**First Last**

Cell Phone # - Email Address

**OBJECTIVE**

To obtain an entry level position in dental assisting that will allow me to use and expand upon the technical skills I learned at Middle Bucks Institute of Technology.

**EMPLOYMENT**

Company Name, *City State* Date Started – Date Ended

Job Title

* Duties or responsibilities
* Duties or responsibilities

Company Name, *City State* Date Started – Date Ended

Job Title

* Duties or responsibilities
* Duties or responsibilities

**EDUCATION**

William Tennent High School, *Warminster PA* September 2022 - Present

Academic Coursework   
High School Diploma (*Pending June 2025*)

Middle Bucks Institute of Technology, *Jamison PA* September 2022 - Present

Dental Occupations

Program Certificate (*Pending June 2025*)

**KNOWLEDGE & SKILLS**

Dental terminology and numbering systems, Infection Control, Dental materials,

Dental radiology, oral anatomy, chairside assisting, Dental and medical emergencies, and HIPAA

**CERTIFICATIONS**

CPR/AED - AHA

HIPAA Training  
DANB Radiation Health and Safety  
OSHA Careersafe Healthcare Provider 10 Hour  
OSHA Bloodborne Pathogens

Childline Mandated Reporter Training

**ACTIVITIES**

HOSA Member (2022-Present)

SkillsUSA Member (2022 - Present)

Philanthropy Today

High School Sport (2022 - Present)

Girl Scouts – Troop 81 (2022- 2021)