

Program, Policy, and Personnel Committee Meeting Minutes
August 1, 2017
Main Office Large Conference Room
6:00 pm

Present: Ms. Kati Driban, Ms. Karen Smith, and Ms. Kathryn Strouse

- J Personnel: The PPP Committee members reviewed the personnel matters on the August Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included:
- o New Hires
 - o Leave of Absence
 - o Reassignment – Li'l Bucks staff
 - o Mentor Teachers
 - o Advisors
 - o Additional employment of substitute staff
- J Out of State Professional Development: The Director informed the committee that the Collision Repair teacher will need to attend a refinishing and paint recertification course sponsored by NATEF/PPG in Baltimore, MD on August 8-9.
- J Technical Assistance Program (TAP): The Director explained that PDE is sponsoring the TAP program again this school year. The Executive Council will be asked to approve a Memorandum of Understanding for Middle Bucks to participate in NOCTI pre-testing and on-site training in Writing in CTE Content Areas. The writing class was selected because Middle Bucks was not successful in meeting the benchmark for Keystone Literature. In response, Middle Bucks teachers will participate in a Technical Assistance Program (TAP) training that focuses on infusing effective literacy practices across all technical programs. In addition, PDE has notified Middle Bucks that they plan to conduct a Perkins Audit during the 2017-18 school year.
- J Policies – First Read: The Director reviewed with the committee draft policies that were consolidated to create a merged Employee Section (300) that replaces the former 300-Administrative / 400-Professional / 500-Classified employee sections. A Committee member recommended language changes to draft Policy No. 325 - Dress and Grooming to make requirements more specific. The Director will review language in the sending districts' policies.
- J Policy No. 320 – Freedom of Speech in Nonschool Settings – Employees Section (Replaces Policies No. 320, 420)
 - J Policy No. 321 – Political Activities – Employees Section (Replaces Policies No. 321, 421)
 - J Policy No. 322 – Gifts – Employees Section (Replaces Policies No. 322, 422)

- J Policy No. 323 – Tobacco - Employees Section (Replaces Policies No. 323, 423, 523)
- J Policy No 324 – Personnel Files – Employees Section (Replaces Policies No. 324, 424, 524)
- J Policy No. 325 – Dress and Grooming – Employees Section (Replaces Policies No. 325, 425, 525)

The next regularly scheduled meeting of the PPP Committee is September 5, 2017 at 6:00 PM.