

Building, Security, & Technology Committee Meeting Minutes
August 1, 2017
Main Office Conference Room
5:15PM

Present: Mr. Mark Miller, Mrs. Karen Smith, Mr. Richard Hansen, and Mrs. Kathryn Strouse

Roof Project Update: The Facility Manager provided a summary of the recent events related to the bid process for sections A, B and C of the roof. There were 15 vendors in attendance at the mandatory meeting and 6 vendors returned to tour and inspect the proposed roof area. The bid opening was held on Monday June 12 at 3:00 pm and two bids were submitted: one from US Roofing Corporation, and one from Winchester Roofing Company. The bid from US Roofing Corporation offered a discount if all three sections of the roof were staged at one time, however if the project was done in individual stages the cost was higher than Winchester Roofing Company's bid. Shortly after the bid opening, the Authority received correspondence from Kreiser & Associates, P.C., an attorney representing Winchester Roofing Company, asserting a protest with regard to the bid submitted by US Roofing Corporation. The letter also stated that the bid submitted by US Roofing Corporation was deficient in that it did not comply with the bid specifications, including the submission of an AIA Form.

The timing for the Winchester Roofing Company bid, if fully utilized, would take completion of the roof into the school year. The Contractor Qualification Statement and the project timeline set forth in the bid exceeded the September 1, 2017 time of the essence deadline for the project as set forth in the AIA Contract, which was incorporated into the specifications.

The Solicitor representing the Authority members presented the legal issues that could arise from granting either company the bid. After a lengthy discussion, the Authority Members voted unanimously to reject the bids submitted by Winchester Roofing Company and US Roofing Corporation. The Authority Members intend to put the roof project out to bid again in January, which will allow additional bidders the opportunity to bid on the project.

A BST Committee member suggested the bid include a statement that allows contractors to bid on each section of the roof individually or on all sections, which would allow a smaller company to bid. It was also suggested that the roof sections be replaced consecutively rather than concurrently.

Summer Renovation Projects Update: The Facility Manager provided an update on the summer renovation projects. New workstations are being installed in the Computerized Design and Engineering Graphics classroom. The vestibule area in the Health & Medical Profession classroom and lab area was converted to storage and cabinets and equipment no longer needed was removed. The Early Childcare and Education classroom and lab area received a new floor, paint, kitchen cabinets and the washer and dryer were relocated. The Facility Manager also discussed plans to build a track in the preschool playground area for children to ride bicycles.

PowerSchool – On-line Application Agreement: The Director reviewed the agreement to add a PowerSchool Public School Application license to the current PowerSchool Student Accounting System to provide prospective students the ability to complete their application for Middle Bucks on-line. In addition, the license also offers program scheduling and the ability to communicate with families and students about the application status. The committee discussed adding a processing fee to offset the cost of the software if parents' choose to use the system to pay for student fees on-line. The committee recommended moving this motion forward to the Executive Council for approval at the August 14, 2017 meeting.

The meeting ended at 5:45pm.

The next Building, Security and Technology Committee meeting will be held on Tuesday, September 5, 2017 at 5:15PM