

***Program, Policy, and Personnel Committee Meeting Minutes***  
***November 5, 2014***  
***Main Office Large Conference Room***  
***5:15 pm***

Present: Mrs. Susan Atkinson, Mr. Charles Kleinschmidt, Mr. Mark B. Miller and Mrs. Kathryn Strouse

- Personnel: The Director reviewed the personnel matters on the November Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included:
  - New Hire – Sports Therapy and Exercise Management Teacher
  - FMLA
- Act 93 Agreement: The Director informed the committee that the Act 93 Agreement concludes on June 30, 2015. This committee will be responsible to negotiate a new agreement on behalf of the Executive Council. One area of the agreement that will need to be revised is the section on evaluation because of the new PDE Principal Effectiveness Evaluation System. A copy of the evaluation rubric was distributed to the committee members for review.
- Renewal of Articulation Agreements: The Director provided copies of the renewal Articulation Agreements with UTI and the Collision Repair program, which provides up to 9 credits and Northampton Community College and the Automotive Technology program, which provides up to 10 credits.
- PDE Comprehensive Guidance and Counseling Plan: The Director distributed copies of the new PDE Comprehensive Guidance and Counseling Plan that was reviewed by Ms. Rinker, the Organizational Advancement Coordinator at the October Executive Council meeting. The final version of the plan will be included in the November Executive Council packet for approval.
- SRI Quality System Registrar – External ISO Auditors: The Director explained that Middle Bucks has been ISO accredited for the past fourteen years. In order to maintain the accreditation, Middle Bucks has contracted with SRI Quality System Registrar, who conducts a 3-day on-site external audit of the school each year. Initially, the external auditors were helpful in providing advice on establishing our quality system. However, ISO is now the accepted culture at Middle Bucks and the external audits are no longer beneficial. The contract with SRI is up for renewal and the cost \$11,765. The Director recommended maintaining the ISO system at Middle Bucks, but allowing the accreditation to lapse. The committee agreed with this recommendation.
- Summer School Consortium: The Director reported that both the Centennial and Central Bucks School Districts have decided to no longer participate in the Summer School Consortium program in 2015. Without the participation of the four sending school districts, it would not be financially feasible to offer the program. The committee suggested Centennial and Central Bucks consider including Council Rock and New Hope Solebury students in their summer school programs. The Director will discuss this option with the Professional Advisory Council at their next meeting.

The next regularly scheduled meeting of the PPP Committee is December 2, 2014 at 5:15PM.