

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL AGENDA
February 8, 2016

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. A motion to remove from the table and approve the Minutes of the November 9, 2015 Meeting. Attachment 1 (pg. 7)
- VIII. Approval of Minutes of the January 11, 2016 Meeting - Attachment 2 (pg. 14)
- IX. Routine Business:
 - A. Administrative Report
 - 1. Goals and Objectives Update – Mrs. Kathryn Strouse
 - 2. 2016/17 Proposed Budget Review – Mr. Robert Vining, Business Manager (Enclosure)
 - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 21).
 - C. Committees Reports
 - 1. Professional Advisory Council – Dr. David Weitzel, Chairperson. Attachment 4 (pg. 27)
 - 2. Finance Committee – Charles Kleinschmidt, Chairperson. Attachment 5 (pg. 28)
 - 3. The Building, Security and Technology Committee scheduled on Tuesday, February 2, 2016 at 5:15 PM was cancelled – John Capriotti, Chairperson. Attachment 6 (pg. 30)
 - 4. Program, Policy and Personnel Committee – John Gamble, Chairperson. Attachment 7 (pg. 31)

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- D. A motion to approve the Cash Payments Report – January. Attachment 8 (pg. 33)
 - E. A motion to receive and file the Treasurer's Report – December. Attachment 9 (pg. 52)
- X. Current Agenda Items
- A. Personnel Items
 - 1. A motion to ratify the resignation of Louise Forliano, as temporary substitute Main Office Administrative Assistant/Receptionist, effective January 29, 2016.
 - 2. A motion to ratify the additional assignment of Valeri Carpino, part-time Evening School Receptionist, as temporary substitute Main Office Administrative Assistant/Receptionist, Hours 7:15 AM– 2:30 PM, effective February 1, 2016 as needed until the return of our staff member, at an hourly rate of \$17.50, with statutory benefits only.
 - 3. A motion to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Sandra Fitzpatrick, Special Needs Coordinator, effective May 24, 2016.
 - 4. A motion to approve the appointment of Christine Schwartz as a member of the 2016 Local Advisory Council (LAC).
 - B. Policies
 - 1. ADOPTION

The administration requests the Executive Council to adopt the following policy that was updated with language revisions: Attachment 10 (pg. 70)

 - a. Revised Policy No. 412 – Evaluation of Professional Employees – Professional Employees Section
 - 2. A motion to remove from the table and approve to delete Administrative Regulation No. 412 – R – Evaluation of Professional Employees and Administrative Regulation No. 412-R2 – Evaluation of Professional Employees. Attachment 11 (pg. 72)
 - C. Other Matters for Consideration
 - 1. A motion to approve the additional field trip for the 2015/16 school year. Attachment 12 (pg. 76)

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2. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Alan Gross, effective February 9, 2016. Attachment 13 (pg. 77)
3. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dental Hygienist, Margaret Rutherford, effective February 9, 2016. Attachment 14 (pg. 78)
4. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Expanded Function Dental Assistant, Joan Burke, effective February 9, 2016. Attachment 15 (pg. 79)
5. A motion to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dental Hygienist, Angela Lefkowitz, effective February 24, 2016. Attachment 16 (pg. 80)
6. A motion to approve house bid of Greg and Barb Demusz, in the amount of \$90,000 and sell the 2014-2016 student-built house as per sales agreement specifications. Attachment 17 (pg. 81)
7. A motion ratifying the acceptance of Unbundled Fixed Energy for period July 21, 2017 to July 25, 2019 with Constellation New Energy (CNE) at \$0.03791/kWh by Business Manager on February 2, 2016. Our energy consultant, Provident Energy Consulting, LLC solicited rate pricing from Electricity Generation Suppliers (EGS) and received pricing from six EGS. Current rate through July 20, 2017 is \$0.05107/kWh via CNE. Attachment 18 (pg. 82)
8. A motion to authorize administration to plan, develop and market a Summer Career Exploration program. Attachment 19 (pg. 90)
9. A motion to approve the payment of \$8,400 to Central Bucks School District for reimbursement of a Due Process Complaint Settlement.
10. A motion authorizing the administration to pursue federal, state and local funds consistent with the MBIT approved Comprehensive Plan.

XI. Adjournment