

Merging Business, Industry, and Technology

2016/2017 PROPOSED

GENERAL FUND BUDGET

&

PROPOSED
SUBSIDIARY – NON MAJOR
BUDGETS

MARCH 14, 2016

AS APPROVED BY MBIT EXECUTIVE COUNCIL

## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

## TABLE OF CONTENTS

PAGE #
Budget Calendar
Explanation of Account Structure
General Fund Budget Highlights
• Commentary 5-11
Comparison of Expenditures by Object
Detailed General Fund Budget Presentation
Budgeted General Fund Contributions by Member Districts
• Revenues
• Expenditures
Comparison of Expenditures by Function
• Lease Rental – Debt Service Paid by Member Districts
PAC/Finance Committee Summary 23-24
Non-major Fund Budgets
Capital Reserve Fund
Adult Education Fund
• Production Fund
• Li'L Bucks Preschool29
Student Activity Fund

## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

2016/2017 BUDGET CALENDAR

DATE	<b>DESCRIPTION</b>
August 10, 2015	2016/2017 Budget Calendar adopted by Executive Council
September 1	Finance Committee
September 9 - 18	Budget packet distributed to Management Team & professional staff
September 25	Budget packets gathered from professional staff and reviewed by Asst. Director & CTE Supervisor
October 2	Budget packets due to Business Manager
October 6	Finance Committee
November 3	Preliminary budget presented to Finance Committee
November 9	Budget presentation to Executive Council
November - January	Finance Committee work sessions (if needed)
February 2, 2016	Finance Committee review proposed budget
February 8	Budget presentation to Executive Council
March 14	2016/2017 Budget adopted by Executive Council
March 15 – 17	Recommended budgets sent to member district Superintendents with copies for individual School Directors
March 21 – April 29	Member School Boards approve recommended budget

Approved budget submitted to PDE

May-June

#### **EXPLANATION OF THE MAJOR EXPENDITURE FUNCTIONS**

The format of the proposed budget is from the <u>Manual of Accounting and Financial Reporting for Pennsylvania Public Schools</u> as prepared by the Pennsylvania Labor, Education and Community Services (LECS) Comptroller's Office, School Accounting Division, May 2005 Revision.

The following statements will serve as a brief summary of the various functions performed to accomplish the objectives of the Middle Bucks Institute of Technology.

**1000 INSTRUCTION** - Those activities dealing directly with the interaction between teachers and students and related costs, which can be directly attributed to a program of instruction.

1100 REGULAR PROGRAMS - Activities designed to provide our students with learning experiences of an academic nature to prepare them to function as well rounded citizens and family members.

1300 VOCATIONAL EDUCATION - Approved programs which provide organized learning experiences designed to develop skills, knowledge, attitudes, and work habits in order to prepare individuals for entrance into and progress through various levels of employment in career and technical fields.

**2000 SUPPORT SERVICES** - Those services that provide administrative, technical and logistical support to facilitate and enhance instruction.

2100 PUPIL PERSONNEL - Activities designed to assess and improve the well-being of students to supplement the teaching process and to meet the applicable provisions of the <u>Public School Code of 1949</u>.

2200 INSTRUCTIONAL STAFF – Activities associated with assisting, supporting, advising and directing the instructional staff with or on the content and process of providing learning experiences for students.

2300 ADMINISTRATION - Activities concerned with establishing and administering policy in connection with operating the system.

2400 PUPIL HEALTH - Activities that provide students with appropriate nurse services.

2500 BUSINESS - Activities concerned with paying, transporting, exchanging, and maintaining goods and services for the system.

2600 OPERATION AND MAINTENANCE OF PLANT SERVICES - Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings and equipment in effective working condition and state of repair.

2818 SYSTEM-WIDE TECHNOLOGY SERVICES – Those activities concerned with coordinating, planning, researching, developing and evaluating the LEA's technology functions. This object category includes the costs associated with the immediate staff assigned to coordinating, planning, researching, developing and evaluating the LEA's technology functions. Also included are all related costs associated with the school-wide technology initiative.

**3000 OPERATION OF NON-INSTRUCTIONAL SERVICES** - Those activities concerned with providing non-instructional services to students, staff or the community.

3200 STUDENT ACTIVITIES - School sponsored activities under the guidance and supervision of staff.

**5000 OTHER FINANCING USES** - The disbursement of governmental funds not classified in other functional areas that require budgetary and accounting control.

(NB. **5900 BUDGETARY RESERVE** is not an expenditure function or account. It is strictly a budgetary account.)

The following statements will serve as a brief summary of the object code (service or goods) to be obtained as a result of the budgeted expenditures within each function:

**100 SALARIES -** Gross salaries budgeted to employees of the system who are considered to be in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions.

**200 EMPLOYEE BENEFITS** - Amounts paid by the system on behalf of the employees. Included are retirement, FICA, group insurance, workers' compensation, tuition reimbursement, and unemployment compensation.

**300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES -** Services which by their nature require persons or firms with specialized skills and knowledge. Included are legal, auditing and architectural services among others.

**400 PURCHASED PROPERTY SERVICE** - Services purchased to operate, repair, maintain, and rent property owned by the system. Included are disposal services, building and equipment repairs and maintenance services, and construction services for renovating and remodeling paid to contractors.

**500 OTHER PURCHASED SERVICES -** Services rendered by organizations or personnel not applicable to 300 or 400 services. Included are transportation, fire and liability insurance, communications, advertising and travel, among others.

**600 SUPPLIES** - Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorate in use. Included are general supplies, electricity, gasoline, and books and periodicals.

**700 PROPERTY** - Expenditures for the acquisition of fixed assets including initial equipment, additional equipment, and replacement of equipment.

**800 OTHER OBJECTS** - Amounts paid for goods and services not otherwise classified in the 100 to 700 services.

**900 OTHER FINANCIAL USES -** Classifies transactions, which are not properly recorded, as expenditures but require budgetary and accounting control, including outlays from current funds to retire debt service.

#### GENERAL FUND BUDGET HIGHLIGHTS

### **GENERAL OVERVIEW**

To assist Member School Districts with Act 1 of 2006, a preliminary proposed General Fund Budget was presented to the Executive Council on November 9, 2015 to provide an estimate of the planned operating and debt service expenditures for school year 2016/2017. Updated proposals were presented on February 8, 2016 and March 14, 2016. For 2016/2017, the Act 1 Index is 2.4% vs. 1.9% for 2015/2016.

The proposed General Fund expenditures and building lease rental budgets with budget-to-budget comparison summarized in table A:

## Proposed General Fund Expenditures Table A

	2016/2017	<u>2015/2016</u>	\$ Change	% Change
General Fund Proposed Expenditures	\$9,254,304	\$8,982,933	\$271,381	3.02%
Authority Lease Rental	1,460,021	1,472,466	-12,445	-0.85%
Total General Fund Expenditures	\$10,714,325	\$10,455,399	\$258,936	2.48%

This proposed financial plan provides a realistic budget to continue providing a high quality education to our students and demonstrates an effort by the Administration to continue their fiscal responsibility.

