

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
June 9, 2014

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the May 12, 2014 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. The 10 Day Film Challenge – Multimedia Technology Students
 - 2. Apple Exemplary Program Recognition – Mr. Mick Weeks, Apple Inc.
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
 - C. Committees Reports
 - 1. Professional Advisory Council – Mr. Mark Klein, Chairperson. Attachment 3 (pg. 3-1)
 - 2. The Building, Security and Technology Committee meeting scheduled on June 3, 2014 at 4:30 PM was cancelled. - Mr. Joseph Jagelka, Chairperson. Attachment 4 (pg. 4-1)
 - 3. Program, Policy and Personnel Committee – Mrs. Betty Huf, Chairperson. Attachment 5 (pg. 5-1)
 - 4. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 6 (pg. 6-1)
 - D. A motion to approve the Cash Payments Report – May. Attachment 7 (pg. 7-1)
 - E. A motion to receive and file the Treasurer's Report – April. Attachment 8 (pg. 8-1)

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IX. Current Agenda Items

A. Personnel Items

1. A motion to approve the furlough of Mary Eckert, Resource Specialist - Health, as a result of changes to the PDE approved Nurse Aide Training program, effective June 18, 2014.
2. A motion to approve the proposed 2014-15 educational programs and staffing. Attachment 9 (pg. 9-1)
3. A motion to place the Building, Trades Occupations program on probationary status for the 2014-15 school year.
4. A motion to approve salary increases for non-bargaining unit personnel, for the 2014-15 fiscal year with a 1.6% base percentage increase.
5. A motion to approve salary increases for Administrative Staff, including the Business Manager and Administrative Director, for the 2014-15 fiscal year with a 1.55% base percentage increase, in accordance with the terms of the Act 93 Agreement.
6. A motion to approve the staffing for the 2014 summer career enrichment programs, with statutory benefits only. Attachment 10 (pg. 10-1)
7. A motion to approve the fall 2014 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 11 (pg. 11-1)

B. Policies

1. ADOPTION

a. New Policy No. 821 – Suicide

The administration requests the Executive Council remove from the table and accept for adoption new Board Policy No. 821, Suicide, in the Operations Section. Attachment 12 (pg. 12-1)

C. Other Matters for Consideration

1. A motion to approve additional field trips for the 2013/14 school year. Attachment 13 (pg. 13-1)
2. A motion to reappoint Dr. Bohdan Martynec as school physician for the 2014-15 school year.

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3. A motion to approve the field trips and non-paid work-based experiences for the 2014-15 school year. Attachment 14 (pg. 14-1)
4. A motion to approve the primary textbooks for all programs for 2014-15 school year. Attachment 15 (pg. 15-1)
5. A motion to approve the Trade Adjustment Assistance Master Agreement between the Pennsylvania Department of Labor and Industry and Middle Bucks Institute of Technology. Attachment 16 (pg. 16-1)
6. A motion to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 17 (pg. 17-1)
7. A motion to approve the service agreement between GroupCast dba SchoolReach and Middle Bucks Institute of Technology. Attachment 18 (pg. 18-1)
8. A motion to approve the transfer of \$125,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2013-14 budget balance.
9. A motion to approve the commitment of \$50,000 in the MBIT General Fund consistent with the Committed Fund Balance resolution, from the unspent 2013-14 budget balance, for the purpose of mitigating future increases in PSERS pension employer contributions.
10. A motion to approve budget transfers. Attachment 19 (pg. 19-1)
11. A motion to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.
12. A motion to approve the Master Training Contract between the Bucks County Workforce Investment Board, Inc. and Middle Bucks Institute of Technology. Attachment A (pg. A-1)

X. Adjournment