

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
November 9, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the October 12, 2015 Meeting - Attachment 1 (pg. 8)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Recognition of Outgoing Executive Council Members – Mrs. Kathryn Strouse
 - 2. Proposed Medical and Health Professions Program – Mrs. Kathryn Strouse
 - 3. Presentation of the 2016/17 Preliminary Budget – Mr. Robert Vining (To be distributed at meeting)
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 15)
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 3 (pg. 17)
 - 2. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 19)
 - 3. The Building, Security and Technology Committee meeting scheduled on Wednesday, November 4, 2015 was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 21)
 - 4. Program, Policy and Personnel Committee – Dr. Bill Foster, Chairperson. Attachment 6 (pg. 22)

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- D. A motion to approve the Cash Payments Report – October. Attachment 7 (pg. 24)
 - E. A motion to receive and file the Treasurer's Report – September. Attachment 8 (pg. 41)
- IX. Current Agenda Items
- A. Personnel Items
 - 1. A motion to ratify the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Paul Ciarlone, Automotive Technology Teacher, effective October 13, 2015.
 - 2. A motion to ratify the reassignment as needed of Chester Guillory, Instructional Assistant as Substitute Automotive Technology Teacher, at Step 15, Level A, prorated to a half day rate of \$196.79 or full day rate of \$393.58, effective November 2, 2015 until the return of our staff member to full-time.
 - 3. A motion to approve the membership of the Middle Bucks Local Advisory Council for the 2016 calendar year. Attachment 9 (pg. 57)
 - 4. A motion to approve the spring 2016 Adult Education Evening School programs and employment of the Adult Evening School Staff. Attachment 10 (pg. 60)
 - 5. A motion to approve the additions to the substitute staff listing for the 2015-2016 school year. Attachment 11 (pg. 61)
 - B. Policies
 - 1. FIRST READING

The administration requests the Executive Council to accept for first reading the following new Board Policies: Attachment 12 (pg. 62)

 - a. New Policy No. 000 – Executive Council Policy/Administrative Regulations – Board Procedures Section
 - b. New Policy No. 105.1 – Curriculum Review by Parents/Guardians and Students – Programs Section
 - c. New Policy No. 105.2 – Exemption from Instruction – Programs Section
 - d. New Policy No. 113.1 – Discipline of Students with Disabilities – Programs Section
 - e. New Policy No. 113.2 – Behavior Support – Programs Section
 - f. New Policy No. 203.1 – HIV Infection – Pupils Section

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2. ADOPTION

a. New Policy No. 819 – Suicide Awareness, Prevention and Response

The administration requests the Executive Council to accept for adoption new Policy No. 819 – Suicide Awareness, Prevention and Response in the Operations Section. Attachment 13 (pg. 84)

3. A motion for the term Joint Operating Committee (JOC) to be changed on all policies to the term Executive Council.

C. Other Matters for Consideration

1. A motion to approve the additional field trips for the 2015/16 school year. Attachment 14 (pg. 91)
2. A motion to approve the implementation of a new program, Medical and Health Professions, at the Middle Bucks Institute of Technology for the start of the 2016-2017 school year. Attachment 15 (pg. 92)
3. A motion to receive and file the calendar of the Executive Council public meeting dates for the 2016 year. Attachment 16 (pg. 94)
4. A motion to receive and file the September 30, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 17 (Page 96).
5. A motion to authorize the Administration to advertise and solicit sealed bids for the sale of the student-built house project, at a price not to be less than \$87,500. Attachment 18 (pg. 118)
6. A motion to receive and file the MBAVTS Authority Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2015. Attachment 19 (pg. 119)
7. A motion to receive and file the MBIT Independent Audit Report prepared by Dreslin and Co., Inc. for the fiscal year ending June 30, 2015. Attachment 20 (pg. 144)
8. A motion to approve the revised Memorandum of Understanding regarding legal proceedings between Middle Bucks Institute of Technology and Central Bucks School District, Centennial School District, Council Rock School District, and New Hope Solebury School District. Attachment 21 (pg. 194)

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9. A motion to open a new bank account at TD Bank for Li'l Bucks Preschool with initial deposit of \$46,649 from the Production Fund account. Attachment 22 (pg. 208)
10. A motion to close the Middle Bucks Summer School bank account at TD Bank and distribute the \$13,298 balance to member school districts based on averaging last four years enrollment in the summer school. Attachment 23 (pg. 209)
11. A motion to approve budget transfers. Attachment 24 (pg. 210)
12. A motion to cancel the December public meeting and authorize the Administration to pay bills to be ratified at the January meeting.

X. Adjournment