

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
October 12, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the September 14, 2015 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. 2015/16 Enrollment Report – October 1, 2015 – Mrs. Denise Dohoney– Attachment 2 (pg. 13)
 - 2. Dental Occupations Program – Ms. Lisa Cuffari and Dental Occupations Students
 - 3. Farmhouse Update – Mr. Richard Hansen
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 25).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 4 (pg. 35)
 - 2. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 5 (pg. 36)
 - 3. The Building, Security and Technology Committee meeting scheduled on October 6, 2015 was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 6 (pg. 38)
 - 4. Program, Policy and Personnel Committee – Dr. Bill Foster, Chairperson. Attachment 7 (pg. 39)

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- D. A motion to approve the Cash Payments Report – September. Attachment 8 (pg. 41)
- E. A motion to receive and file the Treasurer's Report – August. Attachment 9 (pg. 57)

IX. Current Agenda Items

A. Personnel Items

- 1. A motion to ratify the qualifying leave of absence consistent with Policy #535 – Disability/Maternity/Childrearing Leave for Phillip Lawhead, Custodian, effective September 28, 2015.
- 2. A motion to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Zsuzsa Hasel, Instructional Assistant, effective September 28, 2015.
- 3. A motion to ratify the additional fall 2015 Adult Evening School staff. Attachment 10 (pg. 73)
- 4. A motion to approve the additions to the substitute staff listing for the 2015-16 school year. Attachment 11 (pg. 74)

B. Policies

1. FIRST READING

- a. New Policy No. 819 – Suicide Awareness, Prevention and Response

The administration requests the Executive Council to accept for first reading new Policy No. 819 – Suicide Awareness, Prevention and Response in the Operations Section. Attachment 12 (pg. 75)

2. ADOPTION OF POLICY LANGUAGE REVISIONS

The administration requests the Executive Council to adopt the following policies that were updated with language revisions: Attachment 13 (pg. 82)

- a. Revised Policy No. 007 – Policy Manual Access – Board Procedures Section
- b. Revised Policy No. 100 – Comprehensive Plan – Programs Section
- c. Revised Policy No 102 – Career and Technical Standards – Programs Section
- d. Revised Policy No. 105 – Curriculum Development – Programs Section
- e. Revised Policy No. 113 – Special Education – Programs Section

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C. Other Matters for Consideration

1. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Michele Gladstone, effective October 13, 2015. Attachment 14 (pg. 89)
2. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Adam Weiss, effective October 13, 2015. Attachment 15 (pg. 90)
3. A motion to approve the Agreement between Middle Bucks Institute of Technology and Lynda Moyer, Health Occupations Instructor, to administer medication to students. Attachment 16 (pg. 91)
4. A motion to ratify the additional field trip for the 2015/16 school year. Attachment 17 (pg. 93)
5. A motion to approve the Articulation Agreement with Triangle Tech – Electrical and Network Cabling, Construction Carpentry and Welding Technology. Attachment 18 (pg. 94)
6. A motion to approve offering online training through Global Compliance Network for the 2015-2016 school year at the cost of \$630.00. Attachment 19 (pg. 98)
7. A motion to receive and file the August 26, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 20 (pg. 118)
8. The Executive Council of Middle Bucks Institute of Technology hereby adopts a Resolution, the full text of said Resolution having been provided to each member of the Executive Council and the full text of which is incorporated into this Motion by specific reference to the Resolution, authorizing inter alia., the execution of a Supplemental Lease Agreement with the Middle Bucks Area Vocational Technical School Authority in order to provide for lease rental payments to amortize a new series of Bonds and the authorization of the appropriate officers and officials of the Middle Bucks Institute of Technology to execute any and all necessary documents in order to carry out the project financed by the Middle Bucks Area Vocational Technical School Authority's Revenue Bonds Series of 2015. Attachment 21 (pg. 125)

X. Adjournment