXPENSES			
OPERATING EXPENSES			
100 WAGES	106,590	97,800	103,355
200 BENEFITS	35,940	34,400	42,230
300 PROF SERVICES	800	600	300
400 PROPERTY SERVICES	3,240		3,500
500 OTHER PURCHASED SERVICES	3,525	4,750	2,350
600 SUPPLIES	7,260	4,700	7,350
800 DUES & FEES	240	1,250	300
Total : EXPENSES	157,595	143,500	159,385
NET ADDITION/(DEFICIT)	\$15,865	\$0	(\$0)
ACCUMULATED DEFICIT		7/1/2011	(\$30,662)
INCOME		2011 / 2012	\$15,865
ACCULATED DEFICIT		6/30/2012	(\$14,797)
INCOME		2012 / 2013	\$0
ACCUMULATED (DEFICIT) / SURPLUS		6/30/2013	(\$14,797)

STUDENT ACTIVITY FUNDS

PROPOSED BUDGET 2012-2013

	<u>2011/2012 ESTIMATE</u>	<u>2011/2012 APPROVED BUDGET</u>	<u>2012/2013 PROPOSED BUDGET</u>
<u>REVENUES</u>			
Student Activity Fees	\$ 20,145	\$ 21,200	\$ 20,550
Fund Raisers	16,775	15,450	15,450
Other	<u>80</u>	<u>280</u>	<u>850</u>
Total	<u>\$ 37,000</u>	<u>\$ 36,930</u>	<u>\$ 36,850</u>
<u>EXPENSES</u>			
-500 Student Activities & Events	\$ 14,000	\$ 15,860	\$ 15,140
-600 Supplies	18,142	17,220	17,860
-800 Other Objects	<u>4,581</u>	<u>3,850</u>	<u>3,850</u>
Total	<u>\$ 36,723</u>	<u>\$ 36,930</u>	<u>\$ 36,850</u>
	<u>\$ 277</u>	<u>\$ -</u>	<u>\$ -</u>