

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
October 8, 2012

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the September 10, 2012 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. 2012/13 Enrollment Report – October 1, 2012 – Dr. Thomas Viviano – Attachment 2 (pg. 2-1)
 - 2. Solar Energy Update – Mr. Richard Hansen
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 3-1).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. Raymond Boccuti, Chairperson. Attachment 4 (pg. 4-1)
 - 2. Building, Security and Technology Committee – Mrs. Bernadette Heenan, Chairperson. Attachment 5 (pg. 5-1)
 - 3. Program, Policy and Personnel Committee – Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 6-1)
 - 4. Finance Committee – Ms. Katherine Driban, Chairperson. Attachment 7 (pg. 7-1)
 - D. A motion to approve the Cash Payments Report – September. Attachment 8 (pg. 8-1)
 - E. A motion to receive and file the Treasurer's Report – August. Attachment 9 (pg. 9-1)

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IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the resignation of Susan Cook, Health Occupations Teacher, effective September 26, 2012.
2. A motion to ratify Carole Miller, as Substitute Health Occupations Teacher, at a rate of \$33.74/hour, effective September 13, 2012 through October 5, 2012.
3. A motion to approve the employment of Gina Boccella, as Health Occupations Teacher, effective October 8, 2012 at Step 4, Level A (\$52,962 pro-rated).
4. A motion to approve the part-time employment of Mary Eckert, as Resource Specialist - Health, for no more than 400 hours per school year, at a rate of \$35.75/hour, with statutory benefits, effective October 29, 2012.
5. A motion to approve the employment of Anthony Rogers, as Construction Carpentry Teacher, effective October 22, 2012 at Step 8, Level B (\$65,317.00 pro-rated).
6. A motion to approve the following teacher to serve in the role of Mentor Teacher in accordance with the teachers' contract at an annual rate of \$800 for the 2012-2013 school year.
 - a. John Fala
7. A motion to ratify the resignation of Tina Bria, Toddler Assistant Group Leader, Li'l Bucks Partners in Learning, effective October 5, 2012.
8. A motion to ratify the employment of Brittany Gibson, as full-time Toddler Assistant Group Leader, Li'l Bucks Partners in Learning, at a rate of \$9.50/hour, with benefits, effective October 8, 2012.
9. A motion to approve the part-time employment of Madison Dorfman, student in the Early Childhood Care and Education Program, to work in a co-op position as Toddler Room Aide, at a rate of \$8.00/hour, effective October 9, 2012.
10. A motion to approve the part-time employment of Alena Volosevich, student in the Early Childhood Care and Education Program, to work in a co-op position as Preschool Aide, at a rate of \$8.00/hour, effective October 22, 2012.

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11. A motion to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Sandra Fitzpatrick, Special Needs Coordinator, effective October 9, 2012.
12. A motion to approve the following teacher to serve in the role of Advisor in accordance with the teachers' contract at an annual rate of \$1000 for the 2012-2013 school year.
 - a. Randall McDowell – PBA
13. A motion to approve the Occupational Advisory Committee (OAC) Members for the 2012/13 school year. Attachment 10 (pg. 10-1)
14. A motion to ratify employment of the additional fall 2012 Adult Evening School staff. Attachment 11 (pg. 11-1)
15. A motion to approve the additions to the substitute staff listing for the 2012-13 school year. Attachment 12 (pg. 12-1)

B. Policies

1. FIRST READING

- a. New Policy No. 252 – Dating Violence

The administration requests the Executive Council accept for first reading new Board Policy No. 252, Dating Violence, in the Pupils Section. Attachment 13 (pg. 13-1)

2. ADOPTION

The administration requests the Executive Council to accept for adoption the following revised Board Policies and Administrative Regulation: Attachment 14 (pg. 14-1):

- a. Revised Policy No. 201 – Admission of Students – Pupils Section
- b. Revised Policy No. 210 – Use of Medications – Pupils Section
- c. Revised Policy No. 213 – Assessment of Student Progress – Pupils Section
- d. Revised Policy No. 216 – Student Records – Pupils Section
- e. Revised Policy No. 218.1 – Terroristic Threats/Acts – Pupils Section
- f. Revised Policy No. 246 – Student Wellness – Pupils Section
- g. Administrative Regulation No. 707-R – Use of Facility Procedures

C. Other Matters for Consideration

1. A motion to approve the CIW Academy Renewal and License for the Web Page, Digital Multimedia & Information Resources Design program at a cost of \$675.00. Attachment 15 (pg. 15-1)

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2. A motion to approve “Introduction to Multimedia” by Glencoe copyright 2011, ISBN 978-0-07-894271-6 as the primary textbook for the Multimedia Technology program for 2012-13 school year.
3. A motion to approve the contract between PSBA (Pennsylvania School Boards Association and Middle Bucks Institute of Technology. Attachment 16 (pg. 16-1)
4. A motion to approve Charlotte Danielson as an in-service provider on November 6, 2012, for a cost of \$4,650.00 to be shared (\$1,162.50 per school) by the four Career and Technical Education School in Bucks and Montgomery Counties.

X. Adjournment