

# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

SECTION: PROGRAMS

TITLE: CURRICULUM REVIEW BY  
PARENTS/ GUARDIANS AND  
STUDENTS

ADOPTED: January 11, 2016

REVISED:

<p>1. Authority Title 22 Sec. 4.4 20 U.S.C. Sec. 1232h</p> <p>2. Guidelines</p> <p>20 U.S.C. Sec. 1232h Pol. 102, 105, 127</p>	<p style="text-align: center;">105.1. CURRICULUM REVIEW BY PARENTS/GUARDIANS AND STUDENTS</p> <p>The Executive Council adopts this policy to ensure that parents/guardians have an opportunity to review instructional materials and have access to information about the curriculum, including career and technical competencies, instructional materials, and assessment techniques.</p> <p>The rights granted by this policy are granted to parents/guardians of students enrolled in the school when the students are under the age of eighteen (18) and to the students themselves when the student is age eighteen (18) or over, unless the student is incapable of making the decision due to a disability.</p> <p>Upon request by a parent/guardian or student, the school (center) will make available existing information about the curriculum, including academic standards and competencies to be achieved, instructional materials and assessment techniques.</p> <p>The following conditions shall apply to any request:</p> <ol style="list-style-type: none"> <li>1. No more than one (1) request per semester may be made by any qualifying parent/guardian or student each school year, per enrolled child, unless more frequent access is a component of a student's IEP.</li> <li>2. To assist the school in providing the correct records to meet the needs of the requesting party, the request must be in writing, setting forth the specific material being sought for review.</li> <li>3. The written request shall be sent to the Administrative Director.</li> <li>4. The school will respond to the parent/guardian or student within ten (10) school days by designating the time and location for the review.</li> </ol>
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<p>3. Delegation of Responsibility 20 U.S.C. Sec. 1232h</p>	<p>5. The school may take necessary action to protect its materials from loss, damage or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the materials.</p> <p>6. No parent/guardian or student shall be permitted to remove the material provided for review or photocopy the contents of such file. The taking of notes by parents/guardians and students is permitted.</p> <p>The Administrative Director or designee shall annually notify parents/guardians and students regarding the contents of this policy and their rights.</p> <p>References:</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.4, 403.1</p> <p>No Child Left Behind Act – 20 U.S.C. Sec. 1232h</p> <p>Executive Council Policy – 102, 105, 127, 235</p>
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