

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
August 10, 2015

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the June 8, 2015 Meeting - Attachment 1 (pg. 8)
- VIII. Routine Business:
 - A. Administrative Report
 - 1. Farmhouse Update – Mr. William Yerkes
 - 2. 2014/15 School Assessment Report – Mrs. Kathryn Strouse Enclosure
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 15)
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 3 (pg. 16)
 - 2. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 4 (pg. 17)
 - 3. Building, Security and Technology Committee – Mr. Joseph Jagelka, Chairperson. Attachment 5 (pg. 18)
 - 4. Program, Policy and Personnel Committee – Dr. Bill Foster, Chairperson. Attachment 6 (pg. 19)
 - D. A motion to approve the Cash Payments Report – June and July. Attachment 7 (pg. 21)
 - E. A motion to receive and file the Treasurer's Report – May and June. Attachment 8 (pg. 47)

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IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Phillip Lawhead, Custodian, effective June 12, 2015.
2. A motion to ratify the additional assignment of Michael Stafford, Instructional Assistant, to work during the summer as a Custodian, effective June 29, 2015.
3. A motion to extend the benefits provided through the Act 93 Agreement to the Administrative Director effective July 1, 2015.
4. A motion to ratify the resignation of Gina Boccella, Health Occupations Teacher, effective July 6, 2015.
5. A motion to ratify the employment of Marjorie Devlin, as part-time Adult Education Coordinator, at an hourly rate of \$30.00/hour, with statutory benefits, effective July 13, 2015.
6. A motion to ratify the employment of Christopher Herron, as full-time evening Custodian, at a rate of \$16.25/hour, with benefits, effective August 10, 2015.
7. A motion to approve the employment of Robert Morsa, as Engineering Related Technology Teacher, effective August 25, 2015, at Step 15, Level A (\$75,568/Year).
8. A motion to approve the following teachers to serve in the role of Mentor Teachers in accordance with the teachers' contract at an annual rate of \$800 for the 2015-2016 school year.
 - a. Paul Carney
 - b. Maura Duncan
 - c. Michael McCombe
9. A motion to approve the following teachers to serve in the role of Advisors in accordance with the teachers' contract at an annual rate of \$1200 for the 2015-2016 school year.
 - a. Michael McCombe – National Technical Honor Society
 - b. Marsha Moyer – HOSA
 - c. Pamela Swoyer – SkillsUSA
 - d. Gregory Smith – FFA
 - e. Randall McDowell – PBA
10. A motion to approve Denise Dohoney as the Title IX, Title VI and Section 504 Compliance Officer for the 2015/16 school year.

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11. A motion to approve the substitute staff listing for the 2015-16 school year. Attachment 9 (pg. 78)

B. Policies

1. REAPPROVAL/ADOPTION

a. Revised Policy No. 222 – Tobacco

The administration requests the Executive Council accept for adoption revised Board Policy No. 222, Tobacco, in the Pupils Section. Attachment 10 (pg. 79)

b. Revised Policy No. 806 – Child/Student Abuse

The administration requests the Executive Council accept for first reading revised Board Policy No. 806, Child/Student Abuse, in the Operations Section. Attachment 11 (pg. 81)

c. Policy No. 249 – Bullying/Cyberbullying

The administration requests the Executive Council accept for reapproval/adoption Board Policy No. 248, Bullying/Cyberbullying, in the Pupils Section. Attachment 12 (pg. 101)

C. Other Matters for Consideration

1. A motion to approve the Student Code of Conduct/Handbook and Parent Guide for the 2015-2016 school year. Attachment 13 (pg. 104)
2. A motion to ratify the Master Training Contract between the Bucks County Workforce Investment Board and Middle Bucks Institute of Technology. Attachment 14 (Pg. 145)
3. A motion to approve the Agreement between Abington Memorial Hospital and Middle Bucks Institute of Technology, to provide clinical experiences to our Health Science students. Attachment 15 (pg. 166)
4. A motion to approve the annual renewal of the Addendum to the Master Agreement between Middle Bucks Institute of Technology and SchoolWires, in the amount of \$1200, for access to the MyWay Premium Template Library. Attachment 16 (pg. 177)
5. A motion to renew the agreement with Heritage Crystal Clean at an annual cost of \$16,988.00. Attachment 17 (pg. 181)
6. A motion to approve the Agreement between Comcast of Southeast Pennsylvania, LLC, and Middle Bucks Institute of Technology. Attachment 18 (pg. 192)

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7. A motion to accept the Seed Change Mini Grant Program funded by the National Farm to School Network (NFSN) with a generous donation by the Walmart Foundation for \$5,000 to support farm to school education in the Culinary Arts program. Attachment 19 (pg. 202)
8. A motion to receive and file the May 15, 2015 Local Advisory Council Minutes. Attachment 20 (pg. 210)
9. A motion to receive and file the March 31, 2015 Middle Bucks Area Vocational Technical School Authority Minutes. Attachment 21 (pg. 215)
10. A motion to approve the Memorandum of Understanding regarding legal proceedings between Middle Bucks Institute of Technology and Central Bucks School District, Centennial School District, Council Rock School District, and New Hope Solebury School District. Attachment 22 (pg. 220)
11. A motion to approve the 2015-2016 Memorandum of Understanding between Middle Bucks Institute of Technology and The Bureau of Career and Technical Education, for participation in the BCTE Technical Assistance Program (TAP). Attachment 23 (pg. 224)
12. A motion to appoint (an Executive Council Member) as the Middle Bucks Institute of Technology PSBA Liaison/Legislative Policy Council Voting Delegate Representative.
13. A motion to approve the proposed 2016-2017 Budget Calendar. Attachment 24 (pg. 227)
14. A motion to approve budget transfers. Attachment 25 (pg. 228)

X. Adjournment