

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**June 8, 2015**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the May 11, 2015 Meeting - Attachment 1 (pg. 8)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. Retirement Recognition – Mr. Allan Roberts, Engineering Related Technology Teacher and Mr. Richard Shustack, Maintenance Mechanic – Mrs. Kathryn Strouse
    - 2. Refinancing of Remaining Series 2006 Bonds – Mr. Robert Vining
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 14).
  - C. Committees Reports
    - 1. The Professional Advisory Council scheduled on Tuesday, June 2, 2015 at Noon was cancelled. – Dr. Joyce A. Mundy, Chairperson. Attachment 3 (pg. 16)
    - 2. The Finance Committee meeting scheduled on Tuesday, June 2, 2015 at 4:30 PM was cancelled. – Mrs. Kelly Unger, Chairperson Attachment 4 (pg. 17)
    - 3. Building, Security and Technology Committee – Mr. Joseph Jagelka Chairperson Attachment 5 (pg. 18)
    - 4. Program, Policy and Personnel Committee - Dr. Bill Foster, Chairperson Attachment 6 (pg. 19)

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- D. A motion to approve the Cash Payments Report – May. Attachment 7 (pg. 21)
- E. A motion to receive and file the Treasurer's Report – April. Attachment 8 (pg. 39)

### IX. Current Agenda Items

#### A. Personnel Items

1. A motion to approve the proposed 2015-16 educational programs and staffing. Attachment 9 (pg. 55)
2. A motion to place the Construction Carpentry program on probationary status for the 2015-16 school year.
3. A motion to place the Computer Drafting and Engineering Design program on probationary status for the 2015-16 school year.
4. A motion to place the Dental Occupations program on probationary status for the 2015-16 school year.
5. A motion to place the Health Occupations program on probationary status for the 2015-16 school year. **(This item was removed from the agenda and no action was taken due to the program enrollment meeting the required benchmark.)**
6. A motion to approve the revised Act 93 Agreement effective July 1, 2015 through June 30, 2018. Attachment 10 (pg. 56)
7. A motion to approve salary increases for non-bargaining unit personnel, for the 2015-16 fiscal year with a 1.56% base percentage increase.
8. A motion to approve the employment of the 2015 summer staff, with statutory benefits. Attachment 11 (pg. 71)
9. A motion to approve the fall 2015 Adult Evening School programs and the employment of the Adult Evening school staff. Attachment 12 (pg. 72)
10. A motion to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 13 (pg. 73)
11. A motion to extend the benefits provided through the Act 93 Agreement to the Business Manager.

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## B. Policies

### 1. FIRST READING

#### a. Revised Policy No. 222 – Tobacco

The administration requests the Executive Council to accept for first reading revised Board Policy No. 222, Tobacco, in the Pupils Section. Attachment 14 (pg. 74)

#### b. Revised Policy No. 806 – Child/Student Abuse

The administration requests the Executive Council to accept for first reading revised Board Policy No. 806, Child/Student Abuse, in the Operations Section. Attachment 15 (pg. 76)

## C. Other Matters for Consideration

1. A motion to approve the Memorandum of Understanding between Warwick Township Police Department and Middle Bucks Institute of Technology. Attachment 16 (pg. 96)
2. A motion to reappoint Dr. Bohdan Martynek as school physician for the 2015-16 school year.
3. A motion to approve the field trips and non-paid work-based experiences for the 2015-16 school year. Attachment 17 (pg. 110)
4. A motion to approve the primary textbooks for all programs for 2015-16 school year. Attachment 18 (pg. 125)
5. A motion to approve the out of state professional development. Attachment 19 (pg. 129)
6. A motion to approve the Services Agreement and Supplement with InfoSnap to provide online student information processing and PowerSchool integration at a cost of \$3,780 for a one time set up fee and an annual service fee of \$7,560 to be funded by the General Fund. Attachment 20 (pg. 130)
7. A motion to extend the contract for cleaning and custodial services with Interstate Maintenance Corporation for two years through June 30, 2017.

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8. A motion to authorize use of Public Surplus to advertise for sale equipment identified as excess, obsolete or surplus and to complete sales transactions resulting from on-line auctions of items advertised. Any and all proceeds must be deposited into MBIT General Fund bank account. Attachment 21 (pg. 134)
9. A motion to approve the transfer of \$100,000 to the Capital Reserve Fund consistent with the Capital Reserve Fund resolution from MBIT General Fund unspent 2014-15 budget balance. Attachment 22 (pg. 136)
10. A motion to approve budget transfers. Attachment 23 (pg. 137)
11. A motion to cancel the July Executive Council meeting and to authorize the administration to pay bills to be ratified in August.

### X. Adjournment