

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
September 8, 2014

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the August 11, 2014 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Staff In-Service Summary – Mrs. Denise Dohoney
 - 2. First Days of School – Mrs. Stacy Pakula
 - 3. 2014/15 Goals and Objectives – Mrs. Kathryn Strouse – Attachment 2 (pg. 15)
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 21).
 - C. Committees Reports
 - 1. The Professional Advisory Council meeting scheduled on Tuesday, September 4, 2014 at Noon was cancelled. – Dr. Joyce A. Mundy, Chairperson. Attachment 4 (pg. 23)
 - 2. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 2, 2014 at 4:30 PM was cancelled. – Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 24)
 - 3. The Program, Policy and Personnel Committee meeting scheduled on Tuesday, September 2, 2014 at 5:15 PM was cancelled. – Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 25)

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4. The Finance Committee meeting scheduled on Tuesday, September 2, 2014 at 6:00 PM was cancelled. – Mrs. Kelly Unger, Chairperson. Attachment 7 (pg. 26)

D. A motion to approve the Cash Payments Report – August. Attachment 8 (pg. 27)

E. A motion to receive and file the Treasurer's Report – July. Attachment 9 (pg. 40)

IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the resignation of Carole Miller, Instructional Assistant, effective August 12, 2014.
2. A motion to ratify the employment of Dorothy Carr, as full-time Instructional Assistant, at an hourly rate of \$14.50/hour, with benefits, effective August 26, 2014.
3. A motion to approve the part-time employment of Ryheem Powell, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective September 9, 2014.
4. A motion to ratify employment of the additional fall 2014 Adult Evening School staff. Attachment 10 (pg. 55)
5. A motion to approve the Occupational Advisory Committee Members (OAC) for the 2014/15 school year. Attachment 11 (pg. 56)
6. A motion to approve the additions to the substitute staff listing for the 2014-15 school year. Attachment 12 (pg. 67)

B. Policies

1. ADOPTION

a. Revised Policy No. 101 – Mission Statement

The administration requests the Executive Council remove from the table and accept for adoption revised Board Policy No. 101, Mission Statement, in the Programs Section. Attachment 13 (pg. 68)

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2. FIRST READING

- a. Revised Administrative Regulation 122-R – Financial Support of Career Technical Student Organizations (CTSO) Activities and Events.

The administration requests the Executive Council accept for first reading revised Administrative Regulation 122-R, Financial Support of Career Technical Students Organizations (CTSO) Activities and Events. Attachment 14 (pg. 69)

C. Other Matters for Consideration

- 1. A motion to approve the additional field trip for the 2014/15 school year. Attachment 15 (pg. 70)
- 2. A motion to appoint Conrad Siegel Actuaries in compliance with GASB #45. Attachment 16 (pg. 71)
- 3. A motion to approve the Business Associate Agreement between Neshaminy Manor of The County of Bucks and Middle Bucks Institute of Technology. Attachment 17 (pg. 85)
- 4. A motion to approve the TYCO-Elevator Monitoring Agreement. Attachment 18 (pg. 92)
- 5. A motion to receive and file the July 30, 2014 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 19 (Page 99)
- 6. A motion to receive and file the 2014/15 Administrative Goals and Objectives. Attachment 2 (pg. 15)
- 7. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidates as follows: Vice President _____; Treasurer _____.
- 8. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: President elect _____.
- 9. A motion to approve submission of the Middle Bucks Institute of Technology Executive Council vote for PSBA officer candidate as follows: At-Large Representative (East) _____.

X. Adjournment