### PROJECTED REVENUE & MEMBER DISTRICTS' CONTRIBUTIONS

MBIT receives its funding and revenue from local, state and federal sources. The largest portion of local revenue is Member Districts' contributions to the General Fund for career and technical education and operating expenditures. Per the Articles of Agreement, the Member Districts share the cost of operating the School based on the average daily membership (ADM) of students. For budgeting and as has been the practice, a three year rolling average is used to allocate the contribution due for 2016/2017 from Member Districts. The rolling average projects that 752.6 half day time students on an about schedule will attend in 2016/2017 compared to 743.8 in 2015/2016. See Table C for Proposed Member District's Contribution / Revenue from Member Districts.

The actual amount to be paid by Member District's in 2016/2017 will be adjusted by the balance due to or from Member Districts as of June 30, 2015 for the 2014/2015 fiscal school year. Based on the net secondary vocational costs and actual ADM at year-end June 30, 2015 versus average ADM employed in budget preparation, the net amount due to members from 2014/2015 is \$205,947. This net amount will be refunded to or collected from members with their 2016/2017 contributions to MBIT. See Table B and the bottom of page 15 – Total Due with Adjustment = \$7,246,128.

Table B.

Total Due with Adjustment – Net Due (to) from Members 2014/2015

				New Hope-	
<u>2014/2015</u>	Centennial	Central Bucks	Council Rock	<u>Solebury</u>	<u>Total</u>
Receipts from Members (+)	\$1,905,817	\$3,975,905	\$1,203,674	\$183,168	\$7,268,564
Voc-Ed Subsidy (+)	111,642	231,636	64,853	6,882	415,013
Net Secondary Costs (-)	1,921,003	4,038,668	1,305,594	212,365	7,477,630
Due to (from) Members	\$ 96,456	\$168,873	(\$37,067)	(\$22,315)	\$205,947
Proposed 2016/2017 Receipts					
from Members	\$1,960,641	\$4,112,055	\$1,205,746	\$173,633	\$7,452,075
Less: Due to Members	(\$ 96,456)	(\$168,873)	\$37,067	22,315	(\$205,947)
Contribution Due w/Adjust.	\$1,864,185	\$3,943,182	\$1,242,813	\$195,948	\$7,246,128

#### LEASE RENTAL

The Member Districts make lease rental payments on behalf of MBIT to the Middle Bucks AVTS Authority to fund repayment of the Series of 2014 and 2015 bonds. On December 1, 2015, the series of 2015 bonds were issued to retire the Series of 2003 and 2006 bonds garnering savings for capital projects. The payments for 2016/2017 and 2015/2016 are \$1,460,022 and \$1,472,466, respectively. The debt service is allocated to Member Districts using the market value as determined by the State Tax Equalization Board. See page 22 for more information.

Table C below and page 14 for a summary of Member Districts' contributions to fund the proposed 2016/2017 and approved 2015/2016 budgets.

Table C Proposed Member Districts' Contributions

	<u>2016/2017</u>	<u>2015/2016</u>	\$ Change	% Change
General Fund Member District Contributions	\$7,452,075	\$7,282,183	\$169,892	2.33%
Authority Lease Rental	1,460,022	1,472,466	-12,444	-0.85%
Total Projected Contributions	\$8,912,097	\$8,754,649	\$157,448	1.80%

State subsidies are received in form of the Vocational Education Subsidy which is paid based on Vocational Average Daily Membership (VADM). Subsidy received in 2016/2017 will be based upon the VADM from 2015/2016. The Vocational Education Subsidy is projected higher than 2015/2016. The state also pays subsidies for Social Security and Retirement that are approximately one-half of employer's budgeted payroll expense.

Federal subsidy is for Carl D. Perkins Local Plan and has been projected to be \$281,000 compared to \$265,000 for 2015/2016. The 2015/2016 allocation is \$281,445.

### **OTHER INFORMATION**

The annualized CPI-U for the Philadelphia region:

	<u>2015</u>	<u>2014</u>	<u>2013</u>
December	-0.2%	0.8%	1.2%
August	-0.3%	1.3%	1.1%

Fund Balances as of July 1, 2015:

Committed for PSERS – General Fund \$145,000

Unassigned – Adult Ed \$241,353

Unassigned – Production Control \$330,229

Funds held by Bucks & Montgomery County Schools Health Care Consortium from the Bucks Limited Health Care Consortium restricted as to use = \$95,869. The March 14, 2016 proposal includes use of \$95,869 as a "premium holiday" in 2016/2017.

## **ASSUMPTIONS**

As of the November 9, 2015, February 8, 2016 and March 14, 2016 presentation of the proposed budget there were many unknowns including: member district contract negotiations, equivalent premium rates for health insurance, certified PSERS employer contribution rate, property and casualty insurance rates, and utilities. This presentation includes assumptions to deal with the unknowns.

Significant assumptions impacting this budget projection include:

- 1. Object Code 100 Salaries and wages in this budget increase \$84,454 or 0.94% of the budget-to-budget increase. The teacher salary matrix is prepared using input from member district teachers' contracts. One of the member districts maybe in status quo with their teachers. The budget for teachers' salaries assumes this and also contemplates changes for step and level of teachers as well as a sabbatical and necessary substitute. The salary adjustment for administrators is based on Act 93 agreement and wages for support staff include a two percent increase from 2015/2016 rates of pay.
- 2. Object Code 200 Benefits. Overall benefits are projected to increase by \$219,949 or 2.45% of the budget-to-budget increase. More specifically:
  - Medical & prescription benefit cost are budgeted using the plans offered under the teachers' contract to all eligible employees and known elections thereunder. MBIT receives first, second and third look of the renewal, with the third released after this presentation. As of March 14, 2016, the second look shows medical increase of 1.2% and prescription decrease of -18.8% for overall change of -2.4%. The result is the budget line costs decreased by \$19,092.
    - o Teachers and all eligible staff participating in the benefits contribute

a percentage of the health and prescription plan equivalent premium based on coverage they elect. Employee contributions increase 1% for 2016/2017. For 2016/2017, the PPO plans, employees share either 22% or 17% of premium cost. For the HMO POS plan, employees share 12% of premium. The prescription plan co-pays increase \$5 for 2016/2017 formulary/non-formulary and will be \$5/\$25/\$40.

