

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
September 14, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the August 10, 2015 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Staff In-Service Summary – Mrs. Denise Dohoney
 - 2. First Days of School – Mrs. Stacy Pakula
 - 3. 2015/16 Goals and Objectives – Mrs. Kathryn Strouse – Attachment 2 (pg. 13)
 - 4. Farmhouse Discussion
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 17).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 4 (pg. 20)
 - 2. The Finance Committee meeting scheduled on Tuesday, September 8, 2015 at 4:30 PM was cancelled. – Mrs. Kelly Unger, Chairperson. Attachment 5 (pg. 21)
 - 3. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 8, 2015 at 5:15 PM was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 6 (pg. 22)

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4. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, September 8, 2015 at 6:00 PM was cancelled. – Dr. Bill Foster, Chairperson. Attachment 7 (pg. 23)

D. A motion to approve the Cash Payments Report – August. Attachment 8 (pg. 24)

E. A motion to receive and file the Treasurer's Report – July. Attachment 9 (pg. 39)

IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the employment of Lynda Moyer, as Health Occupations Teacher, effective August 25, 2015, at Step 10, Level A (\$65,839/Year).
2. A motion to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Renee Elliott, Administrative Assistant - Main Office/Attendance Officer, effective August 27, 2015.
3. A motion to ratify the employment of Louise Forliano as part-time short-term substitute Main Office Administrative Assistant/Receptionist effective September 4, 2015 until the return of our staff member, at an hourly rate of \$16.00, with statutory benefits only.
4. A motion to approve the employment of Arlene Forman as part-time short-term substitute Main Office Administrative Assistant/Receptionist effective September 16, 2015 until the return of our staff member, at an hourly rate of \$16.00, with statutory benefits only.
5. A motion to approve employment of the additional fall 2015 Adult Evening School staff. Attachment 10 (pg. 54)
6. A motion to approve the Occupational Advisory Committee Members (OAC) for the 2015/16 school year. Attachment 11 (pg. 55)

B. Policies

1. RE-APPROVAL/ADOPTION

a. Revised Policy No. 222 – Tobacco

The administration requests the Executive Council accept for adoption revised Board Policy No. 222, Tobacco, in the Pupils Section. Attachment 12 (pg. 68)

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b. Revised Policy No. 806 – Child/Student Abuse

The administration requests the Executive Council accept for adoption revised Board Policy No. 806, Child/Student Abuse, in the Operations Section. Attachment 13 (pg. 70)

c. Policy No. 249 – Bullying/Cyberbullying

The administration requests the Executive Council accept for re-approval/adoption Board Policy No. 248, Bullying/Cyberbullying, in the Pupils Section. Attachment 14 (pg. 90)

C. Other Matters for Consideration

1. A motion to approve Administration to use the Budgetary Reserve Fund to reimburse the designated employee from each company participating in the work-based education program for obtaining background clearances during the 2015-2016 school year to assure compliance with House Bill 1276.
2. A motion to receive and file the 2015/16 Administrative Goals and Objectives. Attachment 2 (pg. 13)
3. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: President elect _____.
4. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidates as follows: Vice President_____.
5. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: At-Large Representative (East) _____.

X. Adjournment