

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
February 9, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the January 12, 2015 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Review of Comprehensive Plan Supplement – Mrs. Kathryn Strouse, Administrative Director
 - 2. 2015/16 Proposed Budget Review – Mr. Robert Vining, Business Manager (Enclosure)
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 15).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. Joyce A. Mundy, Chairperson. Attachment 3 (pg. 16)
 - 2. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 18)
 - 3. Building, Security and Technology Committee – Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 19)
 - 4. Program, Policy and Personnel Committee – Mrs. Betty Huf, Chairperson. Attachment 6 (pg. 21)

EXECUTIVE COUNCIL AGENDA
February 9, 2015

- D. A motion to approve the Cash Payments Report – January. Attachment 7 (pg. 22)
- E. A motion to receive and file the Treasurer's Report – December. Attachment 8 (pg. 33)

IX. Current Agenda Items

A. Personnel Items

- 1. A motion to ratify the employment of James Davey as Long-Term Substitute Multimedia Technology Teacher at Middle Bucks Institute of Technology (MBIT), effective January 20, 2015 through the end of the current school year at Step 15, Level A, prorated to a daily rate of \$390.00, with benefits.
- 2. A motion to ratify the employment of Robert Mogg, as full-time Instructional Assistant with Security Assignments, at an hourly rate of \$14.50/hour, with benefits, effective February 9, 2015.
- 3. A motion to approve the employment of Sean Castineira, as quarter-time Sports Therapy and Exercise Management Teacher, at Column A, Step 2, (\$5,898.41 – 20.75 FTE Days), effective February 10, 2015.

B. Other Matters for Consideration

- 1. A motion to approve the supplement to the Pennsylvania Department of Education Comprehensive Plan. Attachment 9 (pg. 50)
- 2. A motion to accept the PDE Equipment Grant # FA 122-15-0019 in the amount of \$50,000 and to use the Capital Reserve Fund as a 50 percent match for the purchase of the equipment listed in the grant. Attachment 10 (pg. 55)
- 3. A motion to authorize the Administrative Director or Business Manager to execute agreement to participate in Demand Response Program using CPower-Enerwise Global Technologies as Curtailment Service Provider for the program years June 1, 2015 to May 31, 2018 with estimated revenue for the three years of \$13,692.97. Attachment 11 (pg. 56)
- 4. A motion to accept the proposal from SimplexGrinnell LP through COSTARS to upgrade the ANSUL Fire Suppression System in the culinary arts kitchen to comply with NFPA code standard 96 of 2014 at a cost of \$32,949.00 to be funded by the Capital Reserve Fund. Attachment 12 (Pg. 58)

EXECUTIVE COUNCIL AGENDA

February 9, 2015

5. A motion to approve the service agreement with Tremco WTI Incorporated, roofing engineers to provide consulting services and testing at a cost of \$6,800 to be paid from the Capital Reserve Fund. Attachment 13 (pg. 66)
6. A motion to approve the service agreement with Burlington Electrical Testing to act as the InterNational Electrical Testing Association (NETA) certification agent for Middle Bucks Institute of Technology during the installation of the six replacement transformers at a cost of \$6,800 to be paid from 2014 Bond Refinance Fund as approved by the Middle Bucks AVTS Authority on January 28, 2015. Attachment 14 (pg. 73)
7. A motion to approve the renewal of a five-year service agreement with Siemens Industry Inc. in the annual amount of \$11,289.00, billed semi-annually in advance with a 3% annual increase effective March 1, 2015 through February 28, 2020. Attachment 15 (pg. 75)
8. A motion to authorize administration to plan, develop and market a Summer Career Exploration program. Attachment 16 (pg. 76)
9. A motion to approve the filing of PlanCon Part K Project Refinancing for the Revenue Bonds, Series of 2014 with the Pennsylvania Department of Education. Attachment 17 (pg. 79)
10. A motion authorizing the administration to pursue federal, state and local funds consistent with the MBIT approved Comprehensive Plan.

X. Adjournment