- o These costs are self-insured.
- Health and prescription benefits are offered via the Bucks & Montgomery County Schools Health Care Consortium.
- Dental benefits are provided via United Concordia/School Claims Services and are self-insured. The budget line cost for 2016/2017 are \$6,619 higher 8.6% when compared to 2015/2016.
- Retirement has been budgeted using the PSERS certified employer contribution rate of 30.03% for 2016/2017. For 2015/2016, the PSERS certified rate was 25.83%. Employer retirement contribution cost increase budget-to-budget \$216,100 or 2.41%. The Executive Council has approved creation of a Committed Fund Balance for purposes of mitigating the escalating employer contributions to PSERS. The Committed Fund Balance is currently \$145,000, with \$70,000 being used for 2015/2016. This proposal uses \$55,000 for 2016/2017 leaving \$20,000 for 2017/2018. The rationale is that the employer pension contributions start to level off in 2017/2018.
- 3. Object Code 300 Purchased Professional & Technical Services decrease by \$20,184 or -0.22% budget-to-budget from 2015/2016.
- 4. Object Code 400 Purchased Property Services are presented as a net increase of \$39,483 or 0.44% budget-to-budget from 2015/2016. The net increase results from increases in cost of maintaining facilities.
- 5. Object Code 500 Other Purchased Services shows net decrease -0.19% or -\$17,276 budget-to-budget.
- 6. Object Code 600 Supplies cost have a net decrease of -\$30,445 or -0.34% budget-to-budget with 2015/2016. Program costs for supplies are budget even with actual for 2014/2015. Electricity cost are budgeted higher for 2016/2017. MBIT has a fixed energy price agreement and natural gas basis agreement for July 2015 through July 2017. Natural gas cost are budgeted higher for longer operating cycle of greenhouse.
- 7. Object Code 700 Equipment are \$4,250 lower or -0.05% budget-to-budget.

## REVENUES

#### 6000 REVENUE FROM LOCAL SOURCES

Revenues from local sources reflect Member Districts' contributions and other revenues stemming from operation of the School. Member Districts will be billed on the approved three-year averaging formula with adjustments made the following fiscal year based on actual district enrollment. Rental of Building is projected based on known past events, which are expected to reoccur. Interest income is projected using rate of 0.10% received on deposits.

#### 7000 REVENUE FROM STATE SOURCES

Vocational Educational Subsidies for 2016/2017 reflect estimated ADM enrollment information from 2015/2016.

Revenues from Social Security and Retirement reimbursements are approximately one-half of budgeted Social Security and Retirement expenditures for the 2016/2017 school year.

#### 8000 REVENUE FROM FEDERAL SOURCES

The Perkins Act Local Plan was re-authorized for six years in 2006. It has been extended by continuing resolutions in Congress. The funding for 2016/2017 is \$281,000 reflecting an increase of \$16,000 from 2015/2016. The allocation for 2015/2016 is \$281,445.

### 9000 FUND BALANCE / INTERFUND TRANSFER

For 2016/2017, a portion, \$55,000 of the General Fund Committed Fund balance is utilized to mitigate the increase in PSERS employer contribution rate increase. For 2015/2016, unassigned fund balance from Adult Ed and Production Control funds are utilized to fund startup of the Sports Therapy & Exercise Management education program and mitigation of increase in PSERS employer contribution rate increase.

## **EXPENDITURES**

The following information is presented by Object Code. Functional account numbers are referenced parenthetically where appropriate.

#### 100 SALARIES & WAGES

The teachers' salaries are calculated using an averaging formula utilizing the median of the highest masters' step from the member school district teachers' matrices. In preparing the first draft, one member school districts is anticipated to be out of contract. The MBEA teachers' contract expires June 30, 2017.

All non-bargaining unit wages are budgeted to provide up to a 2% increase based upon Finance Committee review and are subject to Executive Council approval. Administrators and management team salaries have been budgeted according to the Act 93 plan. The Act 93 plan expires June 30, 2018.

#### 200 EMPLOYEE BENEFITS

All cost for employee benefits have been budgeted as mandated by regulations and using known contractual obligations.

The 2016/2017 employer contribution rate used for this budget is 30.03% per the PSERS projections as of June 30, 2015. For 2015/2016, the PSERS certified employer rate was 25.84%.

## 300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

Included here are items such as Solicitor's fee, Audit fees and Technology Technical Support costs (1300, 2100, 2300, 2500, and 2800). Included in 2500 is once every three year estimate of actuarial study required for GASB 45. Under Facilities (2600) are listed such items as hazardous waste disposal, water testing, security, and Right-to-Know.

#### 400 PURCHASED PROPERTY SERVICES

Included here are all repairs, operating leases, maintenance and rental contracts as well as all non-scheduled maintenance activities (all functions). Cleaning, construction, extermination, water, and disposal services appear under Facilities.

#### **500 OTHER PURCHASED SERVICES**

Professional development, travel and transportation to clinical educational experiences (1300, 2100, 2300, 2400 and 2500) are included. Printing, advertising, postage and telephone (2100, 2300, 2500) as well as general liability and property insurance (2600) are included here. The Internet connection is reflected throughout and costs associated with marketing (2100) are also included.

#### **600 SUPPLIES**

All consumable supplies, books and software along with costs for heat, light and water are budgeted in this category.

#### 700 PROPERTY

Equipment replacement includes instructional laboratory equipment (1300), facilities (2600) and technology equipment upgrades (2800).

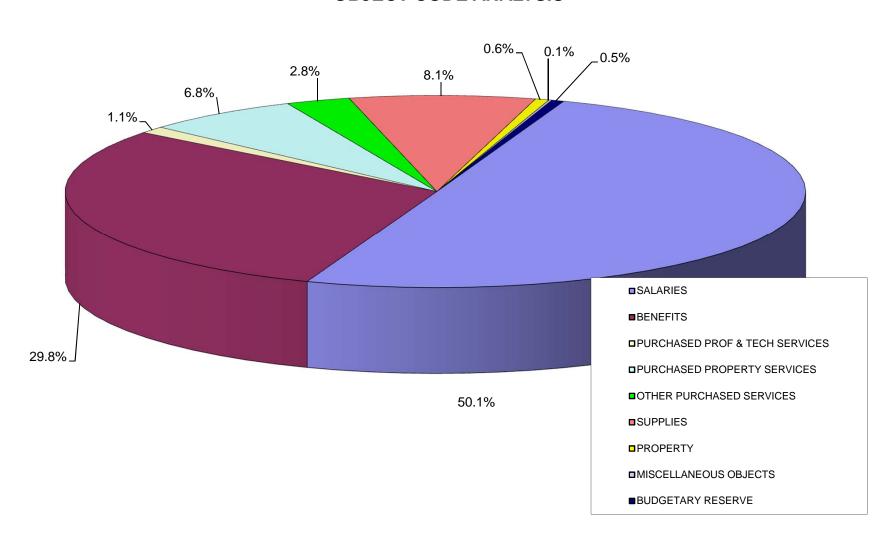
### 800 OTHER

Incidental dues and fees, such as PACTA, PASA, PASBO and educational trade association memberships (1300, 2100, 2300, 2500, 2600 and 2800), are reflected. Banks fees, are also captured in this object code.

