

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
April 14, 2014

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the March 10, 2014 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business
 - A. Administrative Report
 - 1. Practical Environmental Landscaping Program – Mr. Gregory Smith and Students
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
 - C. Committees Reports
 - 1. Professional Advisory Council – Mr. Mark Klein, Chairperson. Attachment 3 (pg. 3-1)
 - 2. Building, Security and Technology Committee. – Mr. Joseph Jagelka, Chairperson. Attachment 4 (pg. 4-1)
 - 3. Program, Policy and Personnel Committee – Mrs. Betty Huf, Chairperson. Attachment 5 (pg. 5-1)
 - 4. Finance Committee– Mrs. Kelly Unger, Chairperson. Attachment 6 (pg. 6-1)
 - D. A motion to approve the Cash Payments Report – March. Attachment 7 (pg. 7-1)
 - E. A motion to receive and file the Treasurer's Report – February. Attachment 8 (pg. 8-1)

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IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Jeffrey Muschlitz, HVAC/Plumbing Technology Teacher, effective March 31, 2014.
2. A motion to ratify the employment of Deborah Schwartz as Instructional Assistant, at an hourly rate of \$14.50/hour, with benefits, effective April 7, 2014.
3. A motion to approve the employment of Jessica Capps, student in the Early Childhood Care and Education Program, to work in a co-op position as a Substitute Aide when needed, for Li'l Bucks Partners in Learning, at a rate of \$8.00/hour, effective April 14, 2014.
4. A motion to approve the temporary employment of Dorothy Carr, as part-time substitute Instructional Assistant, at a rate of \$14.50/hour, with statutory benefits only, effective April 15, 2014 through June 18, 2014.
5. A motion to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Michael McCombe, Culinary Arts Teacher, effective May 14, 2014.
6. A motion to approve the appointment of John Gamble as the Executive Council Representative to the 2014 Local Advisory Council (LAC).
7. A motion to approve the additions to the substitute staff listing for the 2013-14 school year. Attachment 9 (pg. 9-1)
8. A motion to approve the employment of Patrick Maranuk as short-term substitute teacher in the Culinary Arts program, at a daily rate of \$266.00, with statutory benefits only, effective May 12, 2014 until the return of the staff member, with the duration of the assignment being no longer than June 13, 2014.

B. Policies

1. ADOPTION

a. Revised Board Policy No. 815 – Acceptable Use of Electronic Resources

The administration requests the Executive Council remove from the table and accept for adoption revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 10 (pg. 10-1)

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C. Other Matters for Consideration

1. A motion to remove from the table the motion to approve the proposed Middle Bucks Institute of Technology 2014-2015 General Fund Budget. (Enclosure)
2. A motion to remove from the table the motion to approve the proposed Middle Bucks Institute of Technology various non-major fund budgets for 2014-2015 (Enclosure)
3. A motion to approve planning for the implementation of a new High Priority Occupations program, CIP 51.9999 Sports Therapy and Exercise Management, for the 2015/2016 school year.
4. A motion to approve the revised 2013-2014 Li'l Bucks Partners in Learning calendar. Attachment 11 (pg. 11-1)
5. A motion to approve the 2014-2015 school calendar. Attachment 12 (pg. 12-1)
6. A motion to approve the Articulation Agreement with Hussain School of Art – Commercial Art. Attachment 13 (pg. 13-1)
7. A motion to ratify additional field trip(s) for the 2013/14 school year. Attachment 14 (pg. 14-1)
8. A motion to approve a summer school consortium at Middle Bucks Institute of Technology in July, 2014. Attachment 15 (pg. 15-1)
9. A motion ratifying the execution of an agreement with Windstream Communications for local, IntraLATA and long-distance telephone service at estimated pre E-Rate discount cost of \$506.10 monthly for the period from July 1, 2014 to June 30, 2017. Attachment 16 (pg. 16-1)
10. A motion ratifying the execution of an agreement with Sprint for cellular and push-to-talk service at estimated pre E-Rate discount cost of \$623.07monthly for the period from July 1, 2014 to June 30, 2016. Attachment 17 (pg. 17-1)
11. A motion to approve budget transfers. Attachment 18 (pg. 18-1)

X. Adjournment