

Program, Policy, and Personnel Committee Meeting Minutes
January 7, 2014
Main Office Large Conference Room
5:15 pm

Present: Mr. John Gamble, Mrs. Betty Huf, and Mrs. Kathryn Strouse
 Others: Mr. Joseph Jagelka, Mr. Charles Kleinschmidt, Mrs. Jane Lynch, and Mr. Mark Miller

- Nominations: The PPP committee upon review of the Articles of Agreement related to election of officers and the historical rotation of officers by district recommended a slate of proposed officers for 2014, which will be voted on at the January 13, 2014 Executive Council meeting. The recommended slate includes Mrs. Huf or Mr. Kleinschmidt as Chairperson (C), Mr. Bill Foster as Vice Chairperson (CR), and Mrs. Deussing as Secretary (NHS).
- Committee and Chair Assignments: The PPP committee recommended the committee and chair assignments for the three committees; Building, Security and Technology, Policy, Program and Personnel and Finance.
- Personnel: The PPP Committee members reviewed the personnel matters on the January Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included approval of:
 - FMLA
 - Short Term Substitute
 - Adult Education Evening School Programs and Staff
 - Additional substitute staff
- Keystone STARS Rising Stars Support Grant: The Director reviewed the Keystone Stars Grant awarded to Li'l Bucks Childcare Center in the amount of \$10,700.00. The grant stipulates that bonuses are to be awarded with a portion of the grant money to the teaching staff based on their level of education. The Group Leaders will each received \$1805.00 and Assistant Group Leaders will each receive \$700.00. The remainder of the grant money will be used to support professional development and the purchase of supplies and equipment for the childcare center. The committee agreed and recommends the Executive Council approve the Keystone STARS Grant.
- MOU – Sheltering and Mass Care Facilities: The Director shared that the schools in the Warwick Township area have been working closely with the Warwick Police Department to improve school safety. Through this partnership, Memorandums of Understanding for providing sheltering and mass care facilities in the event of an evacuation have been developed between Middle Bucks and Bridge Valley and Middle Bucks and Diamond Ridge Camp. The MOU developed between Middle Bucks and Bridge Valley Elementary School says

Middle Bucks will provide sheltering and mass care facilities in the event of an evacuation of students, staff and occupants from Bridge Valley. The MOU developed between Middle Bucks and Diamond Ridge Camp is a reciprocal agreement to provide one another with sheltering and mass care facilities in the event of an evacuation of students, staff and occupants of Middle Bucks or Diamond Ridge Camp. The committee agreed and recommends the Executive Council approve the Memorandums of Understandings for providing sheltering and mass care facilities in the event of an evacuation.

- Financial Literacy Fund of TruMark Financial: The Director reported that the new Administrative Sciences and Business Technology program received a grant from the Financial Literacy Fund of TruMark Financial of The Philadelphia Foundation in the amount of \$5,500.00 to purchase textbooks, workbooks, computer software, math manipulatives, personal finance resources and anything related to money management or personal finance. The committee agreed and recommends the Executive Council accept the grant.

The next regularly scheduled meeting of the PPP Committee is February 4, 2014 at 5:15PM.