

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**May 12, 2014**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the April 14, 2014 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. Student Recognition – SkillsUSA, District 2 and State – Mrs. Pamela Swoyer Attachment 2 (pg. 2-1)
    - 2. Student Recognition – HOSA, State – Mrs. Marsha Moyer Attachment 3 (pg. 3-1)
    - 3. Student Recognition – American Welding Society (AWS) Competition – Mr. Paul Carney Attachment 4 (pg. 4-1)
    - 4. Student Recognition – 2014 Pennsylvania High School Computer Fair Regional Competition – Mr. Christopher Tully Attachment 5 (pg. 5-1)
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 6 (pg. 6-1).
  - C. Committees Reports
    - 1. Professional Advisory Council – Mr. Mark Klein, Chairperson. Attachment 7 (pg. 7-1)
    - 2. The Building, Security and Technology Committee meeting scheduled on Tuesday, May 6, 2014 at 4:30 PM was cancelled. Mr. Joseph Jagelka Chairperson Attachment 8 (pg. 8-1)

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3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, May 6, 2014 at 5:15 PM was cancelled. Mrs. Betty Huf, Chairperson Attachment 9 (pg. 9-1)
  4. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 10 (pg. 10-1)
- D. A motion to approve the Cash Payments Report – April. Attachment 11 (pg. 11-1)
- E. A motion to receive and file the Treasurer's Report – March. Attachment 12 (pg. 12-1)
- IX. Current Agenda Items
- A. Personnel Items
1. A motion to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2014-15 fiscal year.
  2. A motion to approve the employment of the 2014 summer staff, with statutory benefits. Attachment 13 (pg. 13-1)
- B. Policies
1. FIRST READING
    - a. New Policy No. 821 – Suicide

The administration requests the Executive Council accept for first reading new Board Policy No. 821, Suicide, in the Operations Section. Attachment 14 (pg. 14-1)
- C. Other Matters for Consideration
1. A motion to approve the 2014-2015 Li'l Bucks Partners in Learning calendar. Attachment 15 (pg. 15-1)
  2. A motion to approve the 2014-2015 tuition schedule for Li'l Bucks Partners in Learning. Attachment 16 (pg. 16-1)
  3. A motion to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2014-15 school year.
  4. A motion to reappoint Willis of Pennsylvania as the Insurance Broker for the 2014-2015 fiscal year. Attachment 17 (pg. 17-1)

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5. A motion to receive and file the April 3, 2014 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 18 (pg.18-1)
6. A motion to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 19 (pg. 19-1)
7. A motion to authorize Administration to enter into a service agreement with Interquest Detection Canines for the 2014-15 school year, for a minimum of 6 visits at a cost of \$225.00 per half day and \$450.00 per full day. Attachment 20 (pg. 20-1)
8. A motion to approve the renewal of the Study Island software, effective July 1, 2014 through June 30, 2015, at a cost of \$4,438.80. Attachment 21 (pg. 21-1)
9. A motion to approve the Articulation Agreement with Delaware Valley College – Applied Horticulture/Horticultural Operations and Institutional Food Workers. Attachment 22 (pg. 22-1)
10. A motion to approve the Articulation Agreement between Bucks County Community College and Middle Bucks Institute of Technology. Attachment 23 (pg. 23-1)
11. A motion to approve the Articulation Agreements with Universal Technical Institute (UTI) – Automotive/Automotive Diesel and Collision Repair and Refinish Technology. Attachment 24 (pg. 24-1)
12. A motion to approve the Memorandum of Understanding - Sheltering and Mass Care Facilities Agreement between Middle Bucks Institute of Technology and Central Bucks School District for Jamison Elementary School. Attachment 25 (pg. 25-1)
13. A motion to accept bid proposal from Rimol Greenhouse Systems, Inc. in amount of \$11,054.28 for the Practical Environmental Landscaping program. Attachment 26 (pg. 26-1)
14. A motion to authorize the Administrative Director and Business Manager to execute a 36 month lease with First American Education Finance on behalf of the Executive Council for computer equipment to be acquired from LAM for 55 PC's at a unit cost of approximately \$1018.00 and 68 PC's at a unit cost of approximately \$681.00. Attachment 27 (pg. 27-1)
15. A motion authorizing the Business Manager or Administrative Director to execute a Business Associate Contract and eBill ACH Payment Agreement with United Concordia for payment of self-funded dental claims effective July 1, 2014. Attachment 28 (pg. 28-1)

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16. A motion to approve application for and participation in PSBA Insurance Trust Better Unemployment Compensation Comprehensive Program effective July 1, 2014 and ending June 30, 2015, with renewal unless 90 day notice is given by either party. Minimum program premium is \$2665.00 and maximum premium is \$24,231.00 with maximum claims stop loss at \$72,693.00. Attachment 29 (pg. 29-1)
17. A motion ratifying the agreement with Constellation for natural gas basis (gas delivery) at \$0.902/DTH from July 1, 2014 to June 30, 2015. Attachment 30 (pg. 30-1)
18. A motion to utilize the services of the firm Asset Control Solutions, Inc. for the performance of an asset identification, inventory, and valuation for financial reporting and insurance purposes at a cost of \$7,800. Attachment 31 (pg. 31-1)
19. A motion to permit the Business Manager to acquire a nine passenger van through Co-Stars.
20. A motion to approve budget transfers. Attachment 32 (pg. 33-1)
21. A motion to approve the additional field trip for the 2013/14 school year. Attachment A

## X. Adjournment