

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
**EXECUTIVE COUNCIL AGENDA**  
**August 11, 2014**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Introductions and Public Comment
- V. Chairperson's Report
- VI. Executive Council Comments
- VII. Approval of Minutes of the June 9, 2014 Meeting - Attachment 1 (pg. 1-1)
- VIII. Routine Business:
  - A. Administrative Report
    - 1. 2013/14 School Assessment Report – Mrs. Kathryn Strouse Enclosure
  - B. A motion to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 2 (pg. 2-1).
  - C. Committees Reports
    - 1. Professional Advisory Council – Dr. Joyce Mundy, Chairperson. Attachment 3 (pg. 3-1)
    - 2. Building, Security and Technology Committee – Mr. Joseph Jagelka, Chairperson. Attachment 4 (pg. 4-1)
    - 3. Program, Policy and Personnel Committee – Mrs. Betty Huf, Chairperson. Attachment 5 (pg. 5-1)
    - 4. Finance Committee – Mrs. Kelly Unger, Chairperson. Attachment 6 (pg. 6-1)
  - D. A motion to approve the Cash Payments Report – June and July. Attachment 7 (pg. 7-1)
  - E. A motion to receive and file the Treasurer's Report – May and June. Attachment 8 (pg. 8-1)

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IX. Current Agenda Items

A. Personnel Items

1. A motion to ratify the additional staffing for the 2014 summer career enrichment programs, with statutory benefits only. Attachment 9 (pg. 9-1)
2. A motion to ratify the additional assignment of Michael Stafford, Instructional Assistant, to work during the summer as a Custodian, effective June 23, 2014.
3. A motion to approve a base salary adjustment of \$4,947 for Stacy Pakula, Career and Technical Education Supervisor, effective July 1, 2014, in accordance with the Act 93 Agreement.
4. A motion to approve the following teachers to serve in the role of Mentor Teachers in accordance with the teachers' contract at an annual rate of \$800 for the 2014-2015 school year.
  - a. John Fala
5. A motion to approve the following teachers to serve in the role of Advisors in accordance with the teachers' contract at an annual rate of \$1200 for the 2014-2015 school year.
  - a. Michael McCombe – National Technical Honor Society
  - b. Gina Boccella – HOSA
  - c. Pamela Swoyer – SkillsUSA
  - d. Gregory Smith – FFA
  - e. Randall McDowell – PBA
6. A motion to approve Denise Dohoney as the Title IX, Title VI and Section 504 Compliance Officer for the 2014/15 school year.
7. A motion to approve the substitute staff listing for the 2014-15 school year. Attachment 10 (pg.10 -1)

B. Policies

1. FIRST READING
  - a. Revised Policy No. 101 – Mission Statement

The administration requests the Executive Council accept for first reading revised Board Policy No. 101, Mission Statement, in the Programs Section. Attachment 11 (pg. 11-1)

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## 2. ADOPTION - LANGUAGE REVISIONS

- a. Revised Policy No. 103 – Nondiscrimination in School and Classroom Practices

The administration requests the Executive Council adopt revised Board Policy No. 103, Nondiscrimination in School and Classroom Practices, in the Programs Section. Attachment 12 (pg. 12-1)

## C. Other Matters for Consideration

1. A motion to approve the Student Code of Conduct/Handbook and Parent Guide for the 2014-2015 school year. Attachment 13 (pg. 13-1)
2. A motion to approve the revised 2014-2015 Li'l Bucks Partners in Learning calendar. Attachment 14 (pg. 14-1)
3. A motion to approve the agreement with Heritage Crystal Clean at an annual cost of \$16,988.00. Attachment 15 (pg. 15-1)
4. A motion to receive and file the May 23, 2014 Local Advisory Council Minutes. Attachment 16 (pg. 16-1)
5. A motion to ratify the revised Master Contract between the Bucks County Workforce Investment Board and Middle Bucks Institute of Technology. Attachment 17 (pg. 17-1)
6. A motion to approve the Articulation Agreement with Triangle Tech – Electrical and Network Cabling and Construction Carpentry. Attachment 18 (pg. 18-1)
7. A motion to authorize the Business Manager to acquire two 2015 GMC Savana 8 Passenger Vans at a cost of \$23,765.00 through COSTARS to be paid from the General Fund. Attachment 19 (pg. 19-1)
8. A motion authorizing Administration to seek sealed bids for automotive equipment including a dual post lift, tire changer and tire balancer. To be funded by PDE Equipment Grant and/or Capital Reserve Fund.
9. A motion to approve the proposed 2015-2016 Budget Calendar. Attachment 20 (pg. 20-1)
10. A motion to approve budget transfers. Attachment 21 (pg. 21-1)
11. A motion to appoint (an Executive Council Member) as the Middle Bucks Institute of Technology PSBA Liaison/Legislative Policy Council Voting Delegate Representative.

## X. Adjournment