

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
***EXECUTIVE COUNCIL AGENDA***  
**April 8, 2013**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the March 11, 2013 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. i-Book Project – Amanda Peterson, Multimedia Technology Student
    - 2. Apple Exemplary Program Recognition – Mr. Kevin Lamb
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
  - C. Committees Reports
    - 1. Professional Advisory Council – Dr. Raymond Boccuti, Chairperson. Attachment 3 (pg. 3-1)
    - 2. The Building, Security and Technology Committee meeting scheduled on April 2, 2013 at 4:30 PM was cancelled. – Mrs. Bernadette Heenan, Chairperson. Attachment 4 (pg. 4-1)
    - 3. The Program, Policy and Personnel Committee meeting scheduled on April 2, 2013 at 5:15 PM was cancelled.- Mrs. Betty Huf, Chairperson. Attachment 5 (pg. 5-1)
    - 4. The Finance Committee meeting scheduled on April 2, 2013 at 6:00 PM was cancelled.– Ms. Katherine Driban, Chairperson. Attachment 6 (pg. 6-1)

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- D. A motion to approve the Cash Payments Report – March. Attachment 7 (pg. 7-1)
- E. A motion to receive and file the Treasurer's Report – February. Attachment 8 (pg. 8-1)

IX. Current Agenda Items

A. Personnel Items

- 1. A motion to approve the retirement of Rick D. Black, Career and Technical Education Supervisor, effective April 5, 2013.
- 2. A motion to approve the qualifying leave of absence consistent with Policy #535.1 – Family and Medical Leave for Fritz Gracien, Custodian, effective April 15, 2013.
- 3. A motion to approve the retirement of Denise Frank, Instructional Assistant effective June 20, 2013.
- 4. A motion to approve the additions to the substitute staff listing for the 2012-13 school year. Attachment 9 (pg. 9-1)

B. Policies

1. ADOPTION

a. Revised Policy No. 210 – Use of Medications

The administration requests the Executive Council accept for adoption revised Board Policy No. 210, Use of Medications, in the Pupils Section. Attachment 10 (pg. 10-1)

2. FIRST READING

a. Revised Policy No. 815 – Acceptable Use of Electronic Resources

The administration requests the Executive Council accept for first reading revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 11 (pg. 11-1)

b. Revised Policy No. 817 – Energy Conservation

The administration requests the Executive Council accept for first reading revised Board Policy No. 817, Energy Conservation, in the Operations Section. Attachment 12 (pg. 12-1)

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### C. Other Matters for Consideration

1. A motion to remove from the table and authorize Tangent Energy Solutions and Middle Bucks Institute of Technology to pursue a Power Purchase Agreement to be approved by the Executive Council in April 2013.
2. A motion to adopt the resolution to authorize Kathryn Strouse, Administrative Director, to sign electronic agreements with the Pennsylvania Department of Education. Attachment 13 (pg. 13-1)
3. A motion to approve the 2013-2014 school calendar. Attachment 14 (pg. 14-1)
4. A motion to receive and file the calendar of the Executive Council public meeting dates for the 2013-2014 school year. Attachment 15 (pg. 15-1)
5. A motion to approve additional field trips for the 2012/13 school year. Attachment 16 (pg. 16-1)
6. A motion to approve a summer school consortium at Middle Bucks Institute of Technology in July, 2013. Attachment 17 (pg. 17-1)
7. A motion to authorize administration to plan, develop and market a summer career enrichment program. Attachment 18 (pg. 18-1)
8. A motion to accept the bid from Patterson Dental in amount of \$54,972.85 for the purchase of a Panoramic X-ray System for the Dental Assisting Program. This system is funded by PA Department of Education Equipment Grant #122-13-3025 with required matching money from the General Fund. Attachment 19 (pg. 19-1)
9. A motion to reject all bids received March 4, 2013 for HP Designjet T1200 HD Multifunction Printer for the Computerized Drafting & Engineering Graphics program. Attachment 20 (pg. 20-1)
10. A motion to purchase the HP Designjet T1200 HD Multifunction Printer via PEPPM from E-Plus Technology, Inc. at cost of \$15,584.33. This printer is funded by PA Department of Education Equipment Grant #122-13-3026 with required matching money from the Capital Reserve Fund.
11. A motion to approve budget transfers. Attachment 21 (pg. 21-1)

### X. Adjournment