

***Building, Security, & Technology Committee Meeting Minutes***  
***August 5, 2014***  
***Main Office Conference Room***  
***4:30PM***

Present: Mr. Charles Kleinschmidt, Mr. Richard Hansen, and Mrs. Kathryn Strouse

Summer Projects – The Facility Manager reviewed the progress on the summer improvement projects, which include renovating the Automotive Lab, refurbishing the Collision Repair Lab floor, repairing concrete in the North Plaza, installing a light at the entrance island of the school, and building a school store in the former food court area.

Automotive Lab Renovation Update – The Facility Manager provided an update on renovating Room 402 to create two separate automotive classroom/lab areas. The new classroom, locker room and lab are almost complete. The OAC Committee identified four pieces of equipment needed for the new lab that Administration is working to acquire. There are two brake lathes being refurbished for the new lab and the Director submitted a supplemental equipment grant to PDE in August that would be used to purchase a 2-pole rotary lift, a tire change and a tire balancer. If Middle Bucks receives supplemental equipment grant funds, we would be able to purchase these three pieces of equipment without using Capital Reserve Funds.

Transformer Installation Update – The Facility Manager reported that three of the nine transformers have been replaced using proceeds from the recent bond restructuring to finance the project. There was an issue with the installation of one of the transformers. The polarity was reversed, which resulted in a power surge that blew out a number of lights, ballasts, and the Lutron lighting sensors throughout the first floor of the school. The company hired to install the transformers, Carr-Duff Inc., accepted full responsibility for the error and covered the cost to replace the lights, ballasts and motion sensors.

Tyler Technologies – Student Information System – The Director provided an overview of a new student information system that she is interested in acquiring. The SIS provides full integration including tracking student achievement, identifying at-risk students, creating state and federal reports, establishing parent-student communication and producing an outcomes-based progress report. Presently, there are three different software packages being utilized to achieve these objectives. The price for the Tyler Technologies Student Information System is \$33,838.00.

Heritage Crystal Clean Services for Volatile Organic Compounds – The Facility Manager explained to the committee member that he would like to utilize Heritage Crystal Clean Services to dispose of volatile organic compounds such as oil, gasoline and brake fluid used in our automotive, collision repair, landscaping and precision machining programs. The cost for the services is the same as we are currently paying. The committee member supported this recommendation.

Shed on MBIT Property – The Facility Manager informed the committee member that the Middle Bucks AVTS Authority is addressing an issue of a storage shed believed to encroach upon school property. The Authority has approved Gilmore & Associates, Inc. to perform a survey of the area in question and provide a plan showing any encroachment and the location of the shed.

The meeting adjourned at 4:45 PM.