

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**May 9, 2016**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the April 11, 2016 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. Student Recognition – SkillsUSA, District 2 and State Competitions – Mrs. Pamela Swoyer Attachment 2 (pg. 11)
    - 2. Student Recognition – Pennsylvania Regional High School Computer Fair Competition – Mr. James Davey, Mr. Steven Guinan and Mr. Bradley Rosenau Attachment 3 (pg. 15)
    - 3. Student Recognition – 10 Day Film Challenge 2016 – Pennsylvania – Mr. James Davey – Attachment 4 (pg. 16)
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 5 (pg. 18).
  - C. Committees Reports
    - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 6 (pg. 22)
    - 2. The Finance Committee meeting scheduled on Tuesday, May 3, 2016 was cancelled. – Charles Kleinschmidt, Chairperson. Attachment 7 (pg. 23)
    - 3. Building, Security and Technology Committee – John Capriotti, Chairperson. Attachment 8 (pg. 24)
    - 4. Program, Policy and Personnel Committee – John Gamble, Chairperson. Attachment 9 (pg. 25)

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- D. A motion to approve the Cash Payments Report – April. Attachment 10 (pg. 26)
  - E. A motion to receive and file the Treasurer's Report – March. Attachment 11 (pg. 43)
- IX. Current Agenda Items
- A. Personnel Items
    - 1. A motion to approve employment of the additional 2016 Summer Career Exploration program staff, with statutory benefits only. Attachment 12 (pg. 61)
    - 2. A motion to approve the fall 2016 Adult Evening School programs and the employment of the Adult Evening School staff. Attachment 13 (pg. 62)
    - 3. A motion to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2016-17 fiscal year.
    - 4. A motion to phase out the Administrative Sciences and Business Technology program at the conclusion of the 2016-2017 school year due to low enrollment.
  - B. Other Matters for Consideration
    - 1. A motion to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2016-17 school year.
    - 2. A motion to receive and file the March 21, 2016 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 14 (pg.63)
    - 3. A motion to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 15 (pg. 67)
    - 4. A motion to approve the Elevator Maintenance Agreement with Tri-State Elevator Company, Inc. Attachment 16 (pg. 68)
    - 5. A motion to authorize Administration to enter into and execute a lease agreement for computers, for a term of 36 months, at a cost not to exceed \$9,000.00 per quarter. Attachment 17 (pg. 69)
    - 6. A motion to accept bid from NIMARIS Construction, L.P. for the demolition of Farmhouse located on school grounds with address of 2754 York Road at a cost of \$29,338.63; to be paid from General fund with transfer from Budgetary Reserve account. Attachment 18 (pg. 76)

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7. A motion to approve and to authorize the Business Manager to execute renewal application for participation in PSBA Insurance Trust Better Unemployment Compensation Comprehensive (BUCS) Program effective July 1, 2016 and ending June 30, 2017, with renewal unless 90 day notice is given by either party. Minimum program premium is \$2,463.00 and maximum premium is \$22,395.00 with maximum claims stop loss at \$67,185.00. Attachment 19 (pg. 77)
8. A motion to approve the filing of PlanCon Part K Project Refinancing for the Revenue Bonds, Series of 2015 with the Pennsylvania Department of Education. Attachment 20 (pg. 79)

X. Adjournment