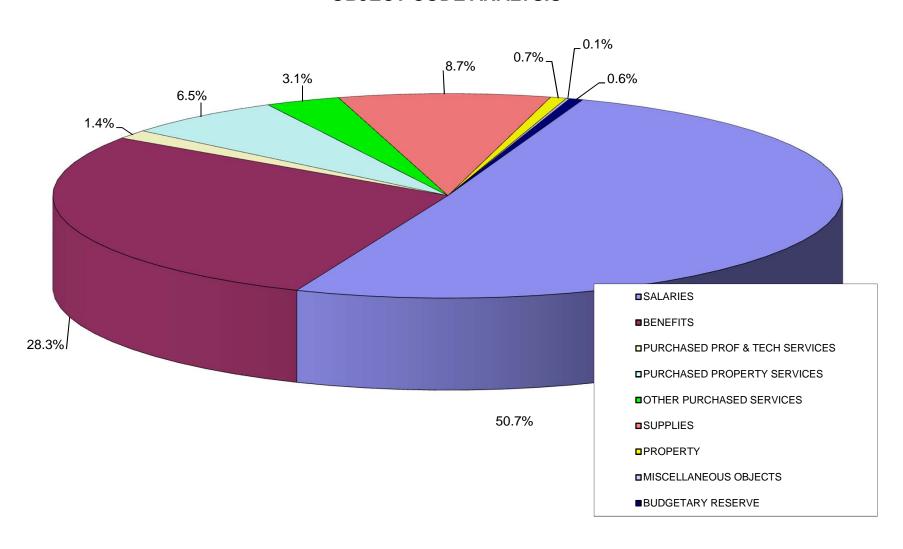
### **BUDGETARY RESERVE**

These funds are intended as a safeguard against unanticipated revenue reductions or unanticipated expenditures and provide for the possibility of salary, benefit, insurance cost and other unknown cost adjustments. Use of these funds, once approved, is subject to Executive Council action.

## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2016/2017 PROPOSED BUDGET OBJECT CODE ANALYSIS



# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2015/2016 APPROVED BUDGET OBJECT CODE ANALYSIS



BUDGETED GENERAL FUND CONTRIBUTIONS BY MEMBER DISTRICTS

	CE	NTENNIAL	ENTRAL BUCKS	COU	NCIL ROCK		W HOPE- LEBURY	TOTAL
<u>2014- 201</u>	<u>5</u>							
GENERAL FUND	Pg. 15 \$	1,905,817	\$ 3,975,905	\$	1,203,674	\$	183,168	\$ 7,268,564
LEASE RENTAL DEBT		207,773	669,427		476,044		115,120	1,468,364
2014-2015 CONTRI	BUTION: \$	2,113,590	\$ 4,645,332	\$	1,679,718	\$	298,288	\$ 8,736,928
				Y	ear-to-year per	centag	e increase	0.85%
<u>2015- 201</u>	<u>6</u>							
GENERAL FUND	Pg. 15 \$	1,962,548	\$ 4,008,114	\$	1,143,303	\$	168,218	\$ 7,282,183
LEASE RENTAL DEBT	Pg. 22	220,723	\$ 665,849		471,778		114,116	1,472,466
2015-2016 CONTRI	BUTION: \$	2,183,271	\$ 4,673,963	\$	1,615,081	\$	282,334	\$ 8,754,649
				Y	ear-to-year per	centag	e increase	0.20%
2016-2017	<u>1</u>							
GENERAL FUND	Pg. 15 \$	1,960,641	\$ 4,112,055	\$	1,205,746	\$	173,633	\$ 7,452,075
LEASE RENTAL DEBT	Pg. 22	206,739	\$ 667,960		472,609		112,714	1,460,022
2016-2017 CONTRI	BUTION: \$	2,167,380	\$ 4,780,015	\$	1,678,355	\$	286,347	\$ 8,912,097
								4.00

Note: General fund contribution is allocated to member districts using a three-year averaging of ADM.

Lease rental debt is for the Series of 2014 and 2015 Middle Bucks AVTS Authority Revenue

Bonds. Lease Rental Debt is allocated based on market value as determined by Pennsylvania State Tax

Equalization Board.

Year-to-year percentage increase

1.80%

## REVENUES

CODE	CATEGORY		2014/2015 APPROVED BUDGET	2015/2016 APPROVED BUDGET	2016/2017 PROPOSED BUDGET	% CHANGE
6000	REVENUE FROM LOCAL SOURCE	S				
6510	INTEREST		\$1,250	\$1,250	\$1,000	
6740	FEES		\$6,000	\$6,000	\$6,000	
6910	RENTAL OF BUILDING		12,000	6,000	6,000	
6941	TUITION - ADULT STUDENTS		36,000	36,000	36,000	
6942	TUITION - NON PARTICIPATING DIST	ΓRICT	15,300	15,300	15,300	
6946	RECEIPTS FROM MEMBER DISTRIC	ΓS	7,268,564	7,282,183	7,452,075	
6991	REFUND OF PRIOR YEARS EXPENSI	Ε	12,000	8,000	8,000	
6999	MISCELLANEOUS REVENUE	-	6,000	6,000	10,000	
	TOTAL REVENUE LOCAL SOURCES		7,357,114	7,360,733	7,534,375	2.36%
7000	REVENUE FROM STATE SOURCES	S				
7220	VOCATIONAL EDUCATION SUBSIDI	ES	380,000	400,000	420,000	
7810	SOCIAL SECURITY-STATE SHARE		166,250	169,100	171,860	
7820	RETIREMENT-STATE SHARE		477,020	588,100	696,200	
	TOTAL REVENUE STATE SOURCES		1,023,270	1,157,200	1,288,060	11.31%
8000	REVENUE FROM FEDERAL SOURCE	CES				
8521	LOCAL PLAN/PERKINS	-	277,085	265,000	281,000	
	TOTAL REVENUE FEDERAL SOURC	ES	277,085	265,000	281,000	6.04%
9000	TRANSFERS / OTHER SOURCES					
9810	TRANSFER FROM ADULT ED		0	52,000	0	
9810	TRANSFER FROM PRODUCTION		0	78,000	0	
9810	COMMITED FUND BALANCE - PSER		0	70,000	55,000	
9900	BMCSHCC - MBIT FB PREMIUM HOL	LIDAY .	0	0	95,869	
	TOTAL TRANSFERS / OTHER SOURCE	CES .	0	200,000	150,869	-24.57%
	TOTAL PROPOSED REVENUES	=	\$8,657,469	\$8,982,933	\$9,254,304	3.02%
DISTRIC	T CONTRIBUTION BREAKDOWN					TOTAL DUE WITH
	CENTERNIAL	26.210/	¢1 005 015	¢1.072.540	¢1.000.041	ADJUSTMENT
	CENTENNIAL BUCKS	26.31%	\$1,905,817	\$1,962,548	\$1,960,641	\$1,864,185
	CENTRAL BUCKS	55.18%	\$3,975,905	\$4,008,114	\$4,112,055	\$3,943,182
	COUNCIL ROCK	16.18%	\$1,203,674	\$1,143,303	\$1,205,746	\$1,242,813
	NH/SOLEBURY	2.33%	\$183,168	\$168,218	\$173,633	\$195,948
		100.00%	\$7,268,564	\$7,282,183	\$7,452,075	\$7,246,128

