

**Middle Bucks Institute of Technology**

2740 Old York Road  
Jamison, PA 18929  
(215) 343-2480

**APPLICATION FOR EMPLOYMENT**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Home Phone Number: \_\_\_\_\_

Position Desired: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

PA Certification held: \_\_\_\_\_ Date of Certification \_\_\_\_\_

Military Service No \_\_\_ Yes \_\_\_

If Yes, Number of Years \_\_\_\_\_ Branch of Service \_\_\_\_\_

**EDUCATION**

High School	Program	Dates of Attendance	Date of Graduation	Credit/Degree/ Semester/Hours
Colleges:				

**EMPLOYMENT**

Present Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Salary: \_\_\_\_\_

Position: \_\_\_\_\_

(over please)

**PAST EMPLOYMENT**

Name and Address of Company	Job Title	Date of Employment From                      To

**EMPLOYMENT REFERENCES**

Name	Telephone Number	Position/Relationship

ACT 151 Child Abuse History Check: Yes \_\_\_\_\_ No \_\_\_\_\_ In Process \_\_\_\_\_

ACT 34 Security Background Check: Yes \_\_\_\_\_ No \_\_\_\_\_ In Process \_\_\_\_\_

ACT 114 Federal Clearance Check: Yes \_\_\_\_\_ No \_\_\_\_\_ In Process \_\_\_\_\_

Have you been a resident of Pennsylvania for the past two years? Yes \_\_\_\_\_ No \_\_\_\_\_

## GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense?  Yes  No

Are you currently under charges for a criminal offense?  Yes  No

Have you ever forfeited bond or collateral in connection with a criminal offense?  Yes  No

Within the last ten years, have you been fired from any job for any reason?  Yes  No

Within the last ten years, have you quit a job after being notified that you would be fired?  Yes  No

Have you ever been professionally disciplined in any state?  Yes  No

Professional disciplined means the annulment, revocation or suspension of your teaching certification or having received a letter of reprimand from an agency, board or commission of state government, such as the Pennsylvania Professional Standards and Practices Commission.

Are you subject to any visa or immigration status, which would prevent lawful employment?  Yes  No

**Note: If you answered "Yes" to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.**

The Middle Bucks Institute of Technology does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Middle Bucks Institute of Technology, Title IX Coordinator or Section 504 Coordinator at 2740 Old York Road, Jamison, PA 18929 or 215-343-2480.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_