

Program, Policy, and Personnel Committee Meeting Minutes
February 2, 2016
Main Office Large Conference Room
6:00 pm

Present: Ms. Kati Driban, Mr. John Capriotti, Dr. Bill Foster and Mrs. Kathryn Strouse

- Personnel: The PPP Committee members reviewed the personnel matters on the February Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included;
 - FMLA
 - Employment
 - Sabbatical
 - Additional 2016 Local Advisory Council Membership
- Revised Policy – Policy 412 Evaluation of Professional Employees – Adoption: The Director reviewed a draft of revised Policy 412 – Evaluation of Professional Employees, which was revised to comply with the new PDE Teacher Evaluation process. The Director also provide a copy of the corresponding Administrative Regulation for Policy 412 - Evaluation of Professional Employees and recommended it be deleted because it is no longer relevant to the evaluation process. The PPP Committee supported moving this policy forward for approval at the February Executive Council meeting.
- Summer Career Exploration: The Director explained the Summer Career Exploration program for middle school students and that they will be asked to approve the course offerings for the program. The PPP Committee supported moving a motion forward for approval at the February Executive Council meeting
- Dental Clinic – Contracted Services Agreements: The Director explained that the MBIT Dental Clinic is open twice a month to provide services to patients without dental insurance for a minimal fee. There are additional volunteers that are willing to donate their services and work with our dental students at the on-site clinic. The Executive Council will be asked to approve agreements for contracted services for an additional Dentist, two Dental Hygienists and an Expanded Function Dental Assistant (EFDA) at the February meeting. The PPP Committee supported moving these contracts forward for approval at the February Executive Council meeting.
- Additional Field Trip: The Director discussed an additional field trip for five of our Carpentry students to attend a trade conference sponsored by the Pennsylvania Housing Research Center that will be held at The Penn Stater Conference Center. The students were asked to write an essay about their career pathway and why this conference would be beneficial to them as a part of the process to be invited to this event. The PPP Committee supported moving this motion forward for approval at the February Executive Council meeting.

- Reimbursement for Due Process Hearing Settlement Costs: The Director reported that all four sending School Boards have approved and signed the Memorandum of Understanding for Legal Services. The Executive Council will be asked to approve reimbursement to Central Bucks for Due Process Hearing Settlement costs dating back to a 2013-2014 claim. The PPP Committee supported moving this motion forward for approval at the February Executive Council meeting.

The meeting adjourned at 6:30PM. The next regularly scheduled meeting of the PPP Committee is March 1, 2016 at 6:00PM.