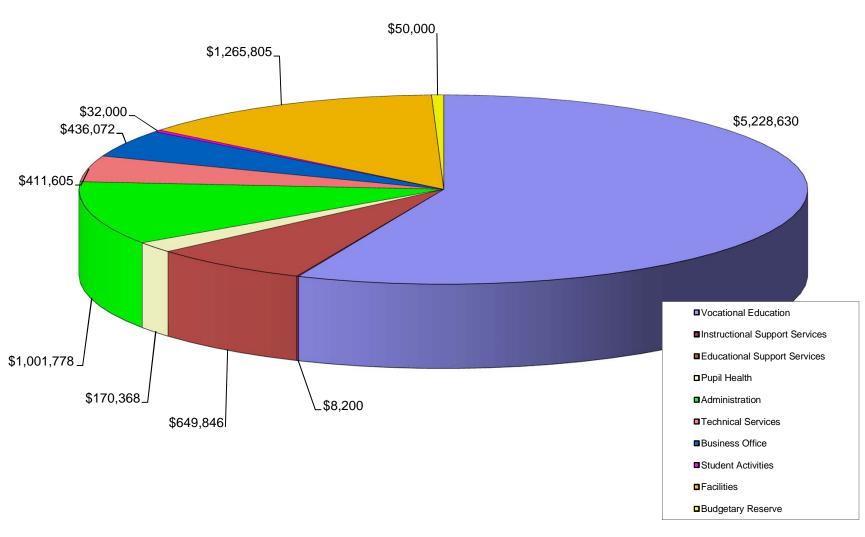
EXPENSES		2015/2016 APPROVED	2016/2017 PROPOSED	%
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
1000	INSTRUCTIONAL SERVICES			
1300-100	SALARIES - 40 FTE	2,895,660	2,941,846	
-200	EMPLOYEE BENEFITS	1,601,878	1,732,277	
-300	PURCHASED PROF & TECH SERVICES	3,339	4,350	
-400	PURCHASED PROPERTY SERVICES	184,921	179,952	
-500	OTHER PURCHASED SERVICES	69,555	62,070	
-600	SUPPLIES	326,445	304,335	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	4,075	3,800	
1300	TOTAL VOCATIONAL EDUCATION PROGRAMS	5,085,873	5,228,630	2.81%
2000	SUPPORT SERVICES			
2100-100	SALARIES - 4.5 FTE	363,488	360,450	
-200	EMPLOYEE BENEFITS	196,669	221,081	
-300	PURCHASED PROF & TECH SERVICES	1,900	100	
-400	PURCHASED PROPERTY SERVICES	7,500	7,965	
-500	OTHER PURCHASED SERVICES	45,975	36,325	
-600	SUPPLIES	20,700	23,010	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	900	915	
2100	TOTAL SUPPORT SERVICES-PUPIL PERSONNEL	637,132	649,846	2.00%
2200-300	PROFESSIONAL & TECHNICAL SERVICES	5,000	4,000	
-500	OTHER PURCHASED SERVICES	4,200	4,200	
200		1,200	1,200	
2200	TOTAL INSTRUCTIONAL SUPPORT	9,200	8,200	-10.87%

EXPENSES	CATEGORY	2015/2016 APPROVED	2016/2017 PROPOSED	%
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
2000	SUPPORT SERVICES (con't)			
2300-100	SALARIES - 7 FTE	544,492	562,183	
-200	EMPLOYEE BENEFITS	316,801	338,175	
-300	PURCHASED PROF & TECH SERVICES	28,900	28,900	
-400	PURCHASED PROPERTY SERVICES	10,933	11,670	
-500	OTHER PURCHASED SERVICES	40,385	39,990	
-600	SUPPLIES	17,500	17,500	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	3,460	3,360	
2300	TOTAL SUPPORT SERVICES-ADMINISTRATION	962,471	1,001,778	4.08%
2400-100	SALARIES - 1.5 FTE	84,260	103,248	
-200	EMPLOYEE BENEFITS	37,903	61,455	
-300	PURCHASED PROF & TECH SERVICES	1,650	1,650	
-400	PURCHASED PROPERTY SERVICES	600	300	
-500	OTHER PURCHASED SERVICES	500	490	
-600	SUPPLIES	3,100	3,100	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	125	125	
2400	TOTAL SUPPORT SERVICES-PUPIL HEALTH	128,138	170,368	32.96%
2500-100	SALARIES - 3 FTE	224,668	229,337	
-200	EMPLOYEE BENEFITS	130,379	142,205	
-300	PURCHASED PROF & TECH SERVICES	32,045	32,000	
-400	PURCHASED PROPERTY SERVICES	3,810	3,980	
-500	OTHER PURCHASED SERVICES	22,076	20,700	
-600	SUPPLIES	6,700	6,500	
-700	PROPERTY	2,500	0	
-800	MISCELLANEOUS OBJECTS	1,350	1,350	
2500	TOTAL SUPPORT SERVICES-BUSINESS	423,528	436,072	2.96%

