

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
May 11, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the April 13, 2015 Meeting - Attachment 1 (pg. 7)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Student Recognition – SkillsUSA, District 2 and State Competitions – Mrs. Pamela Swoyer Attachment 2 (pg. 14)
 - 2. Student Recognition – HOSA, State – Ms. Gina Boccella and Mrs. Marsha Moyer Attachment 3 (pg. 18)
 - 3. Student Recognition – Greater Philadelphia and National Automotive Technology Competitions – Mr. Robert Schwarz Attachment 4 (pg. 19)
 - 4. Student Recognition – Bucks County Intermediate Unit Regional High School Computer Fair Competition – Mr. James Davey, Mr. Steven Guinan and Mr. Bradley Rosenau Attachment 5 (pg. 20)
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 6 (pg. 21).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. Joyce A. Mundy, Chairperson. Attachment 7 (pg. 23)
 - 2. Finance Committee – Mrs. Kelly Unger, Chairperson Attachment 8 (pg. 24)
 - 3. Building, Security and Technology Committee – Mr. Joseph Jagelka Chairperson Attachment 9 (pg. 26)

EXECUTIVE COUNCIL AGENDA

May 11, 2015

4. Program, Policy and Personnel Committee - Dr. Bill Foster, Chairperson
Attachment 10 (pg. 27)
 - D. A motion to approve the Cash Payments Report – April. Attachment 11 (pg. 28)
 - E. A motion to receive and file the Treasurer's Report – March. Attachment 12
(pg. 43)
- IX. Current Agenda Items
- A. Personnel Items
 1. A motion to accept the retirement of Nancy Messick, Adult Education Coordinator, effective June 30, 2015.
 2. A motion to appoint Robert Vining as Treasurer for Middle Bucks Institute of Technology Executive Council for the 2015-16 fiscal year.
 3. A motion to approve the staffing for the 2015 Summer Career Exploration programs, with statutory benefits only. Attachment 13 (pg. 60)
 4. A motion to approve the employment of James Davey, as Multimedia Technology Teacher, effective August 25, 2015, at Step 15, Level A (\$75,568/Year).
 - B. Policies
 1. ADOPTION
 - a. Revised Policy No. 620 – Fund Balance

The administration requests the Executive Council accept for adoption revised Board Policy No. 620, Fund Balance, in the Finances Section. Attachment 14 (pg. 61)
 - C. Other Matters for Consideration
 1. A motion to approve the 2015-2016 tuition schedule for Li'l Bucks Partners in Learning. Attachment 15 (pg. 63)
 2. A motion to reappoint Jeffrey P. Garton from Begley, Carlin and Mandio to serve as the Solicitor for the 2015-16 school year.
 3. A motion to reappoint Willis of Pennsylvania as the Insurance Broker for the 2015-2016 fiscal year. Attachment 16 (pg. 64)

EXECUTIVE COUNCIL AGENDA

May 11, 2015

4. A motion to receive and file the March 31, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 17 (pg.65)
5. A motion to approve the participation in and use of joint purchasing arrangements and cooperatives. Attachment 18 (pg. 71)
6. A motion to ratify the additional field trip for the 2014/15 school year. Attachment 19 (pg. 72)
7. A motion to approve the Articulation Agreement with Triangle Tech – Welding Technology. Attachment 20 (pg. 73)
8. A motion to approve the agreement between Middle Bucks Institute of Technology and the Bucks County Intermediate Unit #22, to continue participation in the consortium for the Technology Pool Counsel Legal Service Consultation. Attachment 21 (pg. 75)
9. A motion to allow the administrator to purchase services to repair the 480 volt electrical connection from the Electrical panel in room 302 to the junction box (located near the childcare playground) for the south parking lot lights. The approximate cost of the service would not exceed \$7,500.00 and would be funded from the Capital reserve.
10. A motion authorizing the Administrative Director and/or the Business Manager to execute a fair market value lease with Apple Financial Services acquiring twenty-five (25) Apple iMac 21.5-inch and seventy-seven (77) LAM Desktops for 36 month term with quarterly payments of \$8,153.35. Attachment 22 (pg. 77)
11. A motion to approve budget transfers. Attachment 23 (pg. 80)

X. Adjournment