

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**January 12, 2015**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Reorganization – Executive Council Officers
  - A. Nominating Committee Report
    - 1. Chairperson
    - 2. Vice Chairperson
    - 3. Secretary
  - B. A motion to approve the Middle Bucks Institute of Technology 2015 Executive Council Officers.
- V. Introductions and Public Comment
- VI. Chairperson’s Report
- VII. Executive Council Comments
  - A. PSBA/PACTA – CTE Taskforce – Mr. Mark B. Miller
- VIII. Approval of Minutes of the November 10, 2014 Meeting – Attachment 1 (pg. 7)
- IX. Routine Business:
  - A. Administrative Report
    - 1. Recognition of Multimedia Students – Mrs. Kathryn Strouse
    - 2. Recognition of Executive Council Members – Mrs. Kathryn Strouse
    - 3. SkillsUSA Presentation – Mrs. Pamela Swoyer & SkillsUSA Officers
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 14).
  - C. Committees Reports
    - 1. Professional Advisory Council – Dr. Joyce A. Mundy, Chairperson. Attachment 3 (pg. 17)

## EXECUTIVE COUNCIL AGENDA

January 12, 2015

2. The Finance Committee meeting scheduled on Tuesday, January 6, 2015 at 4:30 PM was cancelled – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 18)
  3. The Building, Security and Technology Committee meeting scheduled on Tuesday, January 6, 2015 at 5:15 PM was cancelled – Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 19)
  4. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, January 6, 2015 at 6:00 PM was cancelled meeting. – Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 20)
  5. Committee and Chair Assignments – Executive Council Chairperson
    - a. Finance Committee
    - b. Program, Policy and Personnel Committee
    - c. Building, Security and Technology Committee
- D. A motion to approve the Cash Payments Report – November and December. Attachment 7 (pg. 21)
- E. A motion to receive and file the Treasurer's Report – October and November. Attachment 8 (pg. 49)
- X. Current Agenda Items
- A. Personnel Items
1. A motion to ratify the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Allan Roberts, Engineering Related Technology Teacher, effective December 23, 2014.
  2. A motion to ratify the resignation of Meghan Reiff, Instructional Assistant, effective December 11, 2014.
  3. A motion to ratify the reassignment of Chester Guillory, Instructional Assistant as Long Term Substitute Engineering Related Technology Teacher, at Step 15, Level A, (\$74,446 – pro-rated), with benefits, effective January 5, 2015 through approximately February 13, 2015.
  4. A motion to approve the appointment of Richard Hannan as a member of the 2014 Local Advisory Council (LAC).
  5. A motion to approve the spring 2015 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 9 (pg. 81)
  6. A motion to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 10 (pg. 82)

## EXECUTIVE COUNCIL AGENDA

January 12, 2015

### B. Other Matters for Consideration

1. A motion to approve the additional field trips for the 2014/15 school year. Attachment 11 (pg. 83)
2. A motion to receive and file the October 17, 2014 Local Advisory Council Minutes. Attachment 12 (pg. 84)
3. A motion to receive and file the October 30, 2014 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 13 (pg. 90)
4. A motion to approve and implement the contracts for the Perkins Grant (Federal) for the 2014-2015 school year. Attachment 14 (pg. 95)
5. A motion to accept the Beef in the Classroom Grant Program funded by the Beef Checkoff for beef purchases up to \$100 by the Culinary Arts program. Attachment 15 (pg. 96)
6. A motion to approve discontinuing the SRI Quality Management System Registration Services and ISO Certification.
7. A motion to approve discontinuing the summer school consortium program offered through Middle Bucks Institute of Technology.
8. A motion to accept the Keystone STARS Rising Stars Support Grant received by Li'l Bucks Partners in Learning; in the amount of \$12,505.00. The grant stipulates a portion of the grant money is to be awarded as bonuses to the teaching staff of Li'l Bucks Partners in Learning; therefore to award the following bonuses: Nicole Stymiest, Group Leader \$1,805.00, Laura Kane, Group Leader \$1,805.00, Noelle Bush, Assistant Group Leader \$700.00 and Brittany Gibson, Assistant Group Leader \$700.00. Attachment 16 (pg. 99)
9. A motion to approve budget transfers. Attachment 17 (pg. 106)

### XI. Adjournment