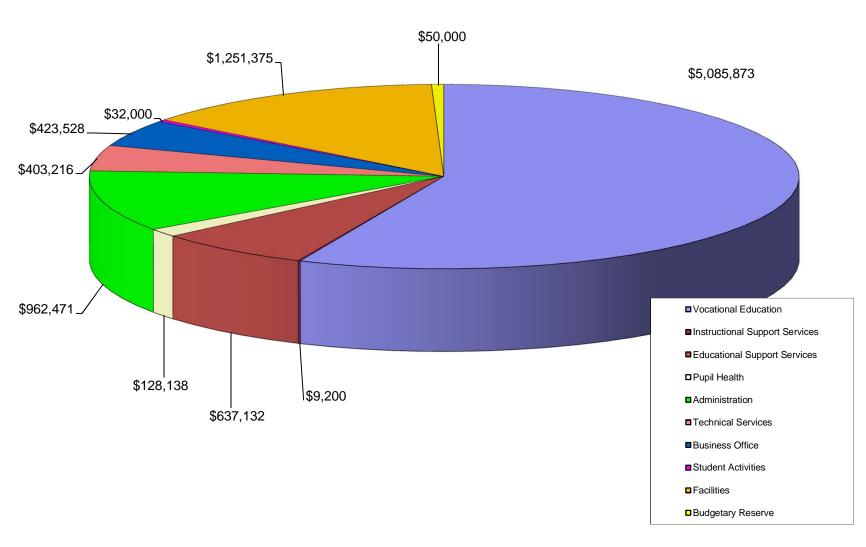
EXPENSES		2015/2016 APPROVED	2016/2017 PROPOSED	%
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
2000	SUPPORT SERVICES (con't)			
2600-100	SALARIES - 5 FTE	259,082	256,363	
-200	EMPLOYEE BENEFITS	155,878	156,807	
-300	PURCHASED PROF & TECH SERVICES	45,650	27,300	
-400	PURCHASED PROPERTY SERVICES	374,480	417,860	
-500	OTHER PURCHASED SERVICES	54,120	58,760	
-600	SUPPLIES	330,265	318,565	
-700	PROPERTY	30,550	28,800	
-800	MISCELLANEOUS OBJECTS	1,350	1,350	
2600	TOTAL SUPPORT SERVICES-FACILITIES	1,251,375	1,265,805	1.15%
2818-100	SALARIES - 2 FTE	180,586	183,263	
-200	EMPLOYEE BENEFITS	102,940	110,397	
-300	PURCHASED PROF & TECH SERVICES	7,000	7,000	
-400	PURCHASED PROPERTY SERVICES	4,000	4,000	
-500	OTHER PURCHASED SERVICES	8,400	5,400	
-600	SUPPLIES	73,365	74,620	
-700	PROPERTY	26,500	26,500	
-800	MISCELLANEOUS OBJECTS	425	425	
2818	TOTAL TECHNICAL SERVICES	403,216	411,605	2.08%
3000	NON-INSTRUCTIONAL SERVICES			
3200-500	OTHER PURCHASED SERVICES	30,000	30,000	
-600	SUPPLIES	1,000	1,000	
-800	MISCELLANEOUS OBJECTS	1,000	1,000	
3200	TOTAL STUDENT ACTIVITIES	32,000	32,000	0.00%

EXPENSES		2015/20			016/2017	
CODE	CATEGORY	APPROV BUDGI			OPOSED UDGET	% CHANGE
5000	OTHER FINANCING USES					
5900-000	BUDGETARY RESERVE	50	,000		50,000	
5900	TOTAL BUDGETARY RESERVE	50	,000		50,000	0.00%
	TOTAL PROPOSED BUDGET	\$8,982	,933	9	\$9,254,304	3.02%
	BUDGETARY RESERVE CONSISTS OF: OPERATING RESERVE  TOTAL BUDGET-TO-BUDGET INCREASE:		,000 5 <b>,464</b>	\$	50,000 <b>271,371</b>	
	SUMMARY OF BUDGET-TO-BUDGET CHANGES:					
	1) Net increase to salaries and wages			\$	84,454	0.94%
	2) Net decrease for health insurance				(19,092)	-0.21%
	3) Increase in employer's cost for PSERS				216,100	2.41%
	4) Net increase for contractual and statutory benefits				22,941	0.26%
	5) Net decrease for purchased professional services				(20,184)	-0.22%
	6) Net increase in purchased property services				39,483	0.44%
	7) Net decrease other purchased services				(17,276)	-0.19%
	8) Net decrease for program, other supplies and utilities				(30,445)	-0.34%
	9) Net decrease for equipment				(4,250)	-0.05%
	10) Net decrease for other costs				(360)	0.00%
			=	\$	271,371	3.02%

# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2016/2017 PROPOSED BUDGET EXPENDITURES BY FUNCTION



## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2015/2016 APPROVED BUDGET EXPENDITURES BY FUNCTION



## MIDDLE BUCKS INSTITUTE OF TECHNOLOGY PROPOSED BUDGET SUMMARY - LEASE RENTAL

SCHOOL FACILITIES LEASE - MIDDLE BUCKS VOCATIONAL-TECHNICAL SCHOOL AUTHORITY

SERIES OF 2014 BONDS - BALANCE JULY 1, 2016 SERIES OF 2015\* BONDS - BALANCE JULY 1, 2016 \$ 9,660,000 5,780,000 \$ 15,440,000

LEASE RENTAL COVERING DEBT SERVICE IS PAID BY THE MEMBER DISTRICTS' DIRECTLY TO THE TRUSTEE UNIVEST BANK & TRUST CO. FOR THE BOND HOLDERS IN AUGUST & FEBRUARY.

	Budgete 2015/20		Actual 2015/2016	Projected 2016/2017
6946 LEASE REVENUE	\$ 1,472,46	6 \$	1,472,466	\$ 1,460,021
5110 DEBT SERVICE - AUTHORITY BONDS	\$ 1,472,46	<u>6</u> \$	1,472,466	\$ 1,460,021
PRINCIPAL INTEREST ADMINISTRATIVE FEE	\$ 890,00 570,46 12,00 \$ 1,472,46	6 <u>0</u>	890,000 570,466 12,000 1,472,466	\$ 995,000 457,021 8,000 1,460,021

Rental is allocated to the member districts' on the basis of the proportion which the market value of each Participating School District bears to the total market valuation of all the Participating School Districts, as certified by the State Tax Equalization Board annually. An annual administrative fee equaling \$4,000 per bond issue is paid by the sending districts in addition to the debt service.

	7/1/2015 STEB Market Value <u>2014</u>	usir STE	Budgeted using 7/1/2013 STEB MV 2013 2015/2016		Actual ng 7/1/2015 EB MV 2014 2015/2016	Projected using 7/1/2015 STEB MV 2014 2016/2017		
Centennial Central Bucks Council Rock New Hope-Solebury	14.16% 45.75% 32.37% 7.72%	\$	220,723 665,849 471,778 114,116	\$	208,501 673,653 476,637 113,674	\$	206,739 667,960 472,609 112,714	
	100.00%	\$	1,472,466	\$	1,472,466	\$	1,460,022	

The most current STEB MV available is 2014 effective July 1, 2015. 2015 MV available on July 1, 2016. Member School Districts should use the Projected column numbers to budget lease rental.

Member School Districts will receive a subsidy from the Pennsylvania Department of Education for reimbursement of the cost of construction from the 2006-2008 renovations at MBIT. Members should include in their projected state subsidies the following:

p <b>,</b>							
	2013 MV	V Projected		F	DE 2071	F	DE 2071
	<u>STEB</u>	20	2015/2016		015/2016	2	016/2017
Centennial	14.99%	\$	41,840	\$	60,614	\$	57,567
Central Bucks	45.22%		126,219		195,840		185,996
Council Rock	32.04%		89,430		138,565		131,600
New Hope-Solebury	7.75%		21,632		33,047		31,388
	100.00%	\$	279,121	\$	428,065	\$	406,551

<sup>\*</sup> The Series of 2015 bonds were issued in Dec. 2015 retiring and refunding the Series of 2003 & 2006, respectively.

# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY - PAC FINANCE COMMITTEE 2016/2017 BUDGET PREPARATION UPDATE MARCH 1, 2016

DESCRIPTION		013/2014 ACTUAL		014/2015 ACTUAL	2014/2015 APPROVED BUDGET	AP	015/2016 PPROVED BUDGET	PR	16/2017 OPOSED SUDGET	INCREASE/ ECREASE)	% INCREASE/ (DECREASE)	% INCREASE/ (DECREASE) BUD. TO BUD.
6000 LOCAL REVENUE										-		
EDUCATION AND LEASE RENTAL												
CENTENNIAL	\$	2,007,346	\$	2,029,958	\$ 2,113,590	\$	2,183,271	\$	2,167,380	\$ (15,891)	-0.73%	-0.15%
CENTRAL BUCKS		4,476,589		4,472,502	4,645,332		4,673,963		4,780,015	106,052	2.27%	1.01%
COUNCIL ROCK		1,520,991		1,712,250	1,679,718		1,615,081		1,678,355	63,274	3.92%	0.61%
NEW HOPE-SOLEBURY		222,559		319,533	298,288		282,334		286,347	4,013	1.42%	0.04%
RECEIPTS FROM MEMBERS		8,227,486		8,534,243	8,736,928		8,754,649		8,912,097	157,448	1.80%	1.51%
OTHER LOCAL SOURCES		110,700		116,590	88,550		78,550		82,300	3,750	4.77%	0.04%
7000 STATE SOURCES		1,004,630		1,129,748	1,023,270		1,157,200		1,288,060	130,860	11.31%	1.25%
8000 FEDERAL SOURCES		277,085		265,507	277,085		265,000		281,000	16,000	6.04%	0.15%
9000 FUND BALANCE / TRANSFERS							200,000		150,869	(49,131)	-24.57%	-0.47%
TOTAL REVENUE	\$	9,619,901	\$	10,046,088	\$ 10,125,833	\$ 1	.0,455,399	\$ 1	0,714,326	\$ 258,927		2.48%
Added to committed fund balance	\$	50,000	\$	-								
Fund balance:	6/	/30/2014	6	5/30/2015			015/2016	20	16/2017			
Committed - PSERS	\$	145,000	\$	145,000		\$	70,000	\$	55,000			
Unassigned - Adult Ed	\$	229,260	\$	241,353			52,000	,	,			
Unassigned - Production Control	\$	338,625	\$	330,229			78,000					
						\$	200,000					
Premium "holiday" BMCSHCC								\$	95,869			
Balance Due to Member School Districts	\$	430,353	\$	205,947				\$	150,869			
Member District Contribution for Operations a	nd Le	ease Rental o	coml	bined increas	 e for 2016/2017 :	= 1.80	0%					

# MIDDLE BUCKS INSTITUTE OF TECHNOLOGY - PAC FINANCE COMMITTEE 2016/2017 BUDGET PREPARATION UPDATE MARCH 1, 2016

DESCRIPTION	2013/2014 ACTUAL	2014/2015 ACTUAL	2014/2015 APPROVED BUDGET	2015/2016 APPROVED BUDGET	2016/2017 PROPOSED BUDGET	\$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)	% INCREASE/ (DECREASE) BUD. TO BUD.
100 SALARIES & WAGES:								
TEACHERS - MBEA	\$ 2,714,777	\$ 2,754,466	\$ 2,799,151	\$ 2,943,036	\$ 3,008,769	\$ 65,733	2.23%	0.63%
ADMIN & SUPPORT SERVICES	1,519,359	1,570,662	1,582,255	1,516,255	1,533,076	16,821	1.11%	0.16%
SUBSTITUTES & TEMPORARY	95,356	125,024	90,547	92,945	94,845	1,900	2.04%	0.02%
200 BENEFITS:								
MEDICAL & PRESCRIPTION	750,444	781,899	823,197	792,454	773,989	(18,465)	-2.33%	-0.18%
DENTAL/VISION/LIFE/LTD/CONTRACTUAL	130,509	122,493	160,002	162,843	177,350	14,507	8.91%	0.14%
STATUTORY (FICA, PSERS, WC & UC)	1,066,640	1,284,017	1,347,118	1,587,151	1,811,058	223,907	14.11%	2.14%
300 PROFESSIONAL & TECHNICAL SERVICES	95,780	85,893	131,955	124,895	105,300	(19,595)	-15.69%	-0.19%
400 PURCHASED PROPERTY SERVICES	544,448	640,439	554,864	586,683	625,727	39,044	6.66%	0.37%
500 OTHER PURCHASED SERVICES	229,621	221,015	267,505	275,361	257,935	(17,426)	-6.33%	-0.17%
600 SUPPLIES:								
INSTRUCTIONAL SUPPLIES	283,498	303,451	328,025	327,195	304,335	(22,860)	-6.99%	-0.22%
UTILITIES	202,712	210,403	248,265	238,265	235,265	(3,000)	-1.26%	-0.03%
ALL OTHER SUPPLIES	190,443	191,028	208,800	213,615	209,030	(4,585)	-2.15%	-0.04%
700 EQUIPMENT	143,514	171,335	53,800	59,550	55,300	(4,250)	-7.14%	-0.04%
800 OTHER	10,681	12,337	11,985	12,685	12,325	(360)	-2.84%	0.00%
5220 TRANSFER TO CAPITAL RESERVE FUND	125,000	100,000	-	-	-	-		0.00%
5900 BUDGETARY RESERVE	n/a	-	50,000	50,000	50,000	-	0.00%	0.00%
5110 AUTHORITY LEASE RENTAL	1,467,119	1,471,626	1,468,364	1,472,466	1,460,022	(12,444)	-0.85%	-0.12%
TOTAL EXPENDITURES	\$ 9,569,901	\$ 10,046,088	\$ 10,125,833	\$ 10,455,399	\$ 10,714,326	\$ 258,927		2.48%



Merging Business, Industry, and Technology

## SUBSIDIARY – NON MAJOR FUND BUDGETS

## **PROPOSAL**

## 2016/2017

GOVERNMENTAL FUND TYPES:	PAGE
CAPITAL RESERVE FUND	26
ADULT EDUCATION FUND	27
PRODUCTION FUND	28
PROPRIETARY FUND TYPE:  Li'L BUCKS PRESCHOOL	29
FIDUCIARY FUND TYPE:	
STUDENT ACTIVITIES FUND	30

NOTE: These funds do not represent additional costs to the member school districts, since revenues come from federal/state subsidies, student tuition/client sales/fundraising, or previously allocated and approved funds.

