

Finance Committee Minutes
February 3, 2015
Main Office Large Conference Room
4:30 pm

Present: Mrs. Kelly Unger, Mr. Joseph Jagelka, Mr. Charles Kleinschmidt, Mr. Robert Vining, and Mrs. Kathryn Strouse

An agenda was distributed to members prior to the meeting.

2015-16 General Fund & Other Budgets: The Business Manager distributed a summary of the General Fund budget and reviewed it with the committee. The overall increase is \$461,313 or 4.56% above the 2014/2015 General Fund budget. To bring member district share within Act 1 index and consistent with preliminary budget, he recommends using fund balances. The recommendation is to use \$200,000 consisting of \$70,000 committed, \$52,000 Adult Ed and \$78,000 Production fund balances. This in combination with other local income, state subsidies and federal funds reduces the member district contributions to net of \$132,518 or 1.52%. He reviewed the assumptions and recommendation used to construct the expenditure side of the budget: starting new SportsTherapy and Exercise Management program, second look at medical plans 0.75%, pharmacy 3.1%, PSERS 25.84%, teacher contract salary increases based on known factors and use of 2% for administrative and support staff salary increases, cleaning services, supplies and utilities, and equipment. Drafts of the other budgets were reviewed and discussed. They included the Capital Reserve fund, Adult Ed, Production, Li'l Bucks Preschool, and Student Activity funds.

Equipment Grant: The Administrative Director informed the committee members that the school has been awarded a PDE Equipment Grant which requires matching funds to be paid from the Capital Reserve fund. She reviewed the equipment which has been approved by PDE. The committee members supported accepting the grant.

Demand Response: The Business Manager shared a renewal proposal from CPower for the PJM Curtailment Service Provider Agreement. The PJM program pays electricity users a rebate for agreeing to shed electricity usage when called upon during a demand response event. The basic program runs in the highest electrical need months annually from June 1 to September 30. The amounts available for potential rebate are determined via an auction three years in advance. Enerwise Global Technologies d/b/a CPower acts as broker and facilitator of the PJM program. They offer an income split of 80/20% for a three year renewal. MBIT's estimate income over three years is \$13,693. The committee recommends participating in the three year arrangement.

Added to the agenda:

PlanCon Schedule K: The Business Manager distributed the cover pages and amortization schedules for the Series of 2014 bonds which advance refunded a portion of the Series of 2006 bonds. PDE requires board approval of PlanCon Schedule K. PFM reviewed the schedule K prepared by the Business Manager and recommends its approval by the Executive Council. The committee recommended it be approved.

The meeting adjourned at 5:20 PM.