

Program, Policy, and Personnel Committee Meeting Minutes
April 3, 2018
Main Office Large Conference Room
6:00 PM

Present: Mr. Flemming Godiksen, Mr. Stanley Marcus, Mr. Robert Vining and Mrs. Kathryn Strouse

- Act 93 Agreement: The Director has sent an electronic copy of the proposed Act 93 Agreement to each of the PPP committee members to review. The current agreement concludes on June 30, 2018. The Act 93 members would like to meet with the PPP committee at the May 1 PPP meeting to discuss a new agreement. The Act 93 members include Mrs. Denise Dohoney, Assistant Director, Mrs. Stacy Pakula, Career and Technical Education Supervisor, Mr. Vince Loiacono, Director of Facility Operations and Mr. Rich Hansen, Facility Manager.
- Personnel: The PPP Committee members reviewed the personnel matters on the April Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included:
 - FMLA Request
 - Personal Necessity Leave of Absence
 - Substitutes
- Enrollment 2018-2019: The Director reported that 296 new applications have been received for the upcoming school year. There have been 139 students who spent half a day at MBIT to shadow a program and 82% of those students have enrolled at MBIT. While the three low enrolled programs remain low, other programs including Networking Operating System & Security, Medical & Healthcare Professions, and Multimedia Technology are at full capacity.
- YouthTruth Survey: The Director shared that Ms. JoAnn Perotti will meet with the Action Planning Team on April 23, 2018 to finalize the action plans to be implemented in response to the survey results of the three YouthTruth surveys conducted in January.
- MBEA Negotiations – Healthcare: The Director reported that a meeting with MBEA was held on March 28, 2018 to discuss healthcare contribution percentages.
- First Reading: The Director provided the PPP committee with drafts of the policies listed below. A committee member requested additional clarification on parameters defining reasons for the leaves that are permitted in Policies 338 and 339. The Director will work with Mr. Garton, our Solicitor, revise these policies prior to the second reading.
 - Policy 337 – Vacation
 - Policy 338 – Sabbatical Leave
 - Policy 338.1 – Compensated Professional Leave
 - Policy 339 – Uncompensated Leave

- Calendars: The Director provided the PPP committee with drafts of the following calendars:
 - MBIT Revised 2017-2018
 - MBIT 2018-2019
 - Li'l Bucks Revised 2017-2018
 - Li'l Bucks 2018-2019

The Director plans to ask the Executive Council for approval to request an Act 80 exception so that the last day for students would then be June 20, 2018; this is also the last day for two of the sending school districts.

- Revised Policies – Li'l Bucks Partners in Learning: The Director provided the PPP committee with drafts of revised policies for Li'l Bucks. The policy changes are being driven by mandates from the Pennsylvania Department of Health and Human Services and Pennsylvania Keystone Stars compliance.
- Unpaid Internship Agreement – The Thompson Organization: The Director introduced an agreement between MBIT and Thompson's Collision Department that would provide an unpaid internship for seniors in the Collision Repair Technology program.
- Life Track Services, Inc. – Graduate Survey: The Director presented an agreement to contract services for collecting graduate data as required by the Pennsylvania Department of Education for compliance with the Perkins Grant.

The meeting concluded at 6:30PM. The next meeting of the PPP is scheduled on Tuesday, May 1, 2018.