## CAPITAL RESERVE FUND PROPOSED BUDGET

2016 / 2017

FUND B	BALANCE + GF TRANSFER		Actual 014/2015	· ·		I	016/2017 Proposed Budget		
Actual / 1	Projected Carry forward Fund Balance Actual 2014/2015 Fund Transfer	\$	271,820 100,000	\$	302,574	\$	302,574	\$	258,885 <b>B</b>
	Proposed 2015/2016 Fund Transfer		100,000		100,000		100,000		
	Proposed 2016/2017 Fund Transfer				,		,		100,000
	Interest Income		95		100		50		100
			371,915		402,674		402,624		358,985
EXPEN	DITURES:								
-400	Purchased Property Services		23,686		273,000		93,739		200,000
-700	Equipment		45,655		50,000		50,000		50,000
	• •				·		<u> </u>		<u> </u>
			69,341		323,000		143,739		250,000
Actual /	Projected Carry Forward Fund Balance	\$	302,574	<b>A</b> \$	79,674	\$	258,885	<b>B</b> \$	108,985
	, , , , , , , , , , , , , , , , , , ,		<u> </u>				· · · · · · · · · · · · · · · · · · ·	_	<u> </u>
	PURCHASED PROPERTY SERVICES								
FACILIT	·								
-400	Traffic Signal Carryove	er \$	-	\$	30,000	\$	30,000	\$	-
-400	Digital Road Sign Carryove	er			37,500		-		37,500
-400	Plumbing				15,000				15,000
-400	Campus lighting		7,286		20,500		8,000		12,500
-400	Roof repairs				100,000				100,000
-400	Concrete repairs		9,600		35,000		22,790		35,000
-400	Ansul fire suppression system				35,000		32,949		
-400									
-400	Transformer replacement		6,800						
			23,686		273,000		93,739		200,000
	EQUIPMENT:								
-700	Equipment grant matching funds 2014/15		45,655						_
-700 -700	Equipment grant matching funds 2014/13 Equipment grant matching funds 2015/16		75,055		50,000		50,000		-
-700	Equipment grant matching funds 2016/17 Equipment grant matching funds 2016/17				30,000		30,000		50,000
-700	Equipment grant matering runus 2010/17		45,655		50,000		50,000		50,000
		_				<b>.</b>	·		
		\$	69,341	\$	323,000	\$	143,739	\$	250,000

## **ADULT EVENING EDUCATION FUND**

## PROPOSED BUDGET 2016-2017

		ESTIMATE 2015/2016		В	PROVED UDGET 015/2016	2016/2017 PROPOSED BUDGET	
REVEN	<u>UE</u>						
6943	Registration Fees	\$	141,397	\$	145,022	\$	136,851
7000	Subsidies		15,079		12,398	\$	15,826
6510	Interest Earned		125		100	\$	100
	Total Revenue		156,601		157,520		152,778
EXPENS	<u>SES</u>						
-100	Salary		79,763		77,922		80,910
-200	Benefits		17,898		17,366		20,017
-400	Purchased Property Services		4,994		5,600		3,000
-500	Other Purchased Services		24,464		25,257		22,600
-600	Supplies		23,194		22,000		21,750
-600	Utilities allocation to General Fund		2,500		4,000		2,500
-700	Equipment		-		5,000		-
-800	Other		450		375		2,000
-900	Transfer to GF		52,000		52,000		
	Total Expenses		205,262		209,520		152,778
		\$	(48,661)	\$	(52,000)	\$	(0)
PROJEC	CTED FUND BALANCE						
	Beginning Fund Balance				7/1/2015	\$	229,260
	Estimated expenditures in excess of revenue 2015/16	5					(48,661)
	Ending Fund Balance				6/30/2016		180,599
	Estimated revenue in excess of expenditures 2016/17	7					(0)
	Ending Fund Balance				6/30/2017	\$	180,602

## **PRODUCTION FUND**

## PROPOSED BUDGET 2016/2017

	ESTIMATE 2015/2016		APPROVED BUDGET 2015/2016		2016/2017 PROPOSED BUDGET	
REVENUE						
Aspirations Student Built Modular House All Other Programs PA Subsidies Interest Earned	\$	27,833 90,000 150,658 1,023 75	\$	31,000 92,000 133,025 345 250	\$	30,000 95,000 143,500 1,150 150
Total Revenue		269,589		256,620		269,800
<u>EXPENSES</u>						
<ul> <li>-100 Salaries &amp; Wages</li> <li>-200 Benefits</li> <li>-500 Other Purchased Services</li> <li>-600 Supplies</li> <li>-700 Equipment</li> <li>-900 Transfer to GF</li> </ul>		6,953 2,173 13,445 243,327 - 78,000		4,000 695 21,575 222,850 7,500 78,000		6,500 2,298 15,400 238,102 7,500 0
Total Expenses		343,898		334,620		269,800
Net Change in Fund Balance PROJECTED FUND BALANCE	\$	(74,309)	\$	(78,000)	\$	-
Beginning Fund Balance				7/1/2015	\$	330,229
Estimated excess expenditure over revenue for 2015/16	i					(74,309)
Ending Fund Balance				6/30/2016		255,920
Estimated excess revenue over expenditure for 2016/17	,					-
Ending Fund Balance				6/30/2017	\$	255,920

# Li'l Bucks Preschool Partners in Learning

## Proposed Budget 2016/2017

		<b>Estimate 2015/2016</b>	Approved Budget 2015/2016	Proposed Budget 2016/2017
REVEN	<u>ue</u>			
	Tuition & Fees	\$171,600	\$172,500	\$174,440
	Grants	12,500	12,500	12,500
	Subsidies	15,180	19,000	22,300
	Total Revenue	199,280	204,000	209,240
EXPENS	SES			
	Operating Expenses			
100	Wages	119,590	120,000	120,620
200	Benefits	67,030	68,100	72,720
300	Professional Services	598	700	700
400	Purchased Property Services	1,250	3,300	3,300
500	Other Purchased Services	1,070	1,600	1,600
600	Supplies	7,400	9,850	9,850
700	Equipment	0	0	0
800	Other	475	450	450
	Total Operating Expenses	197,413	204,000	209,240
	Net Income (Loss)	\$1,867	\$0	\$0
<u>Proje</u>	ected Net Position			
	Net Position		7/1/2015	\$38,628
	Net Income (Loss) for 2015/2016			1,867
	Net Position		6/30/2016	40,495
	Net Income (Loss) for 2016/2017			0
	Net Position		6/30/2017	\$40,495

## STUDENT ACTIVITY FUNDS

## PROPOSED BUDGET 2016/2017

	ГІМАТЕ 015/2016	APPROVED BUDGET 2015/2016		PRO	16/2017 OPOSED UDGET
REVENUE					
Student Activity Fees Fundraisers Other	\$ 16,625 24,000 40	\$	19,150 24,925 95	\$	19,025 23,740 75
Total Revenue	\$ 40,665	\$	44,170	\$	42,840
<u>EXPENSES</u>					
-500 Student Activities & Events -600 Supplies -800 Other Objects	\$ 13,900 20,500 4,538	\$	16,350 22,170 5,650	\$	16,625 21,000 5,215
Total Expenses	\$ 38,938	\$	44,170	\$	42,840
	\$ 1,727	\$	-	\$	-

