

Program, Policy, and Personnel Committee Meeting Minutes
March 7, 2017
Main Office Large Conference Room
6:00 pm

Present: Ms. Kati Driban, Mr. John Gamble, and Ms. Kathryn Strouse

- J Personnel: The PPP Committee members reviewed the personnel matters on the March Executive Council agenda and recommended submitting them to the Executive Council for approval. The items on the agenda included:
- 2017 Summer Career Exploration Staff
 - Additional employment of Spring 2017 Adult Evening School staff
 - Additional employment of substitute staff
- J School Calendars - Uncommon Days: The Director provided a chart listing the 2017-2018 school calendars for the four districts and Middle Bucks for the committee to review. There are 26 uncommon days identified on the 2017-2018 calendar.
- J PSBA Voting Delegate: The Director shared a memo from PSBA requesting that the school appoint a voting delegate and notify PSBA by June 30th. The selection of the PSBA Voting Delegate will be on the agenda for an upcoming Executive Council meeting.
- J Policies – First Read: The Director reviewed with the committee draft policies that were consolidated to create a merged Employee Section (300) that replaces the former 300-Administrative / 400-Professional / 500-Classified employee sections. The committee made some recommended minor language changes to some of the draft policies that will be made prior to the March Executive Council meeting.
- Policy No. 301 – Creating a Position – Employees Section
(Replaces Policies No. 301; 501)
 - Policy No. 302 – Employment of Administrative Director / Assistant
Administrative Director - Employees Section
(Replaces Policy No. 302)
 - Policy No 304 – Employment of District Staff – Employees Section
(Replaces Policies No. 303,404; 504)
 - Policy No. 305 – Employment of Substitutes – Employees Section
(Replaces Policies No. 405; 505; 529)
 - Policy No. 307 – Student Teachers/Interns – Employees Section
(Replaces Policies No. 307; 407)
 - Policy No. 308 – Employment Contract/Board Resolution – Employees
Section
(Replaces Policies No. 308; 408; 508)
 - Policy No. 309 – Assignment and Transfer – Employees Section
(Replaces Policies No. 309; 409; 509)
 - Policy No. 311 – Suspensions/Furloughs – Employees Section
(Replaces Policies No. 311; 411; 511)

- Policy No. 312 – Performance Assessment of Administrative Director/Assistant Administrative Director – Employees Section (Replaces Policy No. 312)
- Policy No. 313 – Evaluation of Employees – Employees Section (Replaces Policies No. 313; 412; 512)

The next regularly scheduled meeting of the PPP Committee is March 28, 2017 at 6:00 PM.