

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**March 11, 2013**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the February 11, 2013 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. School Safety – The MBIT Emergency Preparedness Plan – Mr. Rick Black, Mr. Vincent Loiacono and Mr. Richard Hansen
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
  - C. Committees Reports
    - 1. Professional Advisory Council – Dr. Raymond Boccuti, Chairperson. Attachment 3 (pg. 3-1)
    - 2. The Building, Security and Technology Committee Meeting scheduled on Tuesday, March 5, 2013 at 4:30 PM was cancelled. – Mrs. Bernadette Heenan, Chairperson. Attachment 4 (pg. 4-1)
    - 3. The Program, Policy and Personnel Committee Meeting scheduled on Tuesday, March 5, 2013 at 5:15 PM was cancelled.– Mrs. Betty Huf, Chairperson Attachment 5 (pg. 5-1)
    - 4. Finance Committee – Ms. Katherine Driban, Chairperson. Attachment 6 (pg. 6-1)
  - D. A motion to approve the Cash Payments Report – February. Attachment 7 (pg. 7-1)

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- E. A motion to receive and file the Treasurer's Report – January. Attachment 8 (pg. 8-1)

### IX. Current Agenda Items

#### A. Personnel Items

- 1. A motion to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Fritz Gracien, Custodian, effective February 6, 2013.

#### B. Policies

##### 1. FIRST READING

###### a. Revised Policy No. 210 – Use of Medications

The administration requests the Executive Council accept for first reading revised Board Policy No. 210, Use of Medications, in the Pupils Section. Attachment 9 (pg. 9-1)

#### C. Other Matters for Consideration

- 1. A motion to approve the proposed Middle Bucks Institute of Technology 2013-2014 General Fund Budget. (Enclosure)
- 2. A motion to approve the proposed Middle Bucks Institute of Technology various non-major fund budgets for 2013-2014 (Enclosure)
- 3. A motion to authorize the Business Office to solicit bids for lab supplies for the 2013/2014 school year.
- 4. A motion to authorize Tangent Energy Solutions and Middle Bucks Institute of Technology to pursue a Power Purchase Agreement to be approved by the Executive Council in April 2013.
- 5. A motion to approve the out of state professional development. Attachment 10 (pg. 10-1)
- 6. A motion to approve additional field trips for the 2012/13 school year. Attachment 11 (pg. 11-1)
- 7. A motion to approve revisions to the 2012-2013 school calendar. Attachment 12 (pg. 12-1)
- 8. A motion to receive and file the February 7, 2013 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 13 (pg. 13-1)

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9. A motion to receive and file the Summary Appraisal Report for Insurance Purposes for Middle Bucks Institute of Technology dated October 31, 2012. Attachment 14 (pg. 14-1)
10. A motion to approve budget transfers. Attachment 15 (pg. 15-1)
11. A motion to appoint TD Bank as depository of Middle Bucks Institute of Technology's funds.

X